



The Guinness Partnership Ltd

and

J.REDPATH BUCHANAN & CO.LIMITED

Contract relating to Fall Arrest Equipment Servicing and Maintenance

THIS Contract (comprising this Contract and all Contract Documents) constitutes the entire agreement for the Works, Goods, and/or Services between the Supplier and **the Guinness Group entity stated in the Order ("Guinness")** to the exclusion of any other terms or conditions.

Only to the extent there is direct conflict between the Conditions and any specifically negotiated written terms negotiated between the Supplier and a Guinness Group entity which (i) are signed by both parties, and (ii) relate to the Works, Goods, and/or Services only and (iii) are referred to in the Order, the provisions of those specific terms shall prevail.

1 Definitions and Interpretation

BIM Protocol means any protocol attached to or referred to in the Order

Business Day means any day other than a Saturday, Sunday or a bank or local government or public holiday in England.

Building Safety Law means all Law relating to building safety including the Building Regulations, the Building Safety Act 2022 and all applicable codes of practice issued by the building safety regulator or other relevant government department in relation to such legislation and any replacement building safety law in force in England and Wales.

Building Safety Regulator means the Health and Safety Executive or such other body or individual as may be appointed from time to time to fulfil the role of building safety regulator for the purposes of the Building Safety Act 2022, which term shall include any registered building inspectors and any other specialists appointed to assist the Building Safety Regulator in the carrying out of its regulatory duties in relation to the Project;

CDM Regulations means the Construction (Design and Management) Regulations 2015.

Conditions means these Conditions of Contract.

Contract means the Contract constituted by the Contract Documents.

Contract Documents means these Conditions, the Order and any Guinness Specification and supporting documents.

Data Controller has the meaning given under Data Protection Law.

Data Loss Event means any event that results or may result in any unauthorised or unlawful access to Personal Data held by the Supplier under this Contract, actual potential loss and/or destruction of Personal Data in breach of this Contract including any personal data breach (as defined under Data Protection Law).

Data Processing Table means the table set out in Schedule 1.

Data Processor has the meaning given under Data Protection Law.

Data Protection Impact Assessment has the meaning given under Data Protection Law.

Data Protection Law means all statutory requirements relating to the processing of Personal Data and privacy, including where applicable, the guidance and Codes of Practice issued by the Information Commissioner's Office or any replacement data protection or related privacy law.

Data Protection Officer has the meaning given under Data Protection Law.

Data Protection Principles means the principles applicable to the protection of Personal Data under Data Protection Law.

Data Subject has the meaning given under Data Protection Law.

Data Subject Access Request means a request by a Data Subject under Data Protection Law to access their Personal Data.

DBS Check means a check with the Disclosure and Barring Service (or any successor agency) of the most extensive type available in relation to a Supplier's person (having regard to the Order Type they are to undertake under this Contract) whether:

- they have any relevant criminal convictions; and/or

- there are other circumstances that may affect their eligibility to work with children or vulnerable adults.

Deleterious materials that are (either alone or in combination with other materials):

- generally accepted, or generally suspected, in the construction industry as posing a threat to the health and safety of any person; or posing a threat to the structural stability, performance or physical integrity of the works or any part or component of the works; or reducing, or possibly reducing, the normal life expectancy of the works or any part or component of the works;
- not in accordance with any relevant Standard, relevant code of practice or good building practice; or
- not in accordance with the guidelines contained in the edition of 'Good Practice in the Selection of Construction Materials' (British Council for Offices) current at the date of this Contract.

Delivery Location means the location for delivery of the Goods as set out in the Order or such other location as may be notified to the Supplier.

Delivery Restrictions means the specific instructions set out in the Order regarding the delivery and off-loading of the Goods.

Dutyholder Regulations means Part 2A of the Building Regulations 210 as inserted by the Building Regulations etc. (Amendment) (England) Regulations 2023 SI 2023/911, regulation 6 and where the Project includes work for or in connection with an HRB, the HRB Procedures Regulations as the same may be amended or updated;

Goods means the goods described in the Order.

Golden Thread Information means the information and documents (including previous versions of any document which has been updated) required in relation to the Project and which are required to be included in an electronic facility by the HRB Procedures Regulations;

Group Company means Guinness, all (if any) of Guinness's subsidiaries, holding companies or societies of which it is a subsidiary together with all subsidiaries of such holding companies or societies (in each case as defined in section 1159 of the Companies Act 2006 or sections 100 and 101 of the Co-operative and Community Benefit Societies Act 2014) and their successors in title.

Guinness Policies means any policies published or communicated to the Supplier. These include, but are not limited to, the "[Code of Conduct](#)" (including any Code of Conduct for sub-suppliers maintained by Guinness from time to time) "[Supply Chain Health & Safety Guidelines – Physical Works](#)" and "[External Contractors Safeguarding Guidance](#)". Any policies and procedures may be updated from time to time.

Guinness Specification means any specification or description of requirements provided by Guinness and any proposal made by the Supplier if accepted by Guinness. Specification should be set out in Schedule 2.

Health and Safety Law means all Law related to the protection of health and safety including the protection of the environment, the prevention of disease and the avoidance of industrial accidents.

HRB means a 'higher-risk building' as defined under the Higher-Risk Buildings (Descriptions and Supplementary

Provisions) Regulations 2023 SI 2023/275 as the same may be amended or updated from time to time;

HRB Procedures Regulations means the Building (Higher-Risk Buildings Procedures) (England) Regulations 2023 SI 2023/909 as the same may be amended or updated from time to time;

HRB Accountable Person means an accountable person (including a principal accountable person) for a HRB under HRB Procedures Regulations;

HRB Building Control Approval any building control approval for HRB Works under HRB Procedures Regulations required before during or after the works including approval following a HRB Building Control Approval Application, any HRB Completion Certificate and any HRB Other Notice;

HRB Building Control Approval Application any application for HRB Building Control Approval;

HRB Building Regulations Competency Declaration the Building Regulations competency declaration or statement for HRB Works as defined in HRB Procedures Regulations;

HRB Change Control Application has the meaning given under HRB Procedures Regulations;

HRB Change Control Log has the meaning given under HRB Procedures Regulations;

HRB Change Control Plan has the meaning given under HRB Procedures Regulations;

HRB Completion Certificate the completion certificate or partial completion certificate issued by the Building Safety Regulator for HRB Works under HRB Procedures Regulations;

HRB Completion Certificate Application the application for a HRB Completion Certificate;

HRB Construction Control Plan has the meaning given under HRB Procedures Regulations;

HRB Controlled Change has the meaning given under HRB Procedures Regulations and is either a HRB Major Change or a HRB Notifiable Change;

HRB Fire and Emergency File has the meaning given under HRB Procedures Regulations;

HRB Golden Thread has the meaning given under HRB Procedures Regulations and includes any HRB Safety Case;

HRB Golden Thread Facility the electronic facility to be created and maintained for the purpose of holding the HRB Golden Thread Information in accordance with HRB Procedures Regulations;

HRB Golden Thread Information the information required by HRB Procedures Regulations to be included in the HRB Golden Thread Facility;

HRB Major Change has the meaning given under HRB Procedures Regulations;

HRB Mandatory Occurrence Reporting Plan the mandatory occurrence reporting plan as defined in HRB Procedures Regulations;

HRB Mandatory Occurrence Reporting System the mandatory occurrence reporting system as defined in HRB Procedures Regulations;

HRB Notifiable Change has the meaning given under HRB Procedures Regulations;

HRB Other Notice any notification to be given to the Building Safety Regulator for any HRB Works under HRB Procedures Regulations which is required before, during or after such works (other than a HRB Building Control Approval Application and any HRB Completion Certificate Application) including:

- any such notices and / or regularisation certificates required for works that are to be done as emergency works; and / or
- any such notices or other formalities in respect of any works for which no HRB Building Control Approval Application or HRB Completion Certificate Application is required.

HRB Partial Completion Strategy any partial completion strategy required under HRB Procedures Regulations;

HRB Reporting Person any designer (including the Principal Designer), any contractor (Including the Principal Contractor) and any other person who is a periodic visitor to a site;

HRB Residents' Engagement Strategy has the meaning given in Part 4 of the Building Safety Act 2022;

HRB Safety Case has the meaning given in Part 4 of the Building Safety Act 2022;

HRB Safety Occurrence a safety occurrence as defined in HRB Procedures Regulations;

HRB Works all works defined as "higher risk building works" under the Building Act 1984 (as amended) including both "HRB work" and "work to existing HRB" each as defined in the Building (Higher-Risk Buildings Procedures) (England) Regulations 2023.

Intellectual Property Rights means all Intellectual Property Rights (including without limitation patents, trademarks, designs, design rights, copyright, inventions, trade secrets, know-how and confidential information) and all applications for protection of any of the same.

Law means the following:

- any Act of Parliament or legislation;
- any subordinate legislation (as defined in section 21(1) of the Interpretation Act 1978);
- any exercise of the royal prerogative;
- any retained or assimilated European Union law in force in England and Wales;
- the EU/UK Trade and Co-operation Agreement (so far as directly applicable under the European Union (Future Relationship) Act 2020);
- any applicable judgement of a relevant court of law which is a binding precedent in England; and
- any determination, direction, statutory guidance or Code of Practice having the force of law.

Order means the order issued by Guinness which will specify the Goods and Services, and/or Works required, together with such supporting documents as may be issued to the Supplier set out in Schedule 2.

Order Type means the type of work being instructed through the Order, specifically whether it is in relation to Goods, Services, and/or Works.

Personal Data means personal data, within the meaning given by Data Protection Law, concerning either occupiers or Supplier's persons and which is obtained or processed in connection with the Order or this Contract.

Principal Contractor means the Supplier or other contractor named on the Order or any successor appointed by Guinness.

procurement investigation under section 108 of the Procurement Act 2023.

Principal Designer means the Supplier or other person named on the Order or any successor appointed by Guinness.

2.3 The Supplier shall not specify or use anything which, at the time of specification or use, is Deleterious.

Processing has the meaning given under Data Protection Law and "Process" and "Processed" shall be construed accordingly.

3 DBS Checks

Protective Measures means appropriate technical and organisational measures designed to ensure compliance with the obligations of the Parties under Data Protection Law and this Contract and which may include:

3.1 The Supplier shall, to the extent that it is lawfully able to do so:

- pseudonymising and encrypting Personal Data;
- ensuring confidentiality, integrity, availability, and resilience of the Supplier's IT system,
- ensuring that the availability of and access to Personal Data can be restored in a timely manner after an incident; and
- regularly testing, assessing and evaluating the effectiveness of such measures adopted by the Supplier including any outlined in the Data Processing Table.

3.1.1 before any Supplier's person carries out any Work Orders under this Contract either itself carry out or (as applicable) require the relevant sub-supplier to carry out a DBS Check on that Supplier's person;

3.1.2 immediately advise Guinness of any relevant convictions or concerns in relation to the Supplier's person, relating to working with children or vulnerable adults that are disclosed by the DBS Check; and

3.1.3 ensure that those DBS Checks are regularly updated either through the Disclosure and Barring Service update service or through carrying out further DBS Checks at least once every three (3) years.

Project means the development of which the works form part;

Services means the services as described in the Order.

3.2 The Supplier shall, within fourteen (14) days of a request from Guinness made at any time, provide to Guinness details of all Supplier's persons that are working in any way in connection with this Contract including:

Site Conditions means all of the physical and other conditions of the site at which any Works are carried out including access, delivery and similar arrangements, any existing structures on, under or around the site and sub-ground, ground and soil conditions in and around the site.

Special Category Data means special category data, within the meaning given by Data Protection Law, obtained or Processed in connection with the Order or this Contract.

3.2.1 the names of all such people;

3.2.2 the capacities in which each of them is employed;

3.2.3 confirmation whether a DBS Check has been undertaken in relation to each of them, together with the details of the results of any such DBS Check; and

3.2.4 such other information as is required by Guinness.

Supplier means the person or persons, firm or company named on the Order and includes the Supplier's personal representatives, successors and permitted assignees.

Supplier Documents means all documents, data, information, text, drawings, diagrams, images or records in any electronic or tangible medium used or created in connection with this Contract or the Works including information provided under any BIM Protocol;

Works means the works and associated services and supplies as described in the Order.

4 Goods and Services

2 Basis of Contract

2.1 The Date of Order set out on the Order form is specified to record when this Contract is entered into. Notwithstanding this provision, or any other provision of the Order, the Contract shall have effect as if it had been entered into upon the earlier of any act by the Supplier consistent with the performance of the Contract or the Date of Order set out in the Order form.

4.1 Where the Order Type indicates that the Order relates to Goods and/or Services, then clauses 4, 5 and 6 shall have effect in this Contract.

2.2 The Supplier shall comply with:

4.2 The Supplier shall supply the Goods and Services to Guinness in accordance with the Order.

- 2.2.1 all the terms of the Contract;
- 2.2.2 the Guinness Policies;
- 2.2.3 all relevant Law including but not limited to Health and Safety Laws, and where applicable, Building Safety Law;
- 2.2.4 any BIM Protocol;
- 2.2.5 any reasonable request from Guinness to assist with an enquiry or investigation in connection with this Contract for the purposes of Guinness complying with its legal and/or regulatory obligations, including but not limited to any

4.3 The Supplier shall from the date set in the Order or the date on which it starts to complete the Order (whichever is earlier) and for the duration of this Contract carry out the Services in accordance with those standards, practices, methods and procedures and exercising that degree of skill, care and diligence which would reasonably and ordinarily be expected from a skilled and experienced supplier of the same discipline or profession as the Supplier engaged in providing similar services and under similar circumstances to the Services.

4.4 The Supplier undertakes to Guinness that it:

4.4.1 is and its staff are competent to carry out the Services;

4.4.2 has allocated and shall continue to allocate sufficient time and resources to enable it to properly carry out the Services;

<p>4.4.3 has used and shall use reasonable skill, care and diligence in performance of the Services; and</p> <p>4.4.4 shall comply with the reasonable instructions of Guinness from time to time</p> <p>4.5 In respect of performance of the Contract by the Supplier, time shall be of the essence and subject to Clause 4.8 no extension to the date and/or time for delivery of the Goods and performance of the Services specified in the Order shall be permitted without the written consent of Guinness.</p> <p>4.6 The Supplier warrants that the Goods shall:</p> <p>4.6.1 correspond to the type, quantities, descriptions and particular requirements (if any) contained in the Order;</p> <p>4.6.2 be fit for the purpose of their intended use; and</p> <p>4.6.3 comply with all applicable British Standards or their equivalents.</p> <p>4.7 The Supplier shall keep a complete and up to date point in time record of the Goods supplied pursuant to the Contract and all other Goods supplied to Guinness pursuant to other contracts and will provide this information to Guinness within three (3) Business Days of such a request from Guinness.</p> <p>4.8 Neither party shall be liable to the other as a result of any delay or failure to perform its obligations under the Contract if and to the extent such delay or failure is caused by an event or circumstance which is beyond the reasonable control of that party and which by its nature could not have been foreseen by such party or if it could have been foreseen was unavoidable. If such event or circumstances prevent the Supplier from providing any of the Goods and Services for more than two (2) weeks, Guinness shall have the right, without limiting its other rights or remedies, to terminate this Contract with immediate effect by giving written notice to the Supplier.</p>	<p>writing to the Supplier by the end of the next Business Day after delivery of the Goods.</p> <p>6 Title</p> <p>6.1 Full and unencumbered title to the Goods shall pass to Guinness on the earlier of:</p> <p>6.1.1 date of acknowledgement of delivery relating to such Goods; and</p> <p>6.1.2 the date on which Guinness pays for the Goods;</p> <p>and such title shall be free from any charge, lien, pledge or encumbrance of any nature either in favour of the Supplier or any other party.</p> <p>7 Works</p> <p>7.1 Where the Order Type indicates that the Order relates to Works, then clause 7 shall have effect in this Contract.</p> <p>7.2 The Supplier shall:</p> <p>7.2.1 carry out and complete the Works in a good, competent, and workmanlike manner;</p> <p>7.2.2 carry out the role of Principal Contractor and/or Principal Designer under the CDM Regulations and Building Safety Law where indicated in any Order;</p> <p>7.2.3 ensure that, where it is carrying out such role(s), it has the skills, knowledge, experience and organisational capability to act where applicable as Principal Contractor and as Principal Designer for the Works in each case in a manner that secures the health and safety of any person affected by those Works and in a manner that fulfils all applicable duties under Building Safety Law and the CDM Regulations;</p> <p>7.2.4 notify Guinness of any change in respect of its competency to act (each "where applicable") as Principal Contractor and / or Principal Designer;</p> <p>7.2.5 warrant that no 'serious sanction' (as defined in Building Safety Law) has occurred in relation to it within five years before the date of the Contract;</p> <p>7.2.6 ensure that all specialist Works are carried out by an appropriately qualified contractor, including but not limited to Works relating to asbestos, gas, electrical, damp and mould, damp proof course (where chemical injection is required) and/or fungus/beetle eradication works;</p> <p>7.2.7 ensure that it facilitates and co-ordinates all specialist Works carried out, including programming and arranging access so not to impede each contractor carrying out its work;</p> <p>7.2.8 where requested by Guinness, provide such documentary evidence in relation to specialist Works carried out as set out in clause 7.2.6; and</p> <p>7.2.9 ensure that it promptly reports to Guinness any signs of disrepair and/or health and safety issues (including but not limited to</p>
<p>5 Delivery of the Goods</p> <p>5.1 The Supplier shall ensure that the Goods are procured, processed (if necessary), loaded, delivered to and off-loaded at the Delivery Location in the quantity and on a Delivery Date set out in the Order in accordance with the Delivery Restrictions.</p> <p>5.2 Until delivery of the Goods to the Delivery Location, the Goods shall be at the sole risk of the Supplier. The Supplier shall ensure that all loads are well secured and protected to prevent any nuisance or loss of Goods while in transit.</p> <p>5.3 Upon completion of the off-loading of the Goods and upon Guinness being reasonably satisfied that the Goods comply with the requirements of the Contract, Guinness shall sign the Supplier's standard form acknowledging receipt in respect of such Goods. Guinness shall be under no obligation to sign an acknowledgement of receipt for any Goods not specified in the Order and insofar as the Goods are to be paid for by weight, authenticated weight tickets must be provided for the acknowledgement to be signed.</p> <p>5.4 The acknowledgement of delivery in no way limits or excludes the liability of the Supplier under the Contract.</p> <p>5.5 Guinness shall, in acknowledging delivery, act fairly and objectively. If Guinness believes that the delivery is not in accordance with the Contract it shall set out its reasons in</p>	

- mould and damp) whilst carrying out a Order to enable Guinness to comply with its legal and regulatory requirements.
- 7.3 The Supplier shall ensure that the completed Works conform with and fulfil in all respects all necessary licences and consents which are necessary to progress the Works and which the Supplier shall obtain at its own cost unless otherwise indicated in the Order.
- 7.4 The Supplier shall maintain complete and accurate records of the time spent and materials used by the Supplier in providing the Works, and shall allow Guinness to inspect such records at all reasonable times on request.
- 7.5 The Supplier warrants to Guinness that it has exercised and shall continue to exercise in carrying out any design or specification required for the Works all the reasonable skill and care to be expected from a qualified and competent supplier experienced in carrying out works of a similar scope and complexity to the Works. The Supplier shall notify Guinness of any error, discrepancy or omission in any document supplied in connection with the Works and shall correct such matters in respect of any Supplier Documents in accordance with Guinness's instructions. The Parties agree that such instructions shall not entitle the Supplier to any additional payment, be a compensation event, lead to any paid or unpaid extension of time or be treated as a variation to this Contract.
- 7.6 The Supplier shall carry out the Works regularly and diligently and by or at any time specified in the Order. Time shall be of the essence and subject to clause 7.8 no extension to any date and/or time for delivery, performance and/or completion of the Works specified in the Order shall be permitted without the written consent of Guinness.
- 7.7 If the Supplier is granted access to Guinness 's premises, facilities or storage, the Supplier shall comply with the reasonable requirements of Guinness concerning access and access shall be at the Supplier's risk.
- 7.8 Neither party shall be liable to the other as a result of any delay or failure to perform its obligations under the Contract if and to the extent such delay or failure is caused by an event or circumstance which is beyond the reasonable control of that party which by its nature could not have been foreseen by such party or if it could have been foreseen was unavoidable. If such event or circumstances prevent the Supplier from providing any of the Services for more than two (2) weeks, Guinness shall have the right, without limiting its other rights or remedies, to terminate this Contract with immediate effect by giving written notice to the Supplier.
- 7.9 The Supplier shall have entire responsibility for ascertainment of and dealing with Site Conditions in any way relevant to the Works or the carrying out of the Works and shall be deemed to have fully acquainted itself with such Site Conditions and to have obtained all necessary information as to risks, contingencies and all other circumstances which may influence or affect the Works or the execution of the Works. No failure on the part of the Supplier to discover or foresee any such Site Conditions, shall entitle the Supplier to any additional payment, be a compensation event, lead to any paid or unpaid extension of time or be treated as a variation to this Contract. Save where the contrary is agreed in writing from Guinness to the Supplier, the Supplier may not rely upon any survey, report or other document prepared by or on behalf of Guinness regarding any Site Conditions and Guinness makes no representation or warranty as to the accuracy or completeness of any such survey, report or document.
- 7.10 Where the Services are provided in respect of any HRB Works the Supplier warrants that:
- 7.10.1 the Supplier is a competent person in relation to those Works and will allocate all adequate resources to enable them to comply with their obligations under HRB Procedures Regulations;
- 7.10.2 the Supplier shall promptly when requested by Guinness to do so, provide a HRB Building Regulations Compliance Declaration and / or HRB Building Regulations Competency Declaration;
- 7.10.3 the Supplier shall comply with all instructions of the Building Safety Regulator, including any compliance or stop notices in relation to such Works;
- 7.10.4 all information in any HRB Building Regulations Competency Declaration and / or HRB Building Regulations Compliance Declaration is true and accurate and that in relation to any HRB Approval requiring signed statements by Guinness that the matters to be addressed by such statements are true and accurate in so far as they relate to the Supplier's obligations under this Contract relating to HRB Procedures Regulations; and
- 7.10.5 where any Services are sub-contracted, all sub-suppliers shall promptly:
- (a) provide all HRB Golden Thread Information required under HRB Procedures Regulations in order to enable it to be stored in the HRB Golden Thread Facility; and
- (b) notify the Principal Designer and Principal Contractor of any incidents or situations that should be reported through the HRB Mandatory Occurrence Reporting System in accordance with HRB Procedures Regulations.
- 7.11 Where the Services are provided in respect of any HRB Works the Supplier shall unless expressly excluded or otherwise agreed in writing with Guinness:
- 7.11.1 Where any HRB Building Control Approval is required, supply (in good time having regard to such reasonable programme constraints as are notified by Guinness to the Supplier) all information relevant to the Services to enable the Contractor to submit to the Building Safety Regulator the HRB Building Control Approval Application, the HRB Completion Certificate Application and any HRB Other Notices as required by the Building Safety Regulator in accordance with HRB Procedures Regulations;
- 7.11.2 Where a HRB Major Change or a HRB Notifiable Change is proposed to any HRB Works, supply all information relevant to the Services to enable the Contractor to make a HRB Change Control Application or notify, as applicable, the Building Safety Regulator in accordance with HRB Procedures Regulations;
- 7.11.3 supply all information relevant to the Services to enable Guinness to maintain in accordance with HRB Procedures Regulations the following documents:
- (a) HRB Construction Control Plan;

- (b) HRB Change Control Plan;
- (c) HRB Change Control Log;
- (d) HRB Mandatory Occurrence Reporting Plan;
- (e) HRB Fire and Emergency File;
- (f) HRB Building Regulations Competency Declaration;
- (g) HRB Building Regulations Compliance Declaration; and
- (h) HRB Partial Completion Strategy, if applicable.

- 7.11.4 liaise and co-operate with Guinness, the Contractor and Building Safety Regulator in relation to the above documents and information as required by the Building Safety Regulator (including providing copies of documents and / or information as reasonably required);
- 7.11.5 promptly provide HRB Golden Thread Information to Guinness to enable it to be stored in the HRB Golden Thread Facility and share HRB Golden Thread Information with others as necessary or desirable to ensure that the HRB Golden Thread Facility is properly maintained and updated in accordance with HRB Procedures Regulations and any other requirements or procedures specified by Guinness (including details of any impact the HRB Works may have on any such information and any existing HRB Safety Case or HRB Residents' Engagement Strategy for any Works to an existing HRB);
- 7.11.6 provide promptly and without charge (and procure that all officers, employees, agents or sub-suppliers provide) all information relevant to the Services to each HRB Accountable Person that HRB Procedures Regulations requires to be provided to that HRB Accountable Person
- 7.11.7 comply with the HRB Mandatory Occurrence Reporting System and HRB Mandatory Occurrence Reporting Plan in accordance with HRB Procedures Regulations where already in place (for any works to an existing HRB) or (where being established for a new HRB), cooperate with Guinness as required by Guinness to established the HRB Mandatory Occurrence Reporting System and HRB Mandatory Occurrence Reporting Plan;
- 7.11.8 take reasonable steps to ensure each HRB Reporting Person is provided with adequate instruction and information on the HRB Mandatory Occurrence Reporting System and the incidents or situations that should be reported by the HRB Reporting Person through the HRB Mandatory Occurrence Reporting System;
- (a) in the case of a designer or contractor, before beginning any work in relation to the Project; and
 - (b) in the case of any other person, as soon as reasonably practicable after first entering the site of the Project; and

- 7.11.9 in accordance with HRB Procedures Regulations ensure an appropriate frequency of inspections of the Works for HRB Safety Occurrences;
- 7.11.10 where the Supplier is the Principal Designer for HRB Procedures Regulations purposes, ensure that each HRB Safety Occurrence is notified and reported to the Building Safety Regulator and a copy is provided to Guinness, in accordance with HRB Procedures Regulations (or where the Supplier is not the Principal Designer, liaise and co-operate with the Principal Designer to ensure this occurs);
- 7.11.11 for each HRB Safety Occurrence relating to any part of the Project which is impacted upon by the Services, consider whether a HRB Controlled Change may be necessary to remedy the HRB Safety Occurrence and, if so, liaise with Guinness and the Contractor accordingly.

8 Rectification

- 8.1 The Supplier will make good by replacement or repair (as Guinness's shall specify) any defects in the completed Order and shall bear any reasonable expenses incurred by Guinness as a consequence of such defects including, where necessary, the costs of opening up or dismantling of other works or assemblies to permit such replacement and of re-assembly and making good after replacement and testing to Guinness's reasonable satisfaction subject to Guinness taking reasonable steps to mitigate the amount and cost of such works. Failure by the Supplier to make good any such defect (save for such minor defects as do not affect the intended use of the Order) shall entitle Guinness to refuse to acknowledge delivery or, if delivery has been acknowledged, to invalidate such acknowledgement.

9 The Contract Price and Invoicing

- 9.1 The sum payable to the Supplier for the satisfactory completion of Order shall be as set out in the Order and shall be the full and exclusive remuneration of the Supplier in respect of the performance of the Order. Such charges shall include every cost and expense of the Supplier directly or indirectly incurred in connection with the performance of the Order. Each Order shall contain a unique Order reference number.
- 9.2 The Supplier shall send Guinness an application for payment in respect of the relevant Order on completion of the Order, or other milestone(s) as specified in the Order, but not more frequently than once in each calendar month in respect of all Orders completed in that month.
- 9.3 Each application for payment submitted by the Supplier shall set out (a) the Order number, (b) the Guinness regional/area office which issued the Order, (c) the property where the Order was to be undertaken (if applicable), (d) a brief description of the Order, (e) the amount which the Supplier considers is due and the basis for that calculation. Where the application for payment is undisputed by Guinness, the due date for each payment shall be the date of the application for payment (the "Due Date"). The final date for payment shall be thirty (30) days following the Due Date (the "Final Date for Payment").
- 9.4 If the Order Type is Works, then
- 9.4.1 Within five (5) days from each Due Date, Guinness shall issue a notice setting out the

sum it considers to be payable and the basis for that calculation (a "Payment Notice") and/or no later than two (2) days before the Final Date for Payment may issue a notice setting out the sum it considers to be payable and the basis of that calculation (a "Pay Less Notice"); and

9.4.2 The amount payable by Guinness in relation to each application for payment shall be the amount set out in any Pay Less Notice, or where no Pay Less Notice is issued the amount set out in the Payment Notice, or where no Pay Less Notice or Payment Notice is issued the amount set out in the application for payment.

9.5 Where Guinness disputes any sums requested in an application for payment or where the application for payment does not meet the requirements of this Contract, Guinness shall notify the Supplier without undue delay.

9.6 Each application for payment must be issued to the Payments Processing at Bower House, 1 Stable Street, Hollinwood, Oldham OL9 7LH or at an email address specified in the Order or otherwise agreed with Guinness. Guinness does not accept applications by any other means.

9.7 Guinness shall not be under any obligation to make payment in relation to any disputed application for payment and/or which does not satisfy the requirements of this Contract.

9.8 Interest is payable at four (4) per cent above the Bank of England's base rate (as altered from time to time) on any undisputed amounts which are not paid by the Final Date for Payment between the period starting with the Final Date for Payment and ending on the date the undisputed amount is paid.

10 Intellectual Property Rights

10.1 The Supplier grants (or procures that and sub-contractor grants) to Guinness an irrevocable, royalty free licence to use and copy all Supplier Documents for any purpose whatsoever connected with the Order or the property where the Order is carried out. The licence shall survive termination of this Contract, carries the right for Guinness to grant sub-licences in similar terms and shall be transferable.

10.2 The Supplier hereby warrants that Guinness's (and its transferees and sub-licencees') use of the Documents shall not infringe the intellectual property rights of any third party and indemnifies Guinness against any losses, claims, expenses or similar which it incurs as a result of the Supplier's breach of this clause 10.2.

11 Indemnity and Insurance

11.1 Without prejudice to any rights of Guinness, the Supplier shall indemnify Guinness against all matters of any kind arising in contract, tort, statute or otherwise directly or indirectly out of the wrongful act, default, statement (whether in writing or otherwise), breach of contract or negligence of the Supplier, its sub-suppliers, employees or agents in the course of or in connection with the Contract.

11.2 The Supplier shall effect and maintain during the progress of any Order public and employer's liability and other insurances with a reputable company necessary to cover the risks contemplated by the Contract and shall at the request of Guinness produce the relevant policy or policies together with receipts or other evidence of payment of the latest premium due under such policies. Public liability cover of at least £10 million in relation to each and every event shall be obtained, unless agreed otherwise with Guinness in writing.

11.3 Where the Order Type is Works or Services, the Supplier shall (unless agreed otherwise in writing by Guinness) maintain professional indemnity insurance at such level as is specified in the Order or, where no such level is specified, with a minimum limit of indemnity of £5 million in respect of each and every claim and without unusual or onerous conditions until the date which is 12 years after the date on which the Works are last provided.

11.4 When the Order Type is Goods, the Supplier shall maintain product liability insurance at such level as is specified in the Order or, where no such level is specified, with a minimum limit of indemnity of £2 million in respect of each and every claim and without unusual or onerous conditions until the date which is 6 years after the date on which the Goods are last supplied.

12 Confidentiality and Information

12.1 The Supplier shall keep in strict confidence all information provided by or on behalf of Guinness in connection with the Contract. The Supplier shall not disclose any such information save as required by law or to the extent that such disclosure is strictly required in order for the Supplier to fulfil its obligations to Guinness in relation to the Order. Where such disclosure is required, the Supplier shall ensure that any party to whom information is disclosed is subject to confidentiality obligations equivalent to those in this clause 12. This clause 12 shall survive termination of the Contract.

12.2 The Supplier shall provide such assistance as Guinness reasonably requires to enable Guinness to comply with its obligations under the Access to Information Scheme under the Social Housing (Regulation) Act 2023 or the Environmental Information Regulations 2004.

13 Data Protection

13.1 Each party shall comply with Data Protection Law when Controlling or Processing Personal Data under this Contract. This includes complying with the Data Protection Principles and upholding the rights of Data Subjects under Data Protection Law.

13.2 Each party shall ensure they have all necessary and appropriate legal bases required for the lawful Processing of Personal Data under this Contract (including any transfer of Personal Data to the other Party).

13.3 Each Party shall designate its own Data Protection Officer if Data Protection Law so requires.

13.4 The subject-matter, nature and purpose and the duration of Processing and the types of Personal Data and categories of Data Subject in relation to which Personal Data may be Processed under this Contract are set out in the Data Processing Table.

13.5 Where the Supplier Processes Personal Data of which Guinness is the Data Controller the Supplier shall:

13.5.1 do so only on written instructions from Guinness (the first such instructions being those set out in this Contract) as revised by Guinness from time to time (where applicable) in accordance with clause 13.13;

13.5.2 do so only as authorised by this Contract (and not as determined by the Supplier);

- 13.5.3 promptly comply with Guinness's written instructions and requirements from time to time, including any requests to amend, delete or transfer Personal Data;
 - 13.5.4 immediately inform Guinness if the Supplier thinks that it has been given an instruction which does not comply with Data Protection Law;
 - 13.5.5 take all reasonable steps to ensure the reliability and integrity of all persons (including employees) whom the Supplier authorises to Process the Personal Data and ensure that those persons:
 - (a) are aware of and comply with the Supplier's obligations under this clause 13,
 - (b) have committed themselves to confidentiality or are under an appropriate statutory obligation of confidentiality;
 - (c) are informed of the confidential nature of the Personal Data and do not Process, publish, disclose or divulge any of the Personal Data other than in accordance with this Contract or the written instructions of Guinness; and
 - (d) have undergone adequate training in Data Protection Law, the confidentiality, security, use, care, protection and handling of Personal Data and the Supplier's obligations as Data Processor under this Contract.
 - 13.5.6 fully cooperate with and assist Guinness, by having appropriate technical and organisational measures in place, to give effect to the rights of Data Subjects and respond to requests for exercising the Data Subject's rights including Data Subject Access Requests;
 - 13.5.7 Process the Personal Data in such a manner that ensures that at all times Guinness complies with Data Protection Law;
 - 13.5.8 maintain complete and accurate records and information of any Processing of Personal Data it carries out on behalf of Guinness which are sufficient to demonstrate compliance by Guinness and the Supplier with Data Protection Law and this clause 13;
 - 13.5.9 on request, provide Guinness promptly with all information that Guinness needs to show that both Guinness and Supplier have complied with their data protection obligations under this Contract; and
 - 13.5.10 at the option of Guinness, either irretrievably delete or return all Personal Data to Guinness by the date set out in the Data Processing Table (unless the Supplier is required by law to retain that Personal Data).
- 13.6 The Supplier shall maintain appropriate Protective Measures (which Guinness may reasonably reject) which are appropriate to protect against a Data Loss Event. If Guinness reasonably rejects Protective Measures put in place by the Supplier, the Supplier must propose alternative Protective Measures to the satisfaction of Guinness. Failure to reject shall not amount to approval by Guinness of the adequacy of the Protective Measures. Protective Measures must take account of:
- 13.6.1 the nature of the Personal Data to be protected;
 - 13.6.2 the harm that might result from any Data Loss Event including the risk (which may be of varying likelihood and severity) for the rights and freedoms of natural persons.,
 - 13.6.3 the scope, context and purpose of the Processing of the Personal Data concerned;
 - 13.6.4 the state of technological development; and
 - 13.6.5 the cost of implementing any measures;
- 13.7 The Supplier shall not transfer any Personal Data outside of the United Kingdom unless the prior written consent of Guinness has been obtained and the following conditions are fulfilled:
- 13.7.1 the destination country has been recognised as adequate by the UK government in accordance with Data Protection Law;
 - 13.7.2 the Supplier has provided appropriate safeguards in relation to the transfer (in accordance with Data Protection Law) as determined by Guinness;
 - 13.7.3 Data Subjects have enforceable rights and effective legal remedies;
 - 13.7.4 the Supplier complies with the Supplier's obligations under Data Protection Law by providing an appropriate level of protection to any Personal Data that is transferred (or, if it is not so bound, uses its best endeavours to assist Guinness in the meeting its obligations); and
 - 13.7.5 the Supplier complies with any instructions notified to the Supplier by Guinness with respect to the Processing of that Personal Data.
- 13.8 The Supplier shall notify Guinness immediately (and provide further information as details become available) if the Supplier:
- 13.8.1 receives a Data Subject Access Request (or purported Data Subject Access Request);
 - 13.8.2 receives a request to rectify, block or erase any Personal Data;
 - 13.8.3 receives any other request, complaint or communication relating to either Party's obligations under Data Protection Law;
 - 13.8.4 receives any communication from the Information Commissioner or any other regulatory body in connection with Personal Data processed under this Contract;
 - 13.8.5 receives a request from any third party for disclosure of Personal Data where compliance with such request is required or purported to be required by law; or
 - 13.8.6 becomes aware of a Data Loss Event, in which case the notification shall:
 - (a) describe the nature of the Data Loss Event including the categories and

- number of Data Subjects and records concerned;
 - (b) communicate the name and contact details of all persons from whom more information can be obtained about the Data Loss Event;
 - (c) describe the likely consequences of the Data Loss Event; and
 - (d) describe the measures taken by the Supplier and the measures which the Supplier wishes Guinness (at the expense of the Supplier) to take to address the Data Loss Event and mitigate its possible adverse effects.
 - 13.9 The Supplier shall give Guinness immediate and full co-operation and assistance in relation to any Data Loss Event including:
 - 13.9.1 taking all reasonable steps Guinness requires to assist in the containment, mitigation, remediation and investigation of such Data Loss Event;
 - 13.9.2 providing assistance with notifying the Information Commissioner's Office or affected Data Subjects of any breach of Data Protection Law;
 - 13.9.3 providing Guinness promptly with all relevant information in the Supplier's possession; and
 - 13.9.4 where the Data Loss Event involves Personal Data being lost, damaged, corrupted or unusable, promptly restoring that Personal Data at the Supplier's expense.
 - 13.10 Taking into account the nature of the Processing, the Supplier shall provide Guinness with full assistance in relation to either Party's obligations under Data Protection Law and any complaint, communication or request made under clause 13.8 (and insofar as possible within the timescales reasonably required by Guinness), promptly providing Guinness with:
 - 13.10.1 full details and copies of the complaint, communication or request;
 - 13.10.2 such assistance as Guinness reasonably requests to enable Guinness to comply with a Data Subject Access Request within the relevant timescales set out in Data Protection Law;
 - 13.10.3 at Guinness's request, any Personal Data it holds in relation to a Data Subject Access Request; and
 - 13.10.4 such assistance as Guinness requests with respect to any request from the Information Commissioner's Office, or any consultation by Guinness with the Information Commissioner's Office.
 - 13.11 The Supplier shall provide reasonable assistance to Guinness in the preparation of any Data Protection Impact Assessment before commencing any Processing and whenever reasonably required by Guinness. Such assistance may include (at the discretion of Guinness):
 - 13.11.1 a systematic description of the envisaged Processing operations and the purpose of the Processing;
 - 13.11.2 an assessment of the necessity and proportionality of the Processing operations in relation to the Order;
 - 13.11.3 an assessment of the risks to the rights and freedoms of Data Subjects; and / or
 - 13.11.4 the measures envisaged to address the risks, including safeguards, security measures and mechanisms to ensure the protection of Personal Data.
 - 13.12 Guinness or an auditor designated by Guinness may inspect and audit the Supplier's facilities for Processing the Personal Data of which Guinness is Data Controller to ensure they comply with this Contract and Data Protection Law.
 - 13.13 Guinness may revise their instructions to the Supplier on the Processing of Personal Data at any time if this is necessary or desirable to comply with Data Protection Law. Such revision shall not entitle the Supplier to any additional payment, be a compensation event, lead to any paid or unpaid extension of time or be treated as a variation to this Contract. Guinness shall use reasonable endeavours to give the Supplier as much notice of the revision as possible, consistent with their obligation to comply with Data Protection Law and protect against any Data Loss Event.
 - 13.14 If the Supplier is in breach of Data Protection Law or this clause 13, Guinness may suspend the transfer of Personal Data to the Supplier until the breach is remedied to Guinness's satisfaction.
 - 13.15 Nothing in this Contract requires either Party to disclose any information to the other Party or any third party if to do so would breach Data Protection Law. If any part of this clause 13 does not comply with Data Protection Law, Guinness may amend that part (to the minimum necessary to ensure such compliance) by giving the Supplier at least 30 (thirty) Working Days' notice. The Parties agree that such amendment shall not entitle the Supplier to any additional payment, be a compensation event, lead to any paid or unpaid extension of time or be treated as a variation to this Contract.
 - 13.16 Guinness may replace this clause with any applicable Data Controller to Data Processor standard clauses forming part of an applicable certification scheme (as defined under Data Protection Law) at any time by giving the Supplier at least 30 (thirty) Working Days' notice. The Parties agree that such amendment shall not entitle the Supplier to any additional payment, be a compensation event, lead to any paid or unpaid extension of time or be treated as a variation to this Contract.
 - 13.17 The Parties shall take account of any guidance issued by the Information Commissioner's Office. Guinness may amend this Contract to ensure that it complies with any guidance issued by the Information Commissioner's Office by giving the Supplier at least 30 (thirty) Working Days' notice. The Parties agree that such amendment shall not entitle the Supplier to any additional payment, be a compensation event, lead to any paid or unpaid extension of time or be treated as a variation to this Contract.
- 14 Termination**
- 14.1 Without prejudice to clause 14.2, Guinness may by notice in writing terminate the Contract in whole or in part (and enter upon and expel the Supplier from Guinness's premises or site to which the Supplier has been given access) if any of the following events occur. No minimum or particular period of notice shall

be required but the notice shall state the date on which it takes effect:

clause 14.1.5 **Error! Reference source not found.**to clause 14.1.12 (inclusive);

- 14.1.1 the Supplier is found to have been or becomes an “excluded supplier” as defined in section 57(1) or an “excludable supplier” as defined in section 57(2) of the Procurement Act 2023 either during any tender process or since the placing of the Order;
- 14.1.2 the Supplier has failed to complete the Order within a reasonable time or by such date(s) as are specified in the Order;
- 14.1.3 the Supplier has materially breached the Contract;
- 14.1.4 the Supplier has (without reasonable cause) failed to proceed regularly and diligently with the Order or (without lawful reason) suspends performance of the Order;
- 14.1.5 the Supplier suspends, or threatens to suspend, payment of its debts or is unable to pay its debts as they fall due or admits inability to pay its debts or (being a company) is deemed unable to pay its debts within the meaning of section 123 of the Insolvency Act 1986 or (being an individual) is deemed either unable to pay its debts or as having no reasonable prospect of so doing, in either case, within the meaning of section 268 of the Insolvency Act 1986 or (being a partnership) has any partner to whom any of the foregoing apply;
- 14.1.6 the Supplier commences negotiations with all or any class of its creditors with a view to rescheduling any of its debts, or makes a proposal for or enters into any compromise or arrangement with its creditors;
- 14.1.7 a petition is filed, a notice is given, a resolution is passed, or an order is made, for or in connection with the winding up of the Supplier (being a company);
- 14.1.8 the Supplier (being an individual) is the subject of a bankruptcy petition order;
- 14.1.9 a creditor or encumbrancer of the Supplier attaches or takes possession of, or a distress, execution, sequestration or other such process is levied or enforced on or sued against, the whole or any part of its assets and such attachment or process is not discharged within fourteen (14) days;
- 14.1.10 an application is made to court, or an order is made, for the appointment of an administrator or if a notice of intention to appoint an administrator is given or if an administrator is appointed over the Supplier (being a company);
- 14.1.11 a floating charge holder over the assets of the Supplier (being a company) has become entitled to appoint or has appointed an administrative receiver;
- 14.1.12 a person becomes entitled to appoint a receiver over the assets of the Supplier or a receiver is appointed over the assets of the Supplier;
- 14.1.13 any event occurs, or proceeding is taken, with respect to the Supplier in any jurisdiction to which it is subject that has an effect equivalent or similar to any of the events mentioned in

- (a) the Supplier suspends or threatens to suspend, or ceases or threatens to cease to carry on, all or a substantial part of its business; or
- (b) the Supplier (being an individual) dies or, by reason of illness or incapacity (whether mental or physical), is incapable of managing his own affairs or becomes a patient under any mental health Law.

14.2 Guinness may at any time and without having to give any reason terminate the Contract by giving not less than ten (10) days written notice.

14.3 Notwithstanding any other provision of this Contract, Guinness shall have no liability whatsoever to the Supplier as a result of its termination of the Supplier’s engagement in accordance with this clause 14 other than that following termination in accordance with clauses 14.2 or 7.8 only, the Supplier shall be entitled to be paid for Orders carried out in accordance with this Contract prior to the date of termination but shall not be entitled to be paid any other or greater amount including, without limitation, in respect of any lost profits, lost opportunities or similar.

15 Assignment and Sub-contracting

15.1 The Supplier shall not assign, transfer, charge, subcontract or deal in any other manner with all or any of its rights or obligations under the Contract without the prior written consent of Guinness. Unless otherwise agreed with Guinness, the Supplier shall secure approval of the relevant subcontract terms from Guinness and shall procure collateral warranties from any sub-contractor of any tier in favour of Guinness in such form as Guinness reasonably requires (based upon the form attached to the Order in Schedule 2 or otherwise agreed with Guinness) as a condition of giving such consent.

15.2 Where Guinness provides written consent to the Supplier to subcontract all or any of its rights or obligations under the Contract, the Supplier shall ensure that payment provisions equivalent to those set out in clause 9.2 to 9.5 are included in any subcontract.

15.3 Guinness may at any time assign, transfer, charge, subcontract or deal in any other manner with all or any of its rights under the Contract and may subcontract or delegate in any manner any or all of its obligations under the Contract to any third party or agent.

16 Disputes

16.1 In the event of a dispute between the parties or any action which could result in a dispute or difference arising between them, the parties agree first (subject always to clause 16.4) to try to settle the disagreement by mediation.

16.2 The mediation shall be commenced by giving a written notice to the other party at the address given for that party in the Order (unless a different address is notified to the other party). The notice shall include a brief statement of the matter or matters which it is desired to settle by mediation and a brief statement of the relief or remedy sought.

16.3 The mediation will be attended by nominees of Guinness and the Supplier, who should preferably be directors of the parties not personally involved with the Contract.

16.4 Where the Order Type is Works, either party may refer a dispute to adjudication at any time. The adjudication shall be conducted in accordance with the Technology and Construction Solicitors' Association rules for adjudication current at the date of referral.

16.5 Where the Order Type is Works and the Supplier has given Guinness not less than 7 days' notice, the Supplier may suspend the provision of the Works where it has not been paid by the Final Date for Payment until such time as the payment is made.

16.6 Where the Supplier exercises its rights under clause **Error! Reference source not found.**, it shall be entitled to recover from Guinness a reasonable amount in respect of costs and expenses it reasonably incurs as a result.

17 Modern Slavery

17.1 The Supplier warrants that neither the Supplier nor any of its employees:

17.1.1 have been convicted of any offence involving slavery or human trafficking; or

17.1.2 have, to the best of the Supplier's knowledge, been the subject of any investigation, inquiry or enforcement proceedings by any Statutory Authority regarding any offence or alleged offence of, or in connection with, slavery or human trafficking.

17.2 The Supplier warrants that neither the Supplier nor any of its employees:

17.2.1 have been convicted of any offence involving bribery, corruption, fraud or dishonesty;

17.2.2 have, to the best of the Supplier's knowledge, been the subject of any investigation, inquiry or enforcement proceedings by any statutory authority regarding any offence or alleged offence involving bribery, corruption, fraud or dishonesty; or

17.2.3 has been listed by any regulatory body as being debarred, suspended, proposed for suspension or debarment, or otherwise ineligible for participation in government contracts.

17.3 The Supplier shall respond promptly to any questionnaire or due diligence enquiries from or on behalf of the Employer relating to modern slavery and human trafficking and/or bribery and corruption and warrants that any such information provided shall be true and accurate in all material respects having made such internal enquiries as would be expected by a reasonably prudent and diligent Supplier.

18 Third Party Rights

18.1 Any Group Company may enforce this Contract.

18.2 Subject to clause 18.1, nothing in this Contract confers any benefit on any person or organisation who is not a party to this Contract.

19 Waiver

19.1 A waiver of any right under the Contract is only effective if it is in writing and shall not be deemed to be a waiver of any subsequent breach or default. No failure or delay by a party in exercising any right or remedy under the Contract or by law shall constitute a waiver of that or any other right or remedy, nor preclude or restrict its further exercise. No single or partial exercise of such right or remedy shall preclude or restrict the further exercise of that or any other right or remedy.

19.2 Unless specifically provided otherwise, rights arising under the Contract are cumulative and do not exclude rights provided by law.

20 Governing Law

The Contract shall be governed by and construed in accordance with the laws of England and Wales and the parties submit to the exclusive jurisdiction of the English Court.

Agreed by the parties on the date set out on the Order

Signed on behalf of **The Guinness Partnership Ltd** by:

Signature: Carol Morrison

Print Name: Carol Morrison

Position in organisation: Senior Lawyer - Contracts

Date: 2/2/2026 | 10:47 GMT

Signed on behalf of **J.REDPATH BUCHANAN & CO.LIMITED** by:

Signature: Mary Grant

Print Name: Mary Grant

Position in organisation: DIRECTOR

Date: 29/1/2026 | 04:48 PST

Schedule 1- Data Processing Table

<p>Identity of the Data Controller and Data Processor:</p>	<p>The Parties acknowledge that under this Contract for the purposes of Data Protection Law:</p> <ul style="list-style-type: none"> • Guinness is the Data Controller of Personal Data concerning occupiers and the Supplier will be Processing that Personal Data as Data Processor on behalf of Guinness; and • the Supplier is the Data Controller of Personal Data concerning Staff, but Guinness will be Data Controller of any such Personal Data that is processed by them.
<p>Subject matter of Processing (including types of Personal Data that may be Processed and categories of Data Subject):</p>	<p>Personal Data including names, addresses and contact details, property access requirements and special requirements in relation to access or carrying out the Order which may necessitate Processing of Special Category Data and personal data.</p>
<p>Nature and purpose of Processing:</p>	<p>Interrogation of the Personal Data for the purpose of carrying out the Order, including arranging appointments and access, ensuring the health and safety of both Customers and Staff carrying out the Order by complying with CDM Regulations and any other applicable regulatory or legal requirements, monitoring occupier satisfaction and correcting any Personal Data found to be incorrect whilst carrying out the Order.</p>
<p>International transfers and legal gateway:</p>	<p>No international transfers of Personal Data are permitted.</p>
<p>Duration of Processing and plan for return or destruction of Personal Data once the Processing is complete:</p>	<p>20 (twenty) days following completion of the Order.</p>
<p>Data Protection Officers:</p>	<p>Contact details for the Parties' Data Protection Officers are:</p> <ul style="list-style-type: none"> • for Guinness: dataprotectionofficer@guinness.org.uk • for the Supplier Mary Grant – mary@redpathbuchanan.co.uk

Schedule 2 Order and supporting documents (Order form, Specification, Pricing, Form of Collateral Warranty where applicable)

Schedule 2 Order form

<p>Order Reference Number: <i>(to be quoted on all correspondence)</i></p> <p>TBC</p>	<p>Guinness Entity and Office: The Guinness Partnership Limited an Exempt Charity and registered society under the Cooperative and Community Benefit Societies Act 2014 with society number 31693R Registered office: 7th Floor, 350 Euston Road, Regent's Place, London, NW1 3AX ("Guinness")</p> <p>Order Form</p>	<p><i>(Date of Order to be completed Guinness by hand following execution by the Supplier and Guinness)</i></p>
<p>Guinness Entity and Office: The Guinness Partnership</p>	<p>Project Title: Fall Arrest Equipment Servicing and Maintenance</p>	<p>Date of Order: 01/01/2026</p>
<p>ORDER TYPE (TICK MULTIPLE AS APPROPRIATE):</p>		
<p>GOODS <input type="checkbox"/></p>	<p>SERVICES <input type="checkbox"/></p>	<p>WORKS <input checked="" type="checkbox"/></p>
<p>Supplier: J.REDPATH BUCHANAN & CO.LIMITED</p> <p>Company Number: 00826408</p> <p>Whose registered office is at: Unit 2 Jenkins Dale, Chatham, Kent, ME4 5RD</p>	<p>Description of the Goods, Services, and/or Works</p> <p><i>Fall arrest equipment servicing, maintenance and repairs, as more particularly described in the Specification.</i></p> <p>The maximum sum payable to the Supplier by Guinness under the Order: £99,000 (inc. VAT)</p> <p>Payment will be done monthly in arrears for services commissioned and received.</p> <p>The cost of services will be calculated in accordance with the rates in the Pricing schedule.</p>	
<p>BIM Protocol <i>(where applicable, state title, edition, date or other identifiers of the relevant documents)</i></p> <p>N/A</p>	<p>Guinness Specification included as a supporting document to the Contract with this Order</p>	<p>Supplier's data protection officer:</p> <p>Mary Grant – mary@redpathbuchanan.co.uk</p> <p>Guinness's data protection officer:</p> <p>dataprotectionofficer@guinness.org.uk</p>
<p>GOODS OPTIONS</p>		
<p>Delivery Date: N/A</p> <p>Delivery Location: N/A</p>	<p>Delivery Restrictions: N/A</p>	
<p>Product liability insurance: N/A</p>		
<p>SERVICES AND WORKS OPTIONS</p>		

<p>Commencement Date: 01/01/2026</p> <p>Completion Date: 31/12/2026</p>	<p>Location of the Services and/or Works As detailed in the Pricing Schedule, or as otherwise amended by the Client</p>	
<p>Professional indemnity insurance to be held by the Supplier is £5 million in respect of each and every claim (design work and services only)</p>	<p>Building Regulations & Building Safety Law: Principal Contractor: the Supplier Principal Designer: the Supplier</p>	<p>CDM Regulations: Principal Contractor: the Supplier Principal Designer: the Supplier</p>
<p>The Supplier shall procure collateral warranties from agreed subcontractors in the form as included as a supporting document to the Contract with this Order. NO</p>		
<p>Order</p> <ol style="list-style-type: none"> 1. The Supplier shall carry out and complete this Order, as more particularly described in the Guinness Specification, in accordance with Guinness's Standard Terms and Conditions (and attached to this Order). This Order is the Order referred to in those Standard Terms and Conditions and terms in this Order have the same meanings as in the Standard Terms and Conditions. 2. It is a condition precedent to the Supplier's right to payment that the Supplier shall have counter-signed the attached copy of this Contract and returned it to Guinness. 		

Schedule 2- Specification

Specification: Inspection, Testing and Maintenance of Fall Arrest Equipment

1. Scope of Services

The Contractor shall provide a comprehensive inspection, testing, maintenance, and certification service for all fall arrest and work at height safety systems for the instructed assets within the Client's housing stock and associated properties.

This includes, but is not limited to:

- Fixed fall arrest systems (e.g. anchor points, horizontal and vertical lifelines)
- Mansafe systems and roof safety lines
- Ladders, walkways, guardrails and handrails associated with work at height
- Temporary and permanent fall restraint systems where applicable

The service shall cover communal, domestic, and non-domestic buildings, including high-rise, low-rise, and specialist properties.

2. Statutory and Standards Compliance

All services shall be delivered in full compliance with current legislation and guidance, including but not limited to:

- The Work at Height Regulations 2005
- Provision and Use of Work Equipment Regulations (PUWER) 1998
- Lifting Operations and Lifting Equipment Regulations (LOLER) 1998 (where applicable)
- HSG33 and HSG401 guidance
- Relevant British and European Standards, including BS EN 795, BS 7883, and BS 8610

The Contractor shall ensure all inspections are undertaken by competent persons.

3. Inspection and Testing Requirements

The Contractor shall:

- Carry out formal inspections at intervals in accordance with statutory requirements and manufacturer recommendations (minimum annually unless otherwise specified) on the month of their Due Date. Where Due Dates have already expired, the Contractor shall complete the inspection within a month, or as otherwise agreed with the Client.
- Undertake visual and functional inspections, including fixings, substrates, system integrity, and signs of corrosion, wear, or damage.
- Record the condition and compliance status of each item inspected.
- Clearly identify and categorise defects by risk level (e.g. immediate danger, remedial required, advisory).

Any equipment deemed unsafe shall be clearly tagged, isolated where practicable, and reported immediately.

4. Maintenance and Remedial Works

The Contractor shall:

- Provide clear recommendations and costed proposals for remedial works or system replacement where required.
- Not undertake chargeable remedial works without prior written instruction from the Client (unless required to make safe in an emergency).

5. Certification, Records and Asset Information

The Contractor shall provide:

- Inspection certificates for each system or item, confirming compliance or non-compliance.
- A unique reference for each asset inspected.
- Up-to-date inspection labels/tags affixed to equipment where appropriate.
- Electronic inspection reports in an agreed format, suitable for upload to the Client's asset management system.

All records shall be retained by the Contractor for the duration of the Contract plus a minimum of six years.

6. Competence and Training

All operatives shall:

- Be trained and competent in the inspection of fall arrest systems (e.g. to BS 7883).
- Hold valid working at height and rescue awareness training.
- Be familiar with social housing environments and tenant-occupied properties.

Evidence of competence and training shall be provided on request.

7. Access, Safety and Coordination

The Contractor shall:

- Make all necessary access arrangements prior to attendance, including permits, method statements, and risk assessments.
- Coordinate visits to minimise disruption to residents.
- Comply with the Client's health and safety, safeguarding, and site-specific requirements at all times.

8. Key Performance Requirements

The Contractor shall meet the following minimum performance standards:

- 100% statutory compliance for scheduled inspections
- Timely reporting of defects and hazards
- Accurate and complete certification and asset data

Schedule 3- Pricing Schedule

UPRN	Address	Postcode	Appliance Service Date	Next Service Due Date	Compliance Status	Costs
706300	Scheme, Hoopers Barton, Frome, Somerset , , BA11 3DY	BA11 3DY	25/03/2025	25/03/2026	COMPLIANT	£195.00
B707100002	The Praedium 91-113, Chapter Walk, Redland Hill Bristol	BS6 6WB	11/07/2025	11/07/2026	COMPLIANT	£184.75
B540870001	1-6, 11-18, 21-28, 31-38, 41-48, 51-58, 61-68, 71-78, 81-88, 91-98, 101-108, 111-118 And Office, Waverley Court, Railway Street, Crewe, Cheshire, CW2 7BE	CW2 7BE	31/05/2022	31/05/2023	NON-COMPLIANT	£495.00
B0000129	101-1003 And Plant Room, Titanium Point, 24 Palmers Road, London, E2 0FA	E2 0FA	16/01/2024	16/07/2024	NON-COMPLIANT	£580.00
B825010001	1-81 Grand Regent Tower, 2 Cadmium Square, London, E2 0FG	E2 0FG	08/04/2025	08/04/2026	COMPLIANT	£580.00
B825030001	101-1004 Regalia Point, 30 Palmers Road, London, E2 0FQ	E2 0FQ	16/01/2024	16/07/2024	NON-COMPLIANT	£350.00
B825020001	101-1003 Graphite Point, 36 Palmers Road, London, E2 0FS	E2 0FS	12/11/2025	12/11/2026	COMPLIANT	£195.00
B610480004	Flats 1-8, 42 Pancras Way, London, E3 2SQ	E3 2SQ	08/12/2023	08/12/2024	NON-COMPLIANT	£395.00
B0001443	Flats 7-805, Bullrush Court, 5 & 13 Imperial Street, London Borough Of Tower Hamlets, London, Greater London, E3	E3 3DF	31/01/2023	31/01/2024	NON-COMPLIANT	£595.00
C0001944	Flats 101-2608, Riverstone Heights, 18 Reed Avenue, London Borough Of Tower Hamlets, London, Greater London, E3	E3 3ZB	27/02/2024	27/02/2025	NON-COMPLIANT	£295.00
C0001923	Flats 101-908, Riverstone Heights, 8 Reed Avenue, London Borough Of Tower Hamlets, London, Greater London, E3 3ZB	E3 3ZB	08/07/2025	08/07/2026	COMPLIANT	£195.00
C0000977	1-15 Hendale House, Upper Clapton Road, London, E5 8BB	E5 8BB	29/10/2025	29/10/2026	COMPLIANT	£195.00
C0000978	16-30 Hendale House, Upper Clapton Road, London, E5 8BB	E5 8BB	29/10/2025	29/10/2026	COMPLIANT	£195.00

UPRN	Address	Postcode	Appliance Service Date	Next Service Due Date	Compliance Status	Costs
B610520001	1-20 Melton House, Geldeston Road, London, E5 8RY	E5 8RY	31/07/2025	31/07/2026	COMPLIANT	£195.00
B610730001	1-35 Weald Square, Upper Clapton Road, Hackney, London, E5 8SR	E5 8SR	03/04/2025	03/04/2026	COMPLIANT	£195.00
B610730003	55-74 Weald Square, Upper Clapton Road, Hackney, London, E5 8SR	E5 8SR	03/04/2025	03/04/2026	COMPLIANT	£195.00
B610730004	75-98 Weald Square, Upper Clapton Road, Hackney, London, E5 8SS	E5 8SS	07/01/2025	07/01/2026	COMPLIANT	£195.00
B610250001	1-23 (Incl. 6a, 11a, 15a), Ettrick House, Rossendale Street, London, E5 8SZ	E5 8SZ	19/12/2024	19/12/2025	COMPLIANT	£195.00
B610750001	1-24 (In. 21a), Wentwood House, Upper Clapton Road, London, E5 9BY	E5 9BY	10/04/2025	10/04/2026	COMPLIANT	£195.00
B610750002	25-48 (Incl. 35a), Wentwood House, Upper Clapton Road, London, E5 9BY	E5 9BY	04/07/2025	04/07/2026	COMPLIANT	£195.00
B610750003	49-72 (Incl. 72a), Wentwood House, Upper Clapton Road, London, E5 9BY	E5 9BY	17/12/2024	17/12/2025	NON-COMPLIANT	£195.00
B610790008	271-285 Wigan House (West), Warwick Grove, Hackney, London, E5 9JA	E5 9JA	01/07/2025	01/07/2026	COMPLIANT	£195.00
B610790005	196-220 Wigan House (West), Warwick Grove, Hackney, London, E5 9JB	E5 9JB	31/07/2025	31/07/2026	COMPLIANT	£195.00
B610790006	221-245 Wigan House (West), Warwick Grove, Hackney, London, E5 9JB	E5 9JB	31/07/2025	31/07/2026	COMPLIANT	£195.00
B610790002	114-168 Wigan House (East), Warwick Grove, Hackney, London, E5 9JD	E5 9JD	31/07/2025	31/07/2026	COMPLIANT	£295.00
C0000004	134-153 Wigan House (East), Warwick Grove, Hackney, London, E5 9JD	E5 9JD	31/07/2025	31/07/2026	COMPLIANT	£195.00
C0000005	154-168 Wigan House (East), Warwick Grove, Hackney, London, E5 9JD	E5 9JD	31/07/2025	31/07/2026	COMPLIANT	£195.00
C0000008	55-74 Wigan House (East), Warwick Grove, Hackney, London, E5 9JE	E5 9JE	31/07/2025	31/07/2026	COMPLIANT	£195.00

UPRN	Address	Postcode	Appliance Service Date	Next Service Due Date	Compliance Status	Costs
C0000010	94-113 Wigan House (East), Warwick Grove, Hackney, London, E5 9JE	E5 9JE	31/07/2025	31/07/2026	COMPLIANT	£195.00
C0000002	1-15 Wigan House (East), Warwick Grove, Hackney, London, E5 9JF	E5 9JF	11/12/2024	11/12/2025	NON-COMPLIANT	£195.00
C0000006	16-35 Wigan House (East), Warwick Grove, Hackney, London, E5 9JF	E5 9JF	31/07/2025	31/07/2026	COMPLIANT	£195.00
C0000500	Flats 1-20, 40 Percival Street, London, EC1V 0EB	EC1V 0EB	02/11/2022	02/11/2023	NON-COMPLIANT	£495.00
B0000262	1-6, 9-14 And 17-22 Rosebank, 170 Stroud Road, Gloucester, Gloucestershire, GL1 5LL	GL1 5LL	11/06/2025	11/06/2026	COMPLIANT	£295.00
B0001341	1-19 4, Hobbs Way, Gloucester, GL2 5SE	GL2 5SE	19/08/2025	19/08/2026	COMPLIANT	£195.00
B0001393	1-19, 2 Hobbs Way, Gloucester, GL2 5SE	GL2 5SE	19/08/2025	19/08/2026	COMPLIANT	£195.00
B0001342	1-19, 6 Hobbs Way, Gloucester, GL2 5SE	GL2 5SE	19/08/2025	19/08/2026	COMPLIANT	£195.00
B0001435	1 To 4 86, Harker Close, Gloucester, GL2 5SG	GL2 5SG	28/10/2025	28/10/2026	COMPLIANT	£195.00
B0001437	1-38, 17 Harker Close, Gloucester, GL2 5SG	GL2 5SG	19/08/2025	19/08/2026	COMPLIANT	£195.00
B0001441	1-19 & Non Res, Harker Close, 15 Harker Close, Gloucester, GL2 5SH	GL2 5SH	09/07/2025	09/07/2026	COMPLIANT	£295.00
B0001461	1-19, 9 Harker Close, Gloucester, GL2 5SH	GL2 5SH	14/04/2024	14/04/2025	NON-COMPLIANT	£195.00
B0001455	Flats 1-19 & Non-Res, 11 Harker Close, Gloucester, GL2 5SH	GL2 5SH	08/09/2025	08/09/2026	COMPLIANT	£295.00
B0001304	F1-37, Jameston Lodge, 36 Pembroke Road, Ruislip, HA4 8EW	HA4 8EW	22/03/2022	22/03/2023	NON-COMPLIANT	£195.00
B0001528	Flats 1-22 & Non-Res, Windmill Court, 4 West Way, Ruislip, London, HA4 8FG	HA4 8FG	13/03/2024	13/03/2025	NON-COMPLIANT	£195.00

UPRN	Address	Postcode	Appliance Service Date	Next Service Due Date	Compliance Status	Costs
B0002349	Windmill Court, 4 West Way, Ruislip Manor, London HA4 8FG	HA4 8FG	01/04/2024	01/04/2025	NON-COMPLIANT	£195.00
B521070001	243-272 Twenty Twenty House, Skinner Lane, Leeds, LS7 1BH	LS7 1BH	22/09/2023	22/09/2024	NON-COMPLIANT	£495.00
B512420002	Delaney Heights, Cannon Street, Salford, Greater Manchester, M3 6FD	M3 6FD	11/06/2024	11/12/2024	NON-COMPLIANT	£495.00
B511770001	Adelphi Court, Office And Security Office, Adelphi Court, North George Street, Salford, Manchester, Greater Manchester, M3 6HU	M3 6HU	30/09/2025	31/03/2026	COMPLIANT	£495.00
C0000430	1-4 Poplar Court, Pitt Street, Guide Lane, Audenshaw, Tameside, M34 5ER	M34 5ER	28/03/2025	28/03/2026	COMPLIANT	£195.00
B640290006	188-198 (Evens) Newport Road, Broughton, Milton Keynes, Bucks, MK10 7AP	MK10 7AP	19/10/2023	19/10/2024	NON-COMPLIANT	£295.00
C0001567	29-31 Candleford Court, Buckingham, Bucks, MK18 1GA	MK18 1GA	26/08/2025	26/08/2026	COMPLIANT	£295.00
C0001568	32-42 Candleford Court, Buckingham, Bucks, MK18 1GA	MK18 1GA	19/09/2025	19/09/2026	COMPLIANT	£195.00
C0001569	43-50 Candleford Court, Buckingham, Bucks, MK18 1GA	MK18 1GA	02/06/2025	02/06/2026	COMPLIANT	£195.00
C0001574	88-102 Candleford Court, Buckingham, Bucks, MK18 1GD	MK18 1GD	19/09/2025	19/09/2026	COMPLIANT	£195.00
B610180003	Flats 1-25, 9 Clayton Crescent, London, N1 0BL	N1 0BL	29/03/2023	29/03/2024	NON-COMPLIANT	£295.00
B0000822	1-15 Gilman House, Drummond Way, London, N1 1NR	N1 1NR	13/06/2025	13/06/2026	COMPLIANT	£195.00
B610650001	Flats 1-9, 45 Southgate Road, Islington, London, N1 3GY	N1 3GY	07/03/2024	07/03/2025	NON-COMPLIANT	£195.00
B610680007	1-38 Fairburn House, Stamford Hill, Hackney, London, N16 5QH	N16 5QH	28/07/2025	28/07/2026	COMPLIANT	£295.00
B610680008	1-30 Garrett House, Stamford Hill, Hackney, London, N16 5QJ	N16 5QJ	22/05/2023	22/05/2024	NON-COMPLIANT	£295.00

UPRN	Address	Postcode	Appliance Service Date	Next Service Due Date	Compliance Status	Costs
B610680009	1-30 Hackworth House, Stamford Hill, Hackney, London, N16 5QL	N16 5QL	03/06/2025	03/06/2026	COMPLIANT	£295.00
B610680010	1-10 Ivatt House, Stamford Hill, Hackney, London, N16 5QN	N16 5QN	18/12/2024	18/12/2025	NON-COMPLIANT	£295.00
B610680011	1-19 Jones House, Stamford Hill, Hackney, London, N16 5QQ	N16 5QQ	18/12/2024	18/12/2025	NON-COMPLIANT	£195.00
B610680002	1-38 Brunel House, Stamford Hill, London, N16 5TF	N16 5TF	20/06/2024	20/06/2025	NON-COMPLIANT	£295.00
B610680004	1-38 Collett House, Stamford Hill, Hackney, London, Greater London, N16 5TG	N16 5TG	04/11/2025	04/11/2026	COMPLIANT	£195.00
B610680006	1-38 Ericson House, Stamford Hill, London, N16 5TH	N16 5TH	16/07/2025	16/07/2026	COMPLIANT	£195.00
B610680005	1-38 Dean House, Stamford Hill, London, N16 5TQ	N16 5TQ	16/07/2025	16/07/2026	COMPLIANT	£295.00
B610680012	1-19 Kirkley House , Stamford Hill, Hackney, London, N16 5XE	N16 5XE	17/12/2024	17/12/2025	NON-COMPLIANT	£195.00
B610680013	1-19 Locke House, Stamford Hill, Hackney, London, Greater London, N16 5XF	N16 5XF	17/12/2024	17/12/2025	NON-COMPLIANT	£195.00
B0000022	Wyndham Street East (Flats 1 - 41) Plymouth	PL1 5FA	10/06/2025	10/06/2026	COMPLIANT	£2,316.95
B0000611	Juniper Court (Flats 1-51) Fareham Road - Gosport	PO13 0JY	19/05/2025	19/05/2026	COMPLIANT	£184.75
B700950001	Edwin Court, (Flats 1-32), Fratton Way, Portsmouth	PO4 8FR	04/11/2024	04/11/2025	NON-COMPLIANT	£184.75
B0000802	1-38 And 50-55, Ict Suites, Multi Cultural Centre And Offices, Friendship House, Elm Grove, Portsmouth, Hampshire, PO5 1JT	PO5 1JT	02/09/2025	02/09/2026	COMPLIANT	£195.00
C0001177	1-38, Ict Suites, Multi Cultural Centre And Offices, Friendship House, Elm Grove, Portsmouth, Hampshire, PO5 1JT	PO5 1JT	10/12/2024	10/12/2025	NON-COMPLIANT	£195.00
B700120001	Arthur Kille House, Gordon Road, Waterlooville	PO7 5TH	22/05/2025	22/05/2026	COMPLIANT	£184.75

UPRN	Address	Postcode	Appliance Service Date	Next Service Due Date	Compliance Status	Costs
B701360001	1-36 (In. 20a), Guest Rooms, Laundry And Office, Hart Plain House, 2 Dryden Close, Waterlooville, Hants, PO7 6AJ	PO7 6AJ	11/08/2025	11/08/2026	COMPLIANT	£195.00
B0000502	Jubilee Centre, Millennium Court, Mill Road, Waterlooville	PO7 7UJ	02/05/2024	02/05/2025	NON-COMPLIANT	£184.75
B0000502	Millennium Court, Mill Road, Waterlooville	PO7 7UJ	02/05/2024	02/05/2025	NON-COMPLIANT	£184.75
B701350001	Grove Apartments, Hart Plain Ave, Waterlooville	PO8 8QP	22/05/2025	22/05/2026	COMPLIANT	£184.75
B703160001	Stewart Borrow House, Hart Plain Avenue, Waterlooville	PO8 8QZ	22/05/2025	22/05/2026	COMPLIANT	£184.75
B700450001	Brook House, Elm Park Road, Havant	PO9 2AH	21/05/2025	21/05/2026	COMPLIANT	£184.75
B701760001	Langstone House, Lockerley Road, Havant	PO9 2HF	23/09/2024	23/09/2025	NON-COMPLIANT	£184.75
B0000238	Solent House, Swarraton Road, Havant	PO9 2HJ	20/10/2025	20/10/2026	COMPLIANT	£184.75
B0001026	Chichester House, Lockerley Road, Havant	PO9 2LD	23/09/2024	23/09/2025	NON-COMPLIANT	£184.75
B702750001	Rowan Road (Flats 82 - 116)	PO9 2UU	21/05/2025	21/05/2026	COMPLIANT	£184.75
B702740001	Rowan Road (Flats 2 - 36)	PO9 2UX	21/05/2025	21/05/2026	COMPLIANT	£184.75
C0000095	Tyler House, Bishopstoke Road, Leigh Park, Havant	PO9 5EZ	04/11/2024	04/11/2025	NON-COMPLIANT	£184.75
B700410001	1-10 Brighton Hill Centre, Brighton Hill Centre, Brighton Hill Parade, Basingstoke, Hants, RG22 4EH	RG22 4EH	15/10/2025	15/10/2026	COMPLIANT	£195.00
B500150001	Flat 1-31 (Excl. 13), Laundry And Office, Cambridge Court, 43 Carver Street, Sheffield, South Yorkshire, S1 4FT	S1 4FT	14/10/2025	14/10/2026	COMPLIANT	£195.00
B501030001	1-60, Guest Room, Laundry And Office, Ironmonger House, 2 Spring Lane, Norfolk Park, Sheffield, S2 2JQ	S2 2JQ	29/09/2025	29/09/2026	COMPLIANT	£195.00

UPRN	Address	Postcode	Appliance Service Date	Next Service Due Date	Compliance Status	Costs
B0000989	Castle Court (Incl. Comm Towers, Concierge And Estate Offices, Gym, Laundry, Shop And Store), St Johns Road, Sheffield, S2 5JA	S2 5JA	16/08/2021	16/08/2022	NON-COMPLIANT	£3,500.00
B521370001	Flats 1-12, 5 Portland Road, Beighton, Sheffield, South Yorkshire, S20 1DG	S20 1DG	22/05/2024	22/05/2025	NON-COMPLIANT	£195.00
B0001351	Flats 1-21, 41 Whiteley Field Lane , Fox Hill, Sheffield, South Yorkshire, S6 1DN	S6 1DN	01/07/2025	01/07/2026	COMPLIANT	£195.00
B0001233	1-50, Communications Tower And Sheds 1-20 The Tower Block, Guinness Square, Pageswalk, Southwark, London, Greater London, SE1 4HH	SE1 4HH	28/05/2024	28/05/2025	NON-COMPLIANT	£595.00
C0000035	8 Wren Mews, Lambeth, London, SE11 6BA	SE11 6BA	05/02/2024	05/02/2025	NON-COMPLIANT	£195.00
B620360005	1-47, Community Building, Laundry And Office, Rupert House, 225 Kennington Road, London, SE11 6SU	SE11 6SU	05/02/2024	05/02/2025	NON-COMPLIANT	£295.00
B610940009	Flats 1-25, Lock Fields House, Wadding Street, London, SE17 1BD	SE17 1BD	16/12/2024	16/12/2025	NON-COMPLIANT	£195.00
B820030001	Flats 1-28, Winch House, Stead Street, London, SE17 1BP	SE17 1BP	13/12/2021	13/12/2022	NON-COMPLIANT	£595.00
B610940008	Flats 1-10, Bedford House, 97 Brandon Street, London, SE17 1DY	SE17 1DY	16/12/2024	16/12/2025	NON-COMPLIANT	£295.00
B0002344	Flats 1-89 & Non-Res, Danesview House, Danesgate, Stevenage, SG1 1YT	SG1 1YT	01/03/2025	01/09/2025	NON-COMPLIANT	£195.00
B520430001	101-117, 201-217, 301-307, 401-419 And Office, Houldsworth Mill, Waterhouse Way, Reddish, Stockport, SK5 6DD	SK5 6DD	29/11/2024	29/11/2025	NON-COMPLIANT	£195.00
B705890001	1-31, Guest Room, Laundry And Office, Elizabeth House, Station Road, Devizes, Wiltshire, SN10 1BZ	SN10 1BZ	24/06/2025	24/06/2026	COMPLIANT	£195.00
B706620001	Margaret Matthews Court, St Aalbens Close, Swindon	SN2 2ET	13/06/2025	13/06/2026	COMPLIANT	£184.75
B630550003	10-19 (Excl. 13) Mortar Close, Shoeburyness, Essex, SS3 8ED	SS3 8ED	03/11/2023	03/11/2024	NON-COMPLIANT	£195.00

UPRN	Address	Postcode	Appliance Service Date	Next Service Due Date	Compliance Status	Costs
B630550002	1-9 Mortar Close, Shoeburyness, Essex, SS3 8ED	SS3 8ED	03/11/2023	03/11/2024	NON-COMPLIANT	£195.00
B630550005	1-25 (Excl. 13) (Odd Artillery Avenue, Shoeburyness, Essex, SS3 8EE	SS3 8EE	01/07/2025	01/07/2026	COMPLIANT	£195.00
C0001576	101-122 Caple House, Kings Road, London, SW10 0TT	SW10 0TT	12/08/2025	12/08/2026	COMPLIANT	£195.00
B0000707	1-60 And Shops, Building A, Holbein House, Holbein Place, Belgravia, London, SW1W 8NH	SW1W 8NH	05/06/2025	05/06/2026	COMPLIANT	£195.00
C0001017	83-94 Building B, Holbein House, Holbein Place, Belgravia, London, SW1W 8PW	SW1W 8PW	26/08/2025	26/08/2026	COMPLIANT	£195.00
B0001120	1-33 Biddesden House, Cadogan Street, London, Greater London, SW3 2PA	SW3 2PA	27/08/2025	27/08/2026	COMPLIANT	£235.00
293868	Community Hall, Biddesden House, Cadogan Street, London, SW3 2PA	SW3 2PA	04/01/2024	04/01/2025	NON-COMPLIANT	£295.00
B610220006	15-48 Guinness Court, Cadogan Street, London, SW3 2PE	SW3 2PE	02/06/2025	02/06/2026	COMPLIANT	£195.00
B610220005	1-14 Guinness Court, Cadogan Street, London, SW3 2PJ	SW3 2PJ	01/07/2021	01/07/2022	NON-COMPLIANT	£295.00
B610220007	49-82 Guinness Court, Cadogan Street, London, SW3 2PQ	SW3 2PQ	02/06/2025	02/06/2026	COMPLIANT	£295.00
B0002206	1-26 Cairns House, 291 Wandsworth Bridge Road, Fulham, London, SW6 2NX	SW6 2NX	08/03/2024	08/03/2025	NON-COMPLIANT	£195.00
B0002207	1-44 Down House, 297 Wandsworth Bridge Road, Fulham, London, SW6 2NY	SW6 2NY	08/03/2024	08/03/2025	NON-COMPLIANT	£195.00
B0002209	1-20 Ismailia House, 20 Townmead Road, Fulham, London, SW6 2NZ	SW6 2NZ	08/03/2024	08/03/2025	NON-COMPLIANT	£195.00
B0002205	1-20 Spackman House, 12 Townmead Road, Fulham, London, SW6 2NZ	SW6 2NZ	08/03/2024	08/03/2025	NON-COMPLIANT	£195.00
B0002208	1-26 Dwyer House, 2 Townmead Road, Fulham, London, SW6 2NZ	SW6 2NZ	08/03/2024	08/03/2025	NON-COMPLIANT	£195.00

UPRN	Address	Postcode	Appliance Service Date	Next Service Due Date	Compliance Status	Costs
B0001852	Flats 1-11 And The Hub, Carmelita House, Dawes Road, Fulham, London, SW6 7EN	SW6 7EN	15/03/2024	15/03/2025	NON-COMPLIANT	£195.00
B0002197	1-10 William Gattie House, Lillie Road, Fulham, London, SW6 7SR	SW6 7SR	16/01/2026	16/01/2027	COMPLIANT	£195.00
B0000862	Fishwick, Ammon And Maud House, 131-135 Loughborough Park, London, SW9 8FE	SW9 8FE	11/11/2022	11/11/2023	NON-COMPLIANT	£295.00
C0000818	1-31 Maitland House, 125 Loughborough Park, London, SW9 8FG	SW9 8FG	05/11/2025	05/11/2026	COMPLIANT	£195.00
B0000526	Maitland, Aubin And Clemoes House, 125-129 Loughborough Park, London, SW9 8FG	SW9 8FG	26/02/2025	26/02/2026	COMPLIANT	£295.00
C0001425	1-23 Clemoes House, 129 Loughborough Park, London, SW9 8FJ	SW9 8FJ	28/11/2023	28/11/2024	NON-COMPLIANT	£195.00
C0001248	1-36 Farlow House, 115 Loughborough Park, Brixton, London, SW9 8FY	SW9 8FY	20/01/2020	14/12/2021	NON-COMPLIANT	£295.00
B0001210	Lightford House, Sherratt House, Permain House, Farlow House And Giddens House, 103, 105 and 111-117 Loughborough Park, Brixton, London, SW9 8FY	SW9 8FY	25/10/2021	25/10/2022	NON-COMPLIANT	£595.00
B0001218	Sweeting House, Hartland House, Southgate House And Newson House, 119-123 Loughborough Park, Brixton, London, SW9 8FY	SW9 8FY	30/01/2024	30/01/2025	NON-COMPLIANT	£495.00
B910340001	Orchard House, Day Care Centre, Market Way, Chudleigh	TQ13 0HL	03/12/2024	03/12/2025	NON-COMPLIANT	£184.75
B0001529	Alderwick house, Alderwick Drive, London TW3 1RF	TW3 1RF	15/03/2024	15/03/2025	NON-COMPLIANT	£195.00
B0001388	F24-44, DEWHURST COURT Inverness Road, Hounslow, TW3 3LJ	TW3 3LJ	05/01/2023	05/01/2024	NON-COMPLIANT	£195.00
B0001572	1-14 Charles Hill House, New Heston Road, Hounslow, London, TW5 0LW	TW5 0LW	18/03/2024	18/03/2025	NON-COMPLIANT	£195.00
B0001511	172-236 Holland Gardens, Brentford, TW8 0AX	TW8 0AX	21/06/2024	21/06/2025	NON-COMPLIANT	£195.00
B0001595	52 York road, Hounslow, London TW8 0QP	TW8 0QP	01/04/2024	01/04/2025	NON-COMPLIANT	£195.00

UPRN	Address	Postcode	Appliance Service Date	Next Service Due Date	Compliance Status	Costs
C0002212	Flats 1-6, 52 York Road, Brentford, London, TW8 0QP	TW8 0QP	13/03/2024	13/03/2025	NON-COMPLIANT	£195.00
C0001863	F1-20, Cottesmore House, Perkins Gardens, Ickenham, Uxbridge, UB10 8FT	UB10 8FT	11/12/2024	11/12/2025	NON-COMPLIANT	£195.00
C0001870	F1-14, Bunting House, Coyle Drive, Ickenham, Uxbridge, UB10 8FW	UB10 8FW	22/05/2023	22/05/2024	NON-COMPLIANT	£495.00
C0001871	F15-27, Bunting House, Coyle Drive, Ickenham, Uxbridge, UB10 8FW	UB10 8FW	22/05/2023	22/05/2024	NON-COMPLIANT	£495.00
C0001872	F1-18, Cochrane House, 19 Truesdales, Ickenham, Uxbridge, UB10 8FX	UB10 8FX	10/12/2024	10/12/2025	NON-COMPLIANT	£395.00
C0001862	F19-31, Cochrane House, 19 Truesdales, Ickenham, Uxbridge, UB10 8FX	UB10 8FX	14/08/2025	11/12/2025	NON-COMPLIANT	£395.00
C0001915	F1-16, Honeycroft Hill House, Honeycroft Hill, Uxbridge, UB10 9NS	UB10 9NS	10/12/2024	10/12/2025	NON-COMPLIANT	£195.00
B0001517	1-19 Rajgeer Court, Western Road, Southall, London, UB2 5HE	UB2 5HE	16/01/2024	16/01/2025	NON-COMPLIANT	£195.00
B0001514	1-18 Margaret Ramadan House, Princes Park Lane, Hayes, London, UB3 1JX	UB3 1JX	11/03/2024	11/03/2025	NON-COMPLIANT	£195.00
B0001508	1-23 Golden Cross Court, Botwell Lane, Hayes, London, UB3 2AD	UB3 2AD	18/03/2024	18/03/2025	NON-COMPLIANT	£195.00
B0002161	1-7 Calverton Place, Greenford, London, UB6 7FP	UB6 7FP	15/03/2024	15/03/2025	NON-COMPLIANT	£195.00
B0002166	8-13 Calverton Place, Greenford, London, UB6 7FP	UB6 7FP	11/03/2024	11/03/2025	NON-COMPLIANT	£195.00
B0001736	320, Flats 1-69 Central West, Ruislip Road East, Greenford, London, UB6 9FE	UB6 9FE	19/03/2024	19/03/2025	NON-COMPLIANT	£195.00
B0001538	1-28 Art Wood Apartments, St Stephens Road, West Drayton, London, UB7 7RL	UB7 7RL	18/03/2024	18/03/2025	NON-COMPLIANT	£195.00
B0001298	F1-17, Bushy Lodge, Penny Royal Drive, West Drayton, Uxbridge, UB7 9FF	UB7 9FF	25/06/2025	25/06/2026	COMPLIANT	£395.00

UPRN	Address	Postcode	Appliance Service Date	Next Service Due Date	Compliance Status	Costs
C0001869	F15-25, Richmond Court, Penny Royal Drive, West Drayton, Uxbridge, UB7 9FF	UB7 9FF	10/12/2024	10/12/2025	NON-COMPLIANT	£295.00
C0001867	F19-27, Hyde Lodge, Penny Royal Drive, West Drayton, Uxbridge, UB7 9FF	UB7 9FF	10/02/2025	10/02/2026	COMPLIANT	£195.00
C0001866	F3-18, Hyde Lodge, Penny Royal Drive, West Drayton, Uxbridge, UB7 9FF	UB7 9FF	11/12/2024	11/12/2025	NON-COMPLIANT	£395.00
B0001307	F1-12, Osterley Court, Autumn Way, West Drayton, UB7 9GT	UB7 9GT	25/06/2025	25/06/2026	COMPLIANT	£495.00
B0002199	Vanwall House, Emlyn Gardens, London W12 9DQ	W12 9DQ	01/04/2024	01/04/2025	NON-COMPLIANT	£195.00
B0001766	Kelway House, 162 North end house, Fulham, London W14 9PR	W14 9PR	01/04/2024	01/04/2025	NON-COMPLIANT	£195.00
B0001797	10-138 And Units 1-9 Issigonis House, Cowley Road, Acton, London, W3 7U	W3 7U	15/03/2024	15/03/2025	NON-COMPLIANT	£195.00
B0000793	48-82 Guinness Trust Buildings, Block C And D, Fulham Palace Road, London, W6 8BD	W6 8BD	02/02/2024	02/02/2025	NON-COMPLIANT	£195.00
B0000794	83-117 Guinness Trust Buildings, Block E And F, Fulham Palace Road, London, W6 8BG	W6 8BG	28/11/2023	28/11/2024	NON-COMPLIANT	£295.00
B0001544	1-24 And Non Res, Celtic House, Blacks Road, Hammersmith, London, W6 9DT	W6 9DT	18/03/2024	18/03/2025	NON-COMPLIANT	£195.00

Repair works shall not commence until a quotation has been submitted and formally approved by Guinness.