SUBMISSION CERTIFICATE

This certificate must be printed on the headed paper of the Participant in the form of a letter addressed to the Authority. The certificate must be returned with each submission.

1. Date

This certificate is dated **[Participant to insert date].** It relates to our submission for the Invitation to Submit a Tender for Minibus Leases (BTC reference KI/MB/2025)

1. Procurement specific questionnaire (PSQ) confirmation

We confirm that our response to the procurement specific questionnaire is true and accurate in all material aspects as at the date of this certificate.

1. Canvassing

We certify that in making this submission we have not (and will not have before the award of any contract for the work):

* 1. offered any inducement, fee or reward to any member or officer of the Authority or any person acting as an adviser for the Authority in connection with the Project; or
  2. done anything which would constitute a breach of the Bribery Act 2010; or
  3. canvassed any of the persons referred to in clause 3a of this Submission Certificate in connection with the Project; or
  4. contacted any officer of the Authority prior to the contract being awarded about any aspect of the Project in a manner not permitted by this procurement (including without limitation a contact for the purposes of discussing the possible transfer to our employment of such officer for the purpose of the Project).

1. Non-collusion

We certify that this submission is made in good faith and that we have not (and will not have before the award of any contract for the work):

* 1. fixed or adjusted the amount of our submission by or in accordance with any agreement or arrangement with any other Participant; or
  2. entered into any agreement or arrangement with any other person that the other person shall refrain from making a submission or as to the amount of any submission to be submitted; or
  3. caused or induced any person to enter into such agreement as is mentioned in either clauses 4a or 4b of this Submission Certificate or to inform us of the amount or approximate amount of any rival submission; or
  4. communicated to any person other than the Authority the amount or approximate amount of our proposed submission (except where such disclosure is made in confidence in order to obtain quotations necessary for the preparation of the submission or where both are acting as members of a consortium which has made a submission).

1. Use of Artificial Intelligence

We certify that we have clearly identified any text forming part of our submission which has been generated by artificial intelligence or machine learning tools, including large language models, and that any such text has been checked and verified for accuracy.

1. Confidentiality

We certify and agree that:

1. the process, all of the information provided throughout it, and all material produced, provided or created Bridgwater & Taunton College or any organisation connected with it in connection with or for the purpose of this process is intended for my exclusive use/the exclusive use of my organisation and is provided on the express understanding that it will be used for the sole purpose of supporting the process and regarded and treated as strictly confidential;
2. the process, all of the information provided throughout it, and all material produced, provided or created by Bridgwater & Taunton College or any organisation connected with it in connection with or for the purpose of this process may not be reproduced, copied or distributed in whole or in part nor disclosed to any person or body, save for the purpose of:

* taking legal advice in connection with my responsibilities; and/or
* subject always to the Bridgwater & Taunton College’s prior written consent to such disclosure (which it may withhold in its absolute discretion), obtaining input from any other parties which I/my organisation demonstrate(s) will provide information relevant to the process;

1. Where disclosure has been provided in accordance with section 6b, above, I/my organisation will obtain confidentiality undertakings of identical strength to those set out above from any such parties prior to disclosure. Each such confidentiality undertaking shall name the Bridgwater & Taunton College as a third party and shall expressly provide that Bridgwater & Taunton College may enforce the confidentiality undertakings contained within it as a third party right by virtue of the Contracts (Rights of Third Parties) Act 1999;

d) upon written request from Bridgwater & Taunton College, I/my organisation shall promptly provide evidence that confidentiality undertakings as described in section 6c, above, have been provided to me/my organisation by all recipients of information to whom disclosure has been made pursuant to section 6b, above.

e) upon written request from Bridgwater & Taunton College, I/my organisation shall promptly destroy/return any confidential information received through the commissioning process to Bridgwater & Taunton College, including the destruction/return of any information provided to third parties in accordance with section 6b.

In this certificate, the word “person” includes any persons and anybody or association, corporate or unincorporated; any “agreement” or ‟arrangement” includes any transaction, formal or informal and whether legally binding or not; and “work‟ means the work in relation to which this submission is made.

Signature………………………………………………

in the capacity of …………………………………….

Name (Block Capitals) ……………………………….

Authorised to sign the submission for and on behalf

of…………………………………………....