

Award Form and Contract

Part A - Award Form

This Award Form creates this Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

1.	Buyer	Department for Transport (the Buyer). Its offices are on: Department for Transport, Great Minster House, 33 Horseferry Road, London, SW1P 4DR
2.	Supplier	Name: PA Consulting Services Ltd Address: 10 Bressenden Place, London SW1E 5DN Registration number:  SID4GOV ID: 
3.	Contract	This Contract between the Buyer and the Supplier is for the supply of Deliverables, see Schedule 2 (<i>Specifications – Initial Requirements 1-9</i>) and NSSR Invitation to Tender for full details.
4.	Contract reference	TISE3148
5.	Buyer Cause	Not Applicable.
6.	Collaborative working principles	The Collaborative Working Principles apply to this Contract. See Clause 3.1.3 for further details.

7.	Financial Transparency Objectives	The Financial Transparency Objectives do not apply to this Contract. However, <i>Call-Off Requirements</i> must demonstrate value for money in accordance with Schedule 3 (<i>Pricing Schedule</i>).
8.	Start Date	14th January 2026
9.	Expiry Date	1 st April 2030
10.	Extension Period	<p>The Buyer may extend the Contract for a period of up to 12 months by giving not less than 3 months' notice in writing to the Supplier prior to the Expiry Date.</p> <p>The terms and conditions of the Contract shall apply throughout any such extended period.</p>
11.	Ending this Contract without a reason	The Buyer shall be able to terminate this Contract in accordance with Clause 14.3.
12.	Incorporated Terms (together these documents form the " this Contract ")	<p>The Contractor shall supply the deliverables described below on the terms set out in this Information Schedule and this Contract and associated schedules.</p> <p>The following documents are incorporated into this Contract. This Contract and the documents listed below form a binding Contract between the Contractor and the Authority. Where numbers are missing we are not using these Schedules. If there is any conflict, the following order of precedence applies:</p> <ul style="list-style-type: none"> (a) This Award Form (b) Any Special Terms (N/A) (c) Mid-Tier Core Terms (d) Schedule 6 (<i>Intellectual Property Rights</i>) (e) Schedule 1 (<i>Definitions</i>) (f) Schedule 20 (<i>Processing Data</i>) (g) The following Schedules (in equal order of precedence):

		<ul style="list-style-type: none"> (i) Schedule 2 (<i>Specification Initial Requirements 1-9, including Clarification Question log</i>) (ii) Schedule 2a Specific General Conditions (iii) Schedule 31 Buyer Specific Terms (iv) Schedule 3 <i>Charges</i> (v) Schedule 5 (<i>Commercially Sensitive Information</i>) (vi) Schedule 10 (<i>Performance Levels</i>) (vii) Schedule 11 (<i>Continuous Improvement</i>) (viii) Schedule 12 (<i>Benchmarking</i>) (ix) Schedule 13 (<i>Contract Management</i>) (x) Schedule 14 (<i>Business Continuity and Disaster Recovery</i>) (xi) Schedule 16 (<i>Security</i>) (xii) Schedule 18 (<i>Prompt Payment</i>) (xiii) Schedule 21 (<i>Variation Form</i>) (xiv) Schedule 22 (<i>Insurance Requirements</i>) (xv) Schedule 25 (<i>Rectification Plan</i>) (xvi) Schedule 26 (<i>Sustainability</i>) (xvii) Schedule 27 (<i>Key Subcontractors</i>) (xviii) Schedule 29 (<i>Key Supplier Staff</i>) (xix) Schedule 30 (<i>Exit Management</i>) (xx) Schedule 32 (<i>Background Checks</i>) (xxi) Schedule 4 (<i>Tender</i>), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer, in its absolute discretion), in which case that part of the Tender will take precedence over the documents above.
13.	Special Terms	N/A

14.	Buyer's Environmental Policy	 !"# %CDECD)*+ ,-. /0C-0+-*)1 2C1/P45
15.	Social Value Commitment	The Supplier agrees, in providing the Deliverables and performing its obligations under this Contract, to deliver the Social Value outcomes in Schedule 4 (<i>Tender</i>) and report on the Social Value KPIs as required by Schedule 10 (<i>Performance Levels</i>).
16.	Buyer's Security Requirements	To be informed by Schedule 4 Tender and determined as part of the Pre-Inception Meeting for Initial Requirements and within the Task Order Form for Call-Off Requirements.
17.	Goods	Not Applicable
18.	Charges	Details in Schedule 3 (<i>Charges</i>)
19.	Estimated Year 1 Charges	Not applicable
20.	Reimbursable expenses	Details in Schedule 3 (<i>Charges</i>)
21.	Payment method	Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. The Purchase Order Number for this contract will be generated after the contract has been signed by both parties. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to: <div style="background-color: black; width: 300px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 100px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 200px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 150px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 80px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 60px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 60px; height: 15px; margin-bottom: 5px;"></div> To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number

		<p>item number (if applicable) and the details (name and telephone number) of your Buyer contact (i.e. Contract Manager). Noncompliant invoices will be sent back to you, which may lead to a delay in payment.</p> <p>If you have a query regarding an outstanding payment please contact our Accounts Payable section:</p> <p>██</p>
22.	Key Performance Indicators	<p>Details in Schedule 10 (<i>Performance Levels</i>) and defined for within each Call-Off Requirement.</p>
23.	Liability	<p>Subject always to Clause 15 in its entirety, the liability of either Party shall be subject to the following financial limits:</p> <p>(a) Unless otherwise excluded the aggregate liability in each Contract Year under this Contract (whether in tort, contract or otherwise) is no more than the greater of £5,000,000 or 150% of the Estimated Annual Charges made under the Contract whichever is the higher.</p> <p>(b) the Supplier's total aggregate liability in each Contract Year under Clause 18.6.4 is no more than the Data Protection Liability Cap which shall be £10,000,000.</p>
24.	Progress Meetings and Progress Reports	<p>Details in Schedule 10 (<i>Performance Levels</i>) and defined for each Call-Off Requirement</p>
25.	Guarantor	<p>Not applicable</p>
26.	Virtual Library	<p>Not applicable</p>
27.	Supplier's Contract Manager	<p>██</p> <p>██</p> <p>██</p>

		[REDACTED]
28.	Supplier Authorised Representative	[REDACTED] [REDACTED] [REDACTED] [REDACTED]
29.	Supplier Compliance Officer	[REDACTED] [REDACTED] [REDACTED] [REDACTED]
30.	Supplier Data Protection Officer	[REDACTED] [REDACTED] [REDACTED] [REDACTED]
31.	Supplier Marketing Contact	[REDACTED] [REDACTED] [REDACTED]
32.	Key Subcontractors	As per Selection Questionnaire; [REDACTED] [REDACTED] [REDACTED] [REDACTED]

33.	Buyer Authorised Representative	<p><i>For general liaison your contact will be</i></p> <div style="background-color: black; width: 100%; height: 20px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 100%; height: 20px; margin-bottom: 5px;"></div> <p><i>Or, in their absence</i></p> <div style="background-color: black; width: 100%; height: 20px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 100%; height: 20px;"></div>
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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	<div style="background-color: black; width: 100%; height: 40px;"></div>	Signature:	<div style="background-color: black; width: 100%; height: 40px;"></div>
Name:	<div style="background-color: black; width: 100%; height: 20px;"></div>	Name:	<div style="background-color: black; width: 100%; height: 20px;"></div>
Role:	<div style="background-color: black; width: 100%; height: 20px;"></div>	Role:	<div style="background-color: black; width: 100%; height: 20px;"></div>
Date:	12 th January 2026	Date:	13 January 2026