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**Standard Contract for Goods and/or Services - Order Form**

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| 1. **Purchase Order Number** | *To be confirmed* | |
| 1. **Customer** | The Lizard National Nature Reserve, Natural England, Higher Bochym Rural Workshop, Cury Cross Lanes, Helston, Cornwall, TR12 7AZ | |
| 1. **Contractor(s)** | To be confirmed | |
| 1. **Defra Group Members** | The following Defra Group members will receive the benefit of the Deliverables:   * Natural England | |
| 1. **The Agreement** | This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.  Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.  The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):   1. this Order; 2. the terms and conditions at Appendix 1; and 3. the remaining Appendices (if any) in equal order of precedence. | |
| 1. **Deliverables** | **Applicable Deliverables** | **Goods Only:**  **Services Only:**  **Good and Services:** |
| **Goods** | None. |
| **Services** | Description: as set out in Appendix 2 – Specification / Description  To be performed at both the Customer’s premises and the Contractor’s premises.  Date(s) of Delivery: 23 June 2025 – 21 March 2026 |
| 1. **Start Date** | 23 June 2025 | |
| 1. **Expiry Date** | 21 March 2026 | |
| 1. **Charges** | The Charges for the Goods and/or Services shall be as set out below:  Quarter 2: 20%  Quarter 3: 40%  Quarter 4: 40%  The Charges are fixed for the duration of the Agreement. | |
| 1. **Payment** | Payments will be made in pounds by BACS transfer using the details provided by the supplier on submission of a compliant invoice at the end of quarter 2 (by 30 September 2025), quarter 3 (by 31 December 2025) and quarter 4 (by 15 March 2026). | |
| 1. **Contractor’s Liability Cap (Clause 13.2.1)** | A sum equal to £1,000,000. | |
| 1. **Customer’s Authorised Representative(s)** | For general liaison your contact will continue to be  Steve Townsend, Lizard NNR Reserves Manager, 01326 240808, [steve.townsend@naturalengland.org.uk](mailto:steve.townsend@naturalengland.org.uk)  or, in their absence,  Richard Glasson, Lizard NNR Senior Reserves Manager, 01326 240808, [richard.glasson@naturalengland.org.uk](mailto:richard.glasson@naturalengland.org.uk). | |
| 1. **Contractor’s Authorised Representative** | For general liaison your contact will continue to be  *To be confirmed*  or, in their absence,  *To be confirmed* | |
| 1. **Optional Intellectual Property Rights (“IPR”) Clauses** | The Customer has chosen Option B in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions. | |
| 1. **Progress Meetings and Progress Reports** | Not applicable | |
| 1. **Address for notices** | |  |  | | --- | --- | | **Customer:** | **Contractor:** | | The Lizard National Nature Reserve  Higher Bochym Rural Workshop  Cury Cross Lanes  Helston  Cornwall  TR12 7AZ  Attention: Steve Townsend  Email: [steve.townsend@naturalengland.org.uk](mailto:steve.townsend@naturalengland.org.uk) | *To be confirmed*  Attention: *To be confirmed*  Email: *To be confirmed* | |  | | |
| 1. **Key Personnel of the Contractor** | |  |  |  | | --- | --- | --- | | **Key Personnel Role:** | **Key Personnel Name:** | **Contact Details:** | |  |  |  | | *To be confirmed* | | | |  |  |  | | |
| 1. **Procedures and Policies** | N/A | |
| 1. **Special Terms** | N/A | |
| 1. **Additional Insurance** | N/A | |
| 1. **Further Data Protection Provisions** | The further data protection provisions contained within Annex 4 of the terms and conditions are applicable to this Agreement where indicated below:  **Yes:**  **No:** | |

|  |  |
| --- | --- |
| Signed for and on behalf of the **Customer** | Signed for and on behalf of the **Contractor** |
| Name:  Steve Townsend  Lizard NNR Reserves Manager | Name:  *To be confirmed*  *To be confirmed* |
| Date: | Date: |
| Signature: | Signature: |

**Appendix 1: Terms and Conditions**

The Customer’s Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](https://eur05.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.uk%2Fgovernment%2Forganisations%2Fnatural-england%2Fabout%2Fprocurement&data=05%7C01%7Cdaniel.lavender%40dlapiper.com%7Ce61b389c5e15470f278e08dbcc060e37%7Ce855e7acc54640d299f7a100522010f9%7C1%7C0%7C638328098969691096%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=ymInFtzabvMF3T9or361i03D%2B4kyuzgt8T5CzJeS7Gc%3D&reserved=0) and which are called ‘Standard Goods & Services Terms and Conditions’

**Appendix 2: Specification/Description**

The Lizard NNR Team are seeking a Botanical Advisor to provide botanical advice specific to Devil’s-bit Scabious *Succisa pratensis*, its habitat on The Lizard and its relationship with the Marsh Fritillary *Euphydryas aurinia*.

This work will cover the following:

1. Investigating and providing advice concerning the vegetation types favoured by Devil’s-bit Scabious on the Lizard, including NVC communities, soil types, beneficiary species (particularly those that are rare and scare) etc.
2. Visiting and assessing scabious populations/potential populations on our five key sites (Predannack Cliff, Clahar Water, Clahar, Central Goonhilly and Crousa Downs), five potential sites (Mullion Cliff, South Goonhilly, Bray’s Cot, Trelan and Polcoverack) and two stepping stones (Gwenton Farm and Bochym Fields) – see Figure 1 below for site locations.
3. Assessing the best places for restoration of habitat within our target sites, as well as adjacent to them, with the view to linking the sites and butterfly meta-populations. This will use the data collected concerning the locations of Marsh Fritillary adults and larval webs/larvae recorded during 2025, Devil’s-bit Scabious locations and the desk-top habitat analysis (all collected by other contractors/NNR staff).
4. Advising on the type of habitat management regarding burning, scrub clearance etc. on the sites, with involvement in overseeing the practical management works.
5. Advising on the management of the stepping stone sites and supplementing with the seeding/planting with Devil’s-bit Scabious.
6. Assisting with scabious seed collecting from one or more sites during September/October 2025.
7. Liaising with nurseryman to ensure the growing on of the collected seed into plug plants suitable for planting out.
8. Input into the interim and final project reports.

Whilst it is not necessary to live on the Lizard peninsula to carry out this job, we would expect timely visits to the sites and The Lizard NNR team base at Higher Bochym Rural Workshop near Helston, to discuss the work involved and finalise the land management work onsite, although meetings are expected to take place online, to reduce travel.

Key timings:

* Initial meeting to go through project details (on issuing of the contract).
* June - September 2025: Initial visit to all 12 target sites undertaken, with work concerning the vegetation types favoured by Devil’s-bit Scabious on the Lizard, including NVC communities, soil types, beneficiary species etc. completed.
* September 2025: Input into interim report.
* September - October 2025: Establish the location and type of habitat management works at all 12 sites in conjunction with the Project Lead.
* October 2025: Harvest Devil’s-bit Scabious seed, selected nurseryman and delivered seed.
* November 2025 – February 2026: Ongoing advice for the land/habitat management works in the field.
* February 2026 – March 2026: Input into project report.

Key dates and deliverables are set out in the table below.

| **Due Date** | **Deliverable** | **Responsible Party** | **Notes** |
| --- | --- | --- | --- |
| 01/06/2025 | Issue contract for Botanical Advisor | Project Manager / Project Lead |  |
| 30/09/2025 | Production of short report detailing the vegetation types favoured by Devil’s-bit Scabious on the Lizard, including NVC communities, soil types, beneficiary species etc. | Botanical Advisor |  |
| 31/10/2025 | Input into habitat management work plans for each of the 12 sites.  Harvested Devil’s-bit Scabious seed and delivered to selected nurseryman. | Botanical Advisor & Project Lead | Completed prior to land management work commencing |
| 31/12/2025 | Checking of autumn land/habitat management works to ensure delivery against land management plans and project aims | Botanical Advisor & Project Lead |  |
| 15/03/2026 | Input into final project report | Botanical Advisor | Working with Project Lead |
| 31/03/2026 | Checking of winter land/habitat management works to ensure delivery against land management plans and project aims | Botanical Advisor & Project Lead |  |
| 31/03/2026 | Completion of contract |  |  |

**Figure 1: Site locations**

A map of land with red dots and white text

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