



Invitation to Tender Clarification Schedule

Contract Title: Data Protection Officer (DPO) as a Service

Contract Reference: LSHW/006/2025

Please see below a list of the Clarification Questions received in relation to the above procurement process, together with the response to each.

Question No.	Question/Clarification	Response
1	Just to confirm, we can submit this tender in English and we do not need to write in Welsh?	Absolutely, tender responses may be returned in English or Welsh, as per Part 3.5 of the Invitation to Tender document: Responses may be received in Welsh or English. <i>Tenders submitted in Welsh will not be treated less favourably than those submitted in English. All subsequent correspondence/communication will be conducted in keeping with the language of the submitted tender.</i>
2	We understand that Life Sciences Hub Wales has utilised outsourced Data Protection Officer (DPO) services since 2021. Could you please confirm the provider of these services?	The incumbent Life Sciences Hub Wales provider of outsourced Data Protection Officer (DPO) services is TIAA Limited .
3	With reference to the requirement for the successful supplier to hold Cyber Essentials Plus: To confirm the requirement, will Cyber Essentials certification suffice?	As per Part 13.3.2 of the Invitation to tender, the successful supplier must be accredited to Cyber Essentials Plus specifically (by the date of award). As per the Invitation to Tender: <i>13.3.2 The successful supplier must hold current and valid Cyber Essentials Plus accreditation at the point of award, to be maintained throughout the term of the agreement.</i> Currently, the planned date of award is 27 th March (as per Part 3.1 of the Invitation to Tender document).