

Wetheral Parish Council

Grass cutting Contract 2026-2029

Wetheral Parish Council
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GROUNDS MAINTENANCE CONTRACT

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GROUNDS MAINTENANCE CONTRACT

This contract is made the sixteenth day of December, Two thousand and twenty-five

BETWEEN (1) WETHERAL PARISH COUNCIL of Wetheral Village Community Hall, Wetheral, Carlisle,
Cumbria CA4 8HE,

(2) Andrew Parr, Green Team Garden Services, 2 Lonsdale Terrace, Cumwhinton, Carlisle , CA4 0AY
hereinafter called ("the Contractor").

WHEREAS the Contractor shall provide grass cutting services in accordance with the Conditions of
Contract and Specification of works. For a sum of £26,975 plus vat per annum.

(Twenty six thousand, nine hundred and seventy five pounds)

Appendix A

STANDARD CONDITIONS OF CONTRACT

Extent of Work

Generally, the work will comprise of the cutting of grass and selective weed control where specified on land within the Parish of Wetheral. To include strimming around play equipment, outside furniture, trees, bushes, fences, hedges and all other authorised site fixtures and fittings. To include grass removal from all areas in schedule 1 and footpaths are clear of debris by sweeping or blower.

Site Details

The sites are situated throughout Wetheral and are identified on the plans enclosed under Appendix D.

Works and Equipment

The workmanship must be of the highest standard and shall conform to all relevant British Standards, Specifications and Codes of Practice. The council will not be liable for any damage or loss to equipment incurred by the contractor during the period of the contract, whatsoever. The contractor is expected to survey each area before cutting commences to ensure no obstacles or stones are present.

Additional works

The Council reserves the right to add or remove areas to be cut during the period of the contract and the contractor will be invited to provide a cost/reduction where applicable in writing to the Clerk. This will be added to the schedule and be a binding part of the contract.

Duration of Contract

The duration of the Contract will be 3 years and there will be an initial assessment on performance after 6 months in any contract of more than 12 months. Any decision the Council make on terminating the Contract will be accepted by the Contractor without further consideration. Such a decision will involve 1 months' notice from either party.

Failure to comply

In the event that the contractor fails to perform any of its obligations under this Agreement within the specified timeframes, Wetheral Parish Council may, at its discretion, either terminate this Agreement or demand performance. If the failure continues for more than 10 days, The Contractor will be liable for all costs incurred by Wetheral Parish Council due to non-performance.

Payment to Contractor

The full contract sum shall be paid in equal monthly instalments throughout the year, on receipt of monthly invoice from Contractor. This should be submitted no later than the 3rd of the month. Payment will be made on 20th of each month.

Insurance

The Contractor is required to have a minimum of £5,000,000 public liability insurance and a current Certificate of Insurance. The Contractor shall indemnify the Council against any claim or proceedings for any injury or damage to any property or persons or animals as a result of negligence, poor workmanship or failure to notify the Council of any action likely to cause injury or damage to a third party. The Contractor is also required to have Employer liability and vehicle insurance.

All insurance certificates stated above must be provided to the Parish Clerk prior to the commencement of the Contract.

Health and Safety

The Contractor shall accept all responsibility for compliance with the Health and Safety at Work Act and all other Acts and Regulations in respect of the work set out in this Contract. A copy of your Health & Safety Policy must accompany this contract.

GROUNDS MAINTENANCE CONTRACT

SPECIFICATION OF WORKS

1.0 GRASS CUTTING

Areas to be cut at least every 10 days (a minimum of 15 cuts) during the growing season April to October, this may be extended dependant on growing conditions* Cuttings to be collected and removed from site. Grass should not be permitted to exceed **10cm maximum height between cuts.** (Except wild flower areas)

- 1.01
 - (i) Prior to cutting any area, the Contractor will ensure that it is free of significantly large stones, paper, tins, bottles and other debris.
 - (ii) The Contractor will also inspect each site for areas of ground sinkage/potholes and areas of potential hazard and will inform the Council immediately of any specific hazards.
- 1.02 The Contractor will during the period of the Contract, ensure that all machines in grass cutting operations are sharp and set properly to produce a true and even cut. All grass areas will be cut cleanly and without damage to existing surfaces. Any damage of areas of grass not cut to the approval of the council from a lack of such maintenance will be made good by the Contractor at his own expense.
- 1.03 The Contractor will during the period of the Contract ensure that machines are properly guarded and maintained so as to present no danger to the operator, surrounding structures, vehicles or any person/animals in the vicinity of operations. The Contractor will provide his staff with all safety equipment, (boots, reflective vests, ear defenders etc.), and will ensure that staff use these at all times they are engaged in work for the Council. Including all relevant safety signage.
- 1.04 The Contractor will during the period of the Contract ensure that any form of growth inhibitor is NOT used to any area of turf without prior sanction from the Council in writing.
- 1.05 The Contractor will complete one area of grass cutting before moving onto the next, and immediately after cutting, ensure that all grass clippings and other debris are cleared from all paved areas, playground equipment safety surfaces, paths and public footpaths, etc. by sweeping or using a blower.
- 1.06 The Contractor is expected to cut/strim/mow as close as possible to fixed obstructions, that included all areas of dandelions/nettles etc. that fall within large areas of grass. Movable objects should be moved and replaced after cutting. Weeds and self-sown tree seedlings to be removed. (Includes brambles)
- 1.07 The Contractor should take care of areas of spring bulbs and avoid then during the growing and flowering season. Cutting back of these patches shall be determined by the Clerk.
- 1.08 In very wet conditions, all operations involving grass cutting shall cease until the conditions allow the operations to commence without damaging the surface levels or contours of the land. Any damage to the surface levels, contours or create divots

during the grass cutting, the Contractor will at his own expense repair and re-instate such damage forthwith.

- 1.09** All persons operating grass cutting machinery must be satisfactorily trained, and the Council reserves the right to ask the Contractor to provide adequate proof that his operators are competent, well trained and conversant with Health and Safety legislation.
- 1.10** If spraying is required as a weed control measure then certification of the relevant qualifications, COSHH etc. will be provided by the Contractor to the Parish Clerk prior to spraying works commencing.
- 1.11**
- 1.11** The contractor is required to submit a copy of their Third Party and Public Liability insurance certificates and their Health and Safety Policy Statement, a copy of their Waste Carriers License and a sample Risk Assessment along with the signed contract document.
- 1.12.** In the interests of good working relationships between the Client and its Contractor, the Parish Council expects both parties to discuss any difficulties and problems at the earliest opportunity so that they may be resolved without undue delay

* growing conditions; cutting may be earlier or later than months stated.

Appendix C

GROUNDS MAINTENANCE CONTRACT

SCHEDULE OF WORKS

1.0 GRASS CUTTING – Schedule One

Appendix E

a. Agllonby

(i) Village green adjacent to Broomy Hill, include the verge with the defibrillator and bench. Strim around the trees, include the triangle of land with the Strand sign adjacent.

b. Cotehill

(i) Parish Hall surrounding area including strimming around the play equipment- (wooden) weed killer to be used if necessary. Please ensure that the strimming equipment does not damage the play equipment.

(ii) The footpath from the car park entrance to the corner of Peter Gate and car park. (strim or treat nettles/weeds to the rear of the play area and hedge line.

(iii) Strim the roadside verge of the corner of the village hall to Peter Gate after the daffodils have wilted.

(iv) Verge along the front of St Johns Church. (Peter gate)

(vi) James Anderson Memorial Field, strim behind the residential properties and weed kill if necessary. **cut weekly May -Sept**

(vii) Verge from St Johns Close to the end of the playing field.

c. Cumwhinton

- (i) Lower Green opposite Lowther Arms, this tends to be quite wet, so this may need cut with a gang mower and then collected. Strim around the fence posts road side. Strim the grass up to the beck at the back and side of the green. This overgrows in the summer. Leave the beck cuttings from this but not in the beck.
- (ii) Middle Green opposite the War Memorial - 2 sections of grass area split by driveway, one with bench seat and notice board
- (iii) Top green – corner with School Road. Strim around the fence post and bus shelter. Strim at the back behind the footway.
- (iv) Well Green – along from Middle Green (small green in front of the houses)
- (v) Play area opposite Cumwhinton School. Strim around the play equipment and along the fence line, weed killer may be required. Cut all areas and strim the footway to the play area from the road side entrance.

d. Durranhill

- (i) Grassed land road side to Durranhill Rd. adjacent to play area
- (ii) Verges along the fence line from the grassed area. Cut shrubs and clear ground
- (iii) Grass road side at the entrance to Alexandra drive. (Do not cut the area to the left, this belongs to the home owner of 2 Alexandra Drive

e. Great Corby

- (i) Top green opposite the Queen Inn. Strim around the trees, posts, seats, notice board, tree, letter box and bin.
- (ii) Lower green where the beck is to the rear and lime tree (adjacent to & opposite the school) strim around the trees.
- (iii) Common land opposite the lower green. This is on the banking and has trees/shrubs. Strimming is acceptable due to the incline.

- (iv) Along the side of the road running by the lower green, behind the chain fence up to the stone wall . Up to the corner level with the green.(Opposite Glenwillie Cottages)
- (v) Verges either side heading down to the school along the road bounded by houses from the top green area. Both sides at the bottom, right hand side at the top. **May, July , September**

Outlying Area (Great Corby)

- (i) Broadwath Crossroads where Warwick Bridge – Burnrigg – Cumwhitton crosses the road from Great Corby , seat on S corner and notice board WE , **May, July, September.**
- (ii) Allenwood Cross roads where the Corby Hill- Heads Nook road crosses that from Broadwath towards Hayton. Seat is on W corner, clear around the S corner to assist visibility approaching the cross roads. **May, July, September.**

f. Scotby

- (i) Village Green, in front of and to the left of the village hall, strim around the trees, posts and benches. Include the whole village green this extends in front of Scotby Green Steading, Opposite village Shop and the strip outside No 5 Scotby Village outside.
- (ii) Rookery Green, Opposite Sutton Court
- (iii) Ladysteps Green, on Broomfallen Rd, next to the railway bridge. Strim around the posts.
- (iv) Grass below All Saints Church, as you drive under the railway bridge.
- (v) Land at Scotby/Park Road (triangle near the bridge) Strim around the trees. Strim around the dafodils.
- (vi) One metre Strip from 21 Scotby Rd to the Old Tannery.
- (vii) Oak Bank verge – 1 metre strip to the railway bridge.
- (viii) Land at the bus stop to the left of the road to Durranhill from Scotby on Park Road.
- (ix) Land outside Hawthorn House (ParkRoad towards the motorway bridge)
- (xi) Grass area opposite 31/33 Scotby Road, strim round trees.
- (xii) Washbeck Green, triangle of land at Parkett Hill/Lambley Bank, including strimming down to the beck at the back of green. Include strimming around posts.

Scotby Playing Fields –

- (i) Whole playing fields to be cut and specially;
Mow and strim around the enclosed play area – cuttings to be removed,
Strim around Multi use games area and adventure trail
Care to be taken when strimming around the wooden play equipment (cuttings not removed from the fields but must be taken from the play area)
Cut the football, cricket pitches& general field **weekly from May – Mid Sept.**
Additional cuts requested by the Hartley Trust (field management) should be charged directly.
Strim fence line between both pavilions. (NB 3rd party to strim around the birch trees shrubs to the rear of pavilion)

- (ii) Strim one metre either side of the steps from the pedestrian entrance to playing fields on Parkett Hill to top of steps, **May, July and September.**
- (iii) Strim around the small car park, main vehicle entrance to the fields, **May, July and September.**

2. Scotby - Schedule Two

- (i) From 21 Scotby Rd to the Old Tannery – banking verge to the field. - Scotby Road/Park Road cut **May, July and September.**
This will require manual strimming.
(Take care as this bank tends to have wasps nests end August)
- (ii) Oakbank banking along the side of Scotby road to the railway bridge, above the verge, cut **May, July and September.**
This will require manual strimming.
- (iii) Middle section on the church bank from opposite 'The Picture House' property - cut after the daffodils.

g. Warwick-on-Eden

- (i) Grass triangle to the West of the village, adjacent to A69 (strim around the fruit trees and bench)
- (ii) Playground and small football pitch behind the Queen Inn.
Strim around play equipment and pétanque court . Ensure that the hedge line is trimmed and access is free from weeds.
- (iii) Strim and maintain the access to the play area by the footpath to the left of the Queens pub, strim and keep weed free. Trim hedges and treat weeds if required.
- (iv) Small triangle at the village entrance off the A69.(after the daffodils)
- (v) Entrance to Buff's Croft, on the right, small section of grass.

h. Wetheral

- (i) Village Green, strim around seats, trees, maypole and notice boards.
- (ii) Ferry Landing from the steps to the far side of the Flight of Fancy (Stone seat), strim the area and along the stone wall and seats. Keep clear of weeds and nettles.
- (iii) Holy Trinity Church- closed churchyard- strim around memorials and weed kill if necessary. Ensure the area to the rear is strimmed and cut. The strip at the front of the churchyard is normally left to grow with wildflowers, this area to be cut x 1 at the end of the cutting season. Area at the rear left not to be cut, new samplings. All other areas cut. Please refer to the photos. (The church warden will issue a diary of wedding dates; Contractor to ensure that the grass is cut during the week prior to the wedding day)
- (iv) Turnmire Common play areas, accessed from Plains Road. Cut grass & strim around play equipment and weed kill if necessary. Strim both sides of the boundary fence. Cut and treat the weeds at the rear and side of the play area.
- (v) Verge from the Methodist Chapel corner to the 30mph sign on Scotby Road. Where the seat is.

Wetheral Playing Fields –

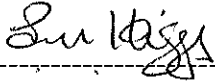
Cut the field **weekly May to Mid –Sept.** Additional cuts requested by the Cricket Club or Crusaders Football Club (user groups) should be charged directly. Include the area outside the main gate, grass cut and weeds maintained. Within the car park area, use of weed killer may be necessary, ensure the area is clear of weeds/overgrown. Treat weeds around the multi-use games area when required.

GROUNDS MAINTENANCE CONTRACT**Appendix D****SITE PLANS**

1. Aglionby site plan, photos , what 3 words
2. Cumwhinton site plan, photos , what 3 words
3. Cotehill site plan, photos , what 3 words
4. Durranhill, site plan, photos , what 3 words
5. Great Corby site plan, photos , what 3 words
6. Scotby, site plan, photos , what 3 words
7. Warwick on Eden site plan, photos , what 3 words s
8. Wetheral site plan, photos , what 3 words
9. Holy Trinity Church, Wetheral photos.
10. Parish Map

GROUNDS MAINTENANCE CONTRACT

April 2026 to October 2029

Signed on behalf of Wetheral Parish Council

Cllr Stephen Higgs

Date 16/12/2025,

Signed on behalf of the Contractor


-----Date 04/01/2016.