**Pre Market Engagement Notice Brief Summary**

**Market Engagement – Weston College Group Incident Reporting and Risk Assessment System**

**Purpose**

To inform the market of a forthcoming procurement and to invite suppliers to participate in preliminary market engagement activities. The aim is to gather insights and feedback to help shape the specification and procurement approach for an Incident Reporting System with an integrated Risk Assessment Module for Weston College Group, with delivery and implementation scheduled for the 2026/27 academic year (by the end of August 2026).

**Outline Scope of the Requirements**

* Enable real-time, user-friendly incidents and near-miss reporting and recording.
* Support configurable workflows for investigation, escalation, and resolution.
* Include a robust risk assessment module aligned with industry standards.
* Provide dashboards, analytics, and reporting tools for compliance and trend analysis.
* Ensure secure data handling, audit trails, and role-based access controls.

**Objectives of Market Engagement**

* Understand current market capabilities and innovations.
* Test the feasibility of proposed requirements and delivery models.
* Identify potential risks, opportunities, and delivery timescales.
* Encourage competition and ensure a level playing field.

**Supplier Engagement Activities**

* Register interest via college procurement channels
* Participate in a supplier engagement session (virtual or in-person).
* Respond to requests for Information (RFI) or questionnaires.

**Important Notes**

* This is not a call for competition or a tender.
* Participation in this engagement will not confer any advantage in any future procurement.
* All engagement will be conducted in accordance with the principles of transparency, fairness, and non-discrimination as outlined in Sections 16 and 17 of the Procurement Act 2023.