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Tender

Grass Cutting Contract 2026-2029 Chartham Parish Council

Chartham Parish Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-086555

Procurement identifier (OCID): ocds-h6vhtk-05fe83

Published 31 December 2025, 11:59am

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Scope

Description

Chartham Parish Council invites tenders for grass cutting and grounds maintenance across sites within the parish. The work includes:

- Cutting grass to a height agreed with the Parish Clerk.

- Strimming around play equipment, outdoor furniture, trees, bushes, fences, hedges, and other authorised fixtures.
- Removal of grass from play safety surfaces and footpaths.
- Selective weed control may be required by separate negotiation.

Sites and Contracts:

Sites are shown in the associated tender documents and are grouped into three contracts:

- Public Areas in the village centre (including verges)
- Land in St Augustine's
- Chartham Cemetery

Contractors may tender for all or any of the contracts.

Site visits are recommended; no claims will be accepted for failure to do so.

Standards and Duration:

Workmanship must meet all relevant British Standards and Codes of Practice.

Additional fixtures may be added during the contract period; rates remain fixed.

Contract duration: 2-3 years, final decision by the Council.

Tenders priced annually.

Closing Date: Friday 30th January 2026 at 17:00.

Total value (estimated)

- £100,000 excluding VAT
- £120,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- 3 years

Options

The right to additional purchases while the contract is valid.

The Council may use the services of the Contractor for other grounds maintenance-related works not explicitly covered by the schedule of works, and may vary quantity of ad hoc maintenance.

Main procurement category

Services

CPV classifications

- 77314000 - Grounds maintenance services

Contract locations

- UKJ4 - Kent

Lot 1. Central Village and Chatham Hatch

Description

The Contractor will carry out approximately 18 cuts of the areas marked in blue on the enclosed maps. The first cut is expected in mid-late March/early April, and the final cut in late October/early November, depending on seasonal growth. Remaining cuts are at the Contractor's discretion, with a minimum of two weeks between cuts, and additional cuts may be agreed with the Parish Clerk if necessary.

Work includes:

- Strimming around stone memorials, play equipment, trees, and edges of the sites
- Cleaning safety surfacing at play areas after each cut using sweeping or an electric blower
- Grass cuttings to be evenly dispersed or removed as agreed with the Parish Clerk

Lot value (estimated)

- £55,000 excluding VAT
- £66,000 including VAT

Same for all lots

CPV classifications, contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

Lot 2. St Augustine's Estate

Description

The Contractor will carry out approximately 18 cuts of the mapped areas across sites in the St Augustine's area of Chartham. Cuts should follow seasonal growth patterns, with a minimum of two weeks between cuts, and additional cuts may be agreed with the Parish Clerk if necessary.

Work includes:

- Strimming around trees, bushes, fences, play equipment, and other site obstructions
- Cleaning safety surfacing at play areas after each cut using sweeping or an electric blower
- Grass cuttings to be evenly dispersed or removed as agreed with the Parish Clerk

Lot value (estimated)

- £25,000 excluding VAT
- £30,000 including VAT

Same for all lots

CPV classifications, contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

Lot 3. Chartham Cemetery

Description

The Contractor will carry out approximately 18 cuts of the mapped area which is contained within Chartham Cemetery. Cuts should follow seasonal growth patterns, with a minimum of two weeks between cuts, and additional cuts may be agreed with the Parish Clerk if necessary.

Work includes:

- Strimming around headstones, trees, fences, and other site obstructions. Strimmer must have a nylon blade to avoid any damage to memorials in the event of accidental contact.
- Cleaning paths and surfaces of grass cuttings after each cut using sweeping or an electric blower.

- Grass cuttings to be evenly dispersed or removed as agreed with the Parish Clerk.

Lot value (estimated)

- £20,000 excluding VAT
- £24,000 including VAT

Same for all lots

CPV classifications, contract locations, contract dates and options are shown in the Scope section, because they are the same for all lots.

Participation

Conditions of participation

Lot 1. Central Village and Chartham Hatch

Lot 2. St Augustine's Estate

Lot 3. Chartham Cemetery

Tenderers must have the legal capacity to contract in the UK and relevant experience in grounds maintenance. A current Certificate of Insurance showing a minimum of £5,000,000 public liability must be provided prior to starting the contract. Contractors shall indemnify the Council against claims for injury or damage resulting from negligence or poor workmanship.

Particular suitability

Lot 1. Central Village and Chartham Hatch

Lot 2. St Augustine's Estate

Lot 3. Chartham Cemetery

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

16 January 2026, 5:00pm

Tender submission deadline

30 January 2026, 5:00pm

Submission address and any special instructions

Tenders and all related documentation to be submitted by email to: contracts@chartham-pc.gov.uk

The closing date is 30th January 2026 at 5pm. Tenders received late will not be considered.

The tender will also be advertised on the Parish Council website: <https://chartham-pc.gov.uk/>

Tenders may be submitted electronically

Yes

Award criteria

Chartham Parish Council will evaluate the bids in accordance with its financial regulations.

The evaluation will take in to account:

- Compliance with the specification
- Price (value for money, not necessarily the lowest bid)
- Experience and capability of the contractor
- References and past performance
- Insurance and health & safety compliance

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[2026-2029 Tender Document v4 with maps.pdf](#)

Contracting authority

Chartham Parish Council

- Public Procurement Organisation Number: PJVX-4553-QDDN

The Parish Office, Chartham Village Hall, Station Road, Chartham

Canterbury

CT4 7HZ

United Kingdom

Email: clerk@chartham-pc.gov.uk

Region: UKJ44 - East Kent

Organisation type: Public authority - sub-central government