



6 Leigh Road
Street, Somerset
BA16 0HA

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24th February 2025

Invitation to Tender

Street Parish Council – Street Skate Park Pedestrian Footbridge REPAIR OR REPLACEMENT

Specification

Street Parish Council is responsible for the upkeep and maintenance of a footbridge at Street Skate Park under a lease arrangement with Joseph and Frances Clark Trust. Following deterioration to the wooden planks during late December 2024, the footbridge was cordoned off and the Skate Park closed on safety grounds.

Street Parish Council has a duty under the lease to maintain the footbridge and are seeking tenders for a contractor to investigate the condition of the pedestrian footbridge and submit a proposal for its repair or replacement. The current lease arrangement is in place until 15th September 2039 upon which time the lease arrangement is likely to be reviewed.

Nature of deterioration

- At least four wooden planks/boards together with at least one of the wooden bridge hand rails show rot.
- It has not been confirmed whether there is further rot in the wooden sub structure - though this may be present due to the age of the bridge.
- Quotation to include all necessary works associated with the current pedestrian footbridge repair or replacement (to include removal of any waste as required).

Contractor suitability

The contract is suitable for SME's (small-medium enterprises) with previous experience. Prospective contractors should ensure that they have relevant expertise.

Local businesses are encouraged to apply

Quotation requirements

- You are invited to quote for all associated works (not part of).
- The quote must include full details of the proposal (including drawings, sketch or plans).
- All prices are to be exclusive of VAT.

Payment

Payment will be made in full on satisfactory completion of the project.

Timeline

24 th February 2025	Invitation to tender advertised on Contracts Finder.
24 th March 2025	Deadline for tenders to be received at which point quotations will be opened by the Clerk / RFO and at least one member of Street Parish Council.
15 th April 2025	Quotations to be considered by Street Parish Council in a confidential session.
18 th April 2025	Street Parish Council will provide an email response to quotations.
27 th June 2025	Works to have commenced.
25 th July 2025	Works to have completed.

Additional information

- Project to be completed as soon as practicable and within 10 weeks of acceptance of tender, and within four weeks of commencement of works.
- All materials to be supplied by the contractor.
- Contractor to make good any surface damage made during construction.

Documents to support this invitation to tender letter are published on the Government's Contracts Finder portal and available to download:

Supporting documents supplied:

- Appendix 1: Photographs 1, 2 and 3 of the Pedestrian Footbridge.
- Appendix 2: Land Registry Official Copy of Title Plan (Title Number WS43170).
- Appendix 3: Site Plan.
- Appendix 4: Location Map.
- Appendix 5: Aerial photograph (with grid reference).
- Appendix 6: Current Land Use (as at 2009).
- Appendix 7: Sensitivity Plan
- Appendix 8: Contractor Return Form

A copy of the lease is available on request.

Please complete and return your tender documentation together with all supporting documentation. If you require further information or wish to arrange a site visit, please contact our Admin Officer Jackie Rynn on 01458 440588 or email: officer@street-pc.gov.uk

Street Parish Council's Financial Regulations stipulate that potential contractors are prohibited from contacting Councillors or Officers to encourage or support their tender outside of the prescribed procurement process.

Tender submission

Please complete a Contractor Return Form (Appendix 8) and submit this alongside your tender and any supporting documents. Submission of the tender will be accepted by mail or by hand.

The closing date is midday on Monday 24th March 2025.

Please submit the tender in a sealed envelope clearly marked
'Street Parish Council – Street Skate Park Footbridge'

to:

Parish Clerk
Street Parish Council
Street Parish Rooms
6 Leigh Road
Street
BA16 0HA

LATE SUBMISSIONS WILL NOT BE CONSIDERED

Determining outcomes of the tender process

Please note that Street Parish Council is not obliged to accept the lowest tender.
The decision will be published on Contracts Finder on 25th April 2025.
Contractors will also be notified by email.

Street Parish Council's decision is final, and no correspondence will be entered into on the reasons why a tender has been rejected, however feedback will be given by request. The successful contractor will be required to sign Street Parish Council's contractual terms and conditions.

Yours sincerely,



Jenny Service
Clerk to the Council