

1. Project Details

Project Ref:	P1826	
Project Title	Kings Meadow Playground Regeneration	
Estimated Total Value	£44,527.08	
Duration	1 month	
Start Date	1 st March 2026	End Date: 31st March 2026
Optional Extension Period	N/A	
Recurring or One-off Project	One-Off	

Are there any financial and Added value benefits related to this project?
 If the answer to the above is No, please provide rationale for the appointment of the successful supplier (i.e., award is based on the supplier offering the Most Advantageous Tender/Proposal)

Although this quote represents a higher initial cost, their proposal offers superior overall value for money. The supplier demonstrated greater technical capability, stronger quality assurance processes and a proven track record of reliable delivery. These factors reduce risk and potential future costs ensuring a more sustainable and cost-effective outcome over the lifecycle of the project and its lasting equipment.

2. Procurement Details

Quote Details (How were the quotes obtained)	Email
Number of Quotes Invited	2
Number of Quotes Received	2
Names of stakeholders evaluating quotes	Harriet Ginn

3. Cost Submissions

Tenderer	Cost Submitted
ROC Heating & Mechanical Services L	£37,105.90 +VAT
Sovereign	£33,425.05

4. Quotation/Proposal documentation

See folder

5. Declaration of Interest

I can confirm that there:

- Are no, and has not been any, conflicts of interest within the procurement

6. Recommendations

I recommend that the contract be awarded to the most advantageous tender - **ROC Heating & Mechanical Services L**

Report Prepared By:

Name and title: Tyler Banning-Price – Procurement Apprentice

7. Approval

Budget Holder		Authorised Signatory as per Financial Regs	
Name	Craig Farquharson	Name	Callum Swingler
Title	M&E Manager	Title	HOP
Signed	<i>Craig Farquharson</i> Craig Farquharson (Jan 19, 2026 15:10:39 GMT)	Signed	<i>C.S.</i> Callum Swingler (Jan 20, 2026 08:32:58 GMT)
Date	19/01/2026	Date	20/01/2026

P1826 - Quote Note

Final Audit Report

2026-01-20

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