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**Standard Contract for Goods and/or Services - Order Form**

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| 1. **Purchase Order Number** | TBC | |
| 1. **Customer** | Natural England | |
| 1. **Contractor(s)** |  | |
| 1. **Defra Group Members** | The following Defra Group members will receive the benefit of the Deliverables:  Natural England | |
| 1. **The Agreement** | This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.  Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.  The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):   1. this Order; 2. the terms and conditions at Appendix 1; and 3. the remaining Appendices (if any) in equal order of precedence. | |
| 1. **Deliverables** | **Applicable Deliverables** | **Goods Only:**  **Services Only:**  **Good and Services:** |
| **Goods** | None. |
| **Services** | Establish a pipe route to extend current water supply from the existing water tanks (on Bow Hill) to the Western extent of Kingley Vale  To be performed at ***Kingley Vale National Nature Reserve (within an area of the reserve owned and managed by Natural England)***  Date(s) of Delivery: between 04/08/2025 – 28/02/2026  To be performed on Weekdays(Mon – Fri) & during office hours (08:00 – 17:00) |
| 1. **Start Date** | 04/08/2025 | |
| 1. **Expiry Date** | 28/02/2026 | |
| 1. **Charges** | The Charges for the Goods and/or Services shall be as set out in Appendix 3 – Charges. The Charges are fixed for the duration of the Agreement. | |
| 1. **Payment** | Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice | |
| 1. **Contractor’s Liability Cap (Clause 13.2.1)** | A sum equal to £5,000,000 | |
| 1. **Customer’s Authorised Representative(s)** | For general liaison your contact will continue to be  Graham Johnstone (07826919201) graham.johnstone@naturalengland.org.uk  or, in their absence,  Rose Morgan (02080266010)  rosemary.morgan@naturalengland.org.uk | |
| 1. **Contractor’s Authorised Representative** | For general liaison your contact will continue to be  or, in their absence, | |
| 1. **Optional Intellectual Property Rights (“IPR”) Clauses** | The Customer has chosen Option Bin respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions. | |
| 1. **Progress Meetings and Progress Reports** | Not applicable | |
| 1. **Address for notices** | |  |  | | --- | --- | | **Customer:** | **Contractor:** | | Kingley Vale NNR  Keepers Cottage  West Dean  Chichester  PO18 0RU  Attention: Graham Johnstone  Email: graham.johnstone@naturalengland.org.uk | [**insert *name and address of Contractor*]**  Attention: **[insert *title***]  Email: [**insert *email address***] | |  | | |
| 1. **Key Personnel of the Contractor** | |  |  |  | | --- | --- | --- | | **Key Personnel Role:** | **Key Personnel Name:** | **Contact Details:** | |  |  |  | |  |  |  | | |
| 1. **Procedures and Policies** | For the purposes of the Agreement:  The Customer’s health and safety site policy/procedure will be covered during site induction (specific site hazard and risks are highlighted on Site Hazard Map) | |
| 1. **Special Terms** | n/a | |
| 1. **Additional Insurance** | n/a | |
| 1. **Further Data Protection Provisions** | The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:  **Yes:**  **No:** | |

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| --- | --- |
| Signed for and on behalf of the **Customer** | Signed for and on behalf of the **Contractor** |
| Name:  [**Insert** name]  [**Insert** job title] | Name:  [**Insert** name]  [**Insert** job title] |
| Date: | Date: |
| Signature: | Signature: |

**Appendix 1: Terms and Conditions**

The Customer’s Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](https://eur05.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.uk%2Fgovernment%2Forganisations%2Fnatural-england%2Fabout%2Fprocurement&data=05%7C01%7Cdaniel.lavender%40dlapiper.com%7Ce61b389c5e15470f278e08dbcc060e37%7Ce855e7acc54640d299f7a100522010f9%7C1%7C0%7C638328098969691096%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=ymInFtzabvMF3T9or361i03D%2B4kyuzgt8T5CzJeS7Gc%3D&reserved=0) and which are called ‘Standard Goods & Services Terms and Conditions’

**Appendix 2: Specification/Description**

**Kingley Vale NNR – Western Water Supply Extension**

**Background to the specific work area relevant to this purchase**

Kingley Vale National Nature Reserve (NNR) is a woodland and grassland reserve in West Sussex, managed by Natural England. Much of the management is undertaken through grazing the site, this is done currently with both cattle and sheep. The site is designated as SSSI, SAC and NNR and has multiple archaeological features of importance (Scheduled Ancient Monuments).

A borehole and water supply were installed at Kingley Vale NNR in 2017. The borehole, locate don Bow hill, is fitted with a PV powered pump and petrol backup generator, supplying 3x 10,000ltr holding tanks. The 25mm MDPE pipe network is gravity fed from these tanks and is dug to approx. 600m, suppling a network of standard livestock water troughs with various stopcock controls. A plan of current water supply set-up and pipe network is provided/attached.

**Requirement**

Establish a pipe route to extend current water supply from the existing water tanks (on Bow Hill) to the Western extent of Kingley Vale (approx. location marked on attached maps - exact location tbc as part of contract). This is likely best achieved through a connection into the existing pipe network from within the ‘burial mounds’ area of the reserve.

Pipe design/specification requirements

* The pipework and supply must be compatible with current 25mm MDPE network
* Design of route and pipework to enable water supply sufficient to fill standard livestock trough throughout the year (incorporate a booster pump if required)
* The new water supply must be able to be able to be easily isolated from the existing pipe network without interfering with water supply to remainder of network.
* Pipework and connections should be of a type/specification appropriate for the site and of a type that minimises risks of bursts/leaks.
* Water trough and internal trough fittings to be supplied by Natural England

Site requirements

* The pipe route must avoid designated habitats (grassland, woodland and archaeological features) where possible, by utilising track and path network and where/if necessary being laid over ground (in protective sleeve).
* All works will take place within an 'open access' reserve with no restrictions on visitor access.
* Vehicle access to site may be seasonally restricted or impacted by ground conditions
* The contractor must provide welfare facilities (to be located off site, ideally within the car park) & work on site must take place Monday-Friday 08:00-17:00

**Appendix 3: Charges**

**Appendix 4: Processing Personal Data**

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| **[XXXX]** |
| **Contract:** |
| **Date:** | **[XXXX]** |
| **Description of authorised processing** | **Details** |
| Identity of Controller and Processor for each category of Personal Data |  |
| Subject matter of the processing |  |
| Duration of the processing |  |
| Nature and purposes of the processing |  |
| Type of Personal Data |  |
| Categories of Data Subject |  |
| Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data |  |
| Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement |  |
| Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach |  |