

## **Form of Tender**

### **Brandon and Byshottles Parish Council**

We are willing to contract for and hereby undertake to supply the whole of materials and labour necessary for the above works.

#### **Cost**

Tenderers are requested to provide a clear breakdown of costs, separating labour and materials for each contract year. All costs must be shown exclusive of VAT, with VAT identified separately and a total cost inclusive of VAT provided.

<b>Contract Year</b>	<b>Period Covered</b>	<b>Materials (Excl. VAT) £</b>	<b>Labour (Excl. VAT) £</b>	<b>VAT £</b>	<b>Total Cost (Incl. VAT)</b>
<b>Year 1</b>	1 April 2026 – 31 March 2027				
<b>Year 2</b>	1 April 2027 – 31 March 2028				
<b>Year 3</b>	1 April 2028 – 31 March 2029				

**Please describe how you will work with Brandon and Byshottles Parish Council to deliver and successfully fulfil the requirements of this contract.**

**References**

Please provide contact details for two referees who are familiar with your work in this context.

Name	Name
Organisation	Organisation
Address	Address
Telephone Mobile	Telephone Mobile
Email	Email

**I can confirm that the information detailed above is correct and that I am authorised to submit this tender to Brandon and Byshottles Parish Council.**

Company .....

Address .....

.....

.....

Email address .....

Telephone Number .....

Date .....

Signature .....

We understand that Brandon and Byshottles Parish Council is not bound to accept the lowest or any tender.