

Clarifications Log - Horniman Museums and Gardens - FM Tender

Date: 20.05.2025



No.	Question	Response	Date Response Issued to Bidders
1	<p>I came across a tender for Procurement of Services and Project Works for Estate Maintenance at The Horniman Museum and Gardens, advertised on the 'Find a Tender' portal, and was hoping you could assist me.</p> <p>I have downloaded the documentation zipped file from the advert; however, I cannot locate the SQ (Selection Questionnaire) which needs to be completed by the 27th May. Could you please send me the documentation or point me to its location within the zipped file?</p>	<p>The SQ for completion is included within the document titled: HMG_Estate Maintenance Services_Selection Questionnaire_Rev04_02.05.25_Final For Issue from heading 7 onwards.</p>	20/05/2025
2	<p>We note that the detailed Asset Register referenced as Appendix B is not visible in the document currently available. As this is essential for preparing a fully informed and compliant submission—particularly for the development of our PPM schedule and pricing—we kindly request that you forward the full asset list at your earliest convenience.</p>	<p>As explained within the issued documents, at this stage we are requesting that Bidders provide SQ information only. Appendices B through to F are Drafts only and won't be finalised until the ITT stage.</p> <p>Please refer to the document titled: HMG_Estate Maintenance Services_Selection Questionnaire_Rev04_02.05.25_Final For Issue which explains the whole process.</p>	20/05/2025
3	<p>Wanted to understand whether this will remain as a hard services contract only or whether there is scope to also include soft services eventually to the contract?</p>	<p>This Contract will remain as hard services contract only as soft services are handled by the Client directly.</p>	20/05/2025
4	<p>Would we be able to request an extension of time due to next Monday being a bank holiday.</p> <p>If we could have an extension of time until Wednesday 28th of May.</p>	<p>The timescales as noted within the SQ are challenging and aligned with the availability of key stakeholders. The client is however happy to extend the submission deadline to Wednesday the 28th of May 2025 at 9:00 am BST.</p> <p>Therefore the new submission deadline is: Wednesday the 28th of May 2025 at 9:00 am BST.</p>	20/05/2025