

Schedule 7 - Processing Personal Data

1. This Schedule shall be completed by UKRI, who may take account of the view of the Supplier, however the final decision as to the content of this Schedule shall be with UKRI at its absolute discretion.
 - 1.1 The contact details of the UKRI's Data Protection Officer are: **dataprotection@ukri.org**
 - 1.2 The contact details of the Supplier's Data Protection Officer are: **TBA when tender complete**
 - 1.3 The Supplier shall comply with any further written instructions with respect to Processing by UKRI.
 - 1.4 Any such further instructions shall be incorporated into this Schedule.

Description	Details
Identity of Controller for each Category of Personal Data	The Supplier is the joint controller Data includes <ul style="list-style-type: none"> • Names • DoB • Addresses • Phone numbers • Medical data
Duration of the Processing	Collection of data from data subjects to stop at termination of contract. Other processing activities to be determined by NHS standards
Nature and purposes of the Processing	<ol style="list-style-type: none"> 1. The provision of pre-deployment medical and dental screening for all BAS personnel and collaborators that will be working in a deployed environment, in order to inform decisions on deployment. 2. The provision of training for non-medical personnel and the organisation. 3. The provision of healthcare for BAS personnel and collaborators that will be working in a deployed environment. 4. The MSP must provide an Electronic Patient Record system in order to securely store, manage and process individuals medical data in accordance with NHS standards <p>Appropriate systems must be proposed and developed to ensure efficient screenings, regular follow-ups, liaison with GPs and referrals. Where appropriate these must be in compliance with Health and Safety and Department of Transport regulations. Medical records must be maintained and handled in line with the Data Protection Act and prevailing legislation.</p> <p>Consequent upon the medical examinations, some follow-up consultations and advice will be necessary for staff prior to deployment. Longer-term follow-up or treatment will normally be a matter for the National Health Service.</p>
Type of Personal Data	Name, address, DoB, NHS number, medical data as appropriate for the purpose of the specified support

Categories of Data Subject	The MSP is responsible for pre-deployment screening for all BAS staff and collaborators who are under BAS care in the deployed environment. This includes Prospective, Current and previous staff as well as members of the public i.e Researchers, contractors, visitors, media, VIP's etc.
Plan for return and destruction of the data once the Processing is complete UNLESS requirement under law to preserve that type of data	Expectation is to comply with current relevant data protection requirements with regards to destruction and disposition. At end of contract all data required for continued medical support to be provided in an accessible and secure format to the new provider.
Locations at which the Supplier and/or its sub-processors process Personal Data under this Contract	BAS stations in Antarctica, onboard BAS ship anywhere in the world, Gateways in Chile, South Africa, Uruguay, Brazil, Falkland Islands, Madeira, Arctic, North and South America
Protective Measures that the Supplier and, where applicable, its sub-processors have implemented to protect Personal Data processed under this Contract Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach	To be defined once the supplier is identified. Expectation is that technical and management measures are adequate to meet relevant data protection legislation.