

OFFICIAL PURCHASE ORDER

Order No: NG83016  
Order Date: 04/02/26

Enquiries To: Supplies@nelft.nhs.uk.  
CONTACT NAME: Angie Singer

Please note for items not delivered to the exact address listed as the delivery address, the Provider not NELFT will be held liable if they are not received - Please contact the service if unsure



Supplier:  
CEME LTD  
MARSH WAY  
RAINHAM  
ESSEX  
  
RM13 8EU  
  
purchaseledger@ceme.co.uk

Supplier Code:140968

Deliver To:  
CEME Centre West Wing  
West Wing Reception Only  
Marsh Way  
Rainham  
Essex  
RM13 8GQ

Internal Dept.:  
CEME - CONTINUING PROFESSIONAL DEV  
MARSH WAY  
RAINHAM  
ESSEX  
RM13 8GQ

Invoice To:  
NORTH EAST LONDON NHS FT  
C/O ELFS Business Services  
Viscount House, Arkwright Court  
Commercial Rd, Darwen, BB3 0FG  
Email: 395.nel@elfsap.co.uk  
Invoice Queries:  
<https://elfssupplierportal.powerappsportals.com>

Line No:	Supplier Product Code	Description	Qty	Unit of Issue	Unit Price	Vat Rate	Line Value
1		TL 1168  Call off for the value of £10000 for venue hire 2026				20.00	10000.00

1. The above Official Order Number to be quoted on all invoices, advice and delivery notes and all correspondence.	Total Excl. VAT	10000.00
2. Goods will only be received between 08:00 and 17:00 Monday to Friday.		
3. No additional carriage charges will be paid without prior written agreement from the Trust.		
4. No variation to this order without written authority. Any alteration in quantity or price must be agreed in writing by the ordering officer before any goods/services are supplied.	VAT	2000.00
5. This Purchase Order is placed with your organisation subject to the application of our terms and conditions as referred to in the Department of Health's "Applicable Contract Terms Policy": <a href="https://www.england.nhs.uk/publication/nhs-terms-and-conditions-for-the-procurement-of-non-clinical-goods-and-services/#heading-2">https://www.england.nhs.uk/publication/nhs-terms-and-conditions-for-the-procurement-of-non-clinical-goods-and-services/#heading-2</a>		
6. Please submit your invoice via PEPOL.	Total Value	12000.00