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Tender

## **777\_26 Cleaning Materials and Janitorial Supplies**

Leicestershire County Council, trading as ESPO

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-086076

Procurement identifier (OCID): ocds-h6vhtk-051bce ([view related notices](#))

Published 24 December 2025, 10:21am

### **Changes to notice**

This notice has been edited. The [previous version](#) is still available.

The Tender submission deadline has been extended to 26 January 2026, 12:00pm. The Enquiry (clarification) deadline has also been extended to 19 January 2026, 5:00pm.

### **Scope**

### **Reference**

777\_26

## Description

An ESPO national framework for the supply & direct delivery of cleaning materials and janitorial supplies to eligible customers, specifically those with bulk supply requirements.

The Framework is NOT divided into lots.

Please refer to the tender documents for further details - the closing date for submission of Tenders has been extended to 12:00 (12 noon) on 26 January 2026.

To tender (please proceed to step (e) if an expression of interest has already been completed):

(a) Go to <https://www.eastmidtenders.org/>; (b) Register (if not already registered on ProContract); (c) Search for tender opportunity '777\_26' (via "View Opportunities" from the EastMidsTenders Portal); (d) Express an interest; (e) Download the tender documents (from the ProContract Activity summary screen).

Any questions or clarifications relating to this tender opportunity should be submitted to ESPO as a message on the eProcurement Portal, once an Expression of interest has been completed.

## Commercial tool

Establishes a framework

## Total value (estimated)

- £125,000,000 including VAT

Above the relevant threshold

## Contract dates (estimated)

- 27 February 2026 to 31 January 2028

- Possible extension to 31 January 2030
- 3 years, 11 months, 2 days

Description of possible extension:

The framework agreement has the option to extend for up to a further 24 months (under normal circumstances this will either be completed in full or in 12-month periods and is subject to the performance of the framework).

Total estimated values captured in this notice include the option to extend the framework as noted above.

## **Main procurement category**

Goods

## **CPV classifications**

- 19640000 - Polythene waste and refuse sacks and bags
- 33711900 - Soap
- 33741300 - Hand sanitizer
- 33760000 - Toilet paper, handkerchiefs, hand towels and serviettes
- 39291000 - Laundry supplies
- 39800000 - Cleaning and polishing products

## **Contract locations**

- UK - United Kingdom

## **Justification for not using lots**

It has been decided not to divide the framework into lots, its purpose being that customers will purchase all their cleaning product requirements in bulk, from a single supplier. Neither is it considered necessary to add regional sub-lots as:

- a) products and prices tend not to vary from region to region;
- b) for these intended bulk orders, premarket engagement has shown that delivery throughout England (with the option to serve Wales, Scotland and Northern Ireland) is a viable option;
- c) ESPO also has a catalogue framework for provision of cleaning materials which is divided into lots & therefore offers an alternative opportunity to suppliers operating on a smaller scale or more localised basis.

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## **Framework**

### **Maximum number of suppliers**

Unlimited

### **Maximum percentage fee charged to suppliers**

1%

### **Further information about fees**

As a public body, ESPO have a statutory obligation to recover the costs incurred in the management of this Framework. This obligation is met by means of a Framework Fee which will be payable by the Suppliers to ESPO, and is calculated based on the invoiced value to the customer by the supplier. Framework fee payments will be invoiced quarterly and will be plus VAT at the prevailing rate.

For further details, please refer to the tender documents.

## **Framework operation description**

The Framework will be accessible via Call-off without competition, and Call-off with competition (Further Competitive Selection Process).

Please note that once this Framework is established, the right is reserved by the Customer when running a further competitive selection process, to invite the Suppliers to participate in an eAuction.

Please refer to the tender documents for any further details.

ESPO Trading Limited Second Framework:

ESPO has established a commercial trading company, ESPO Trading Limited, whose target clients are third sector organisations such as national and local charities, public sector mutual organisations and other organisations involved in the delivery of services to or for the public sector. The successful Supplier may be asked to enter into an additional separate framework agreement (the Second Framework) with ESPO Trading Limited on materially similar terms to that found in the tender pack to be entered into by ESPO itself.

Any Second Framework agreement will be a purely commercial agreement and will, for the avoidance of doubt, not be governed by the Procurement Act 2023 or other public procurement legislation. ESPO Trading Limited may enter into the second framework agreement with the successful supplier and make it available to third sector clients who themselves are not required to follow the Procurement Act 2023 or other public procurement legislation. Accordingly, this is provided for tenderers information only.

## **Award method when using the framework**

Either with or without competition

## **Contracting authorities that may use the framework**

As a Centralised procurement authority as defined in the Procurement Act 2023, the Framework is open for use by Public Bodies (defined at <https://www.espo.org/amfile/file/download/file/9608/>) that also fall into one of the following classifications of user throughout all administrative regions of the UK: Local Authorities;

Educational Establishments (including Academies); Central Government Departments and Agencies; Police, Fire & Rescue and Coastguard Emergency Services; NHS and HSC Bodies, including Ambulance Services; Registered Charities; Registered Social Landlords; The Corporate Office of the House of Lords, The Corporate Officer of the House of Commons; or any public body established by or under the Scotland Act 1998 or any Act of the Scottish Parliament. Details on general classification of end user establishments and geographical areas are available at: <https://www.espo.org/legal>.

## **Contracting authority location restrictions**

- UK - United Kingdom

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## **Participation**

### **Legal and financial capacity conditions of participation**

Refer to the tender documents for conditions of participation (note: the Procurement Specific Questionnaire including Conditions of Participation questions, is captured as a Question set in the eProcurement Portal, ProContract, and is completed online there once a response has been started).

### **Technical ability conditions of participation**

Refer to the tender documents for conditions of participation (note: the Procurement Specific Questionnaire including Conditions of Participation questions, is captured as a Question set in the eProcurement Portal, ProContract, and is completed online there once a response has been started).

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

19 January 2026, 5:00pm

### **Tender submission deadline**

26 January 2026, 12:00pm

### **Submission address and any special instructions**

Refer to all instructions captured via <https://www.eastmidstenders.org/>.

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

13 February 2026

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## Award criteria

Name	Type	Weighting
Price	Price	50%
Non-Price	Quality	50%

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## Other information

### Applicable trade agreements

- Government Procurement Agreement (GPA)

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

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## Documents

### Associated tender documents



<https://www.eastmidtenders.org/>

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## **Technical specifications to be met**

<https://www.eastmidtenders.org/>

Please refer to the tender documents (see above for further details including summary instructions on how to access these).

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## **Contracting authority**

### **Leicestershire County Council, trading as ESPO**

- Public Procurement Organisation Number: PYDD-1122-TCVN

Barnsdale Way, Grove Park, Enderby

Leicester

LE19 1ES

United Kingdom

Contact name: Place and Environment Procurement Team

Email: [tenders@espo.org](mailto:tenders@espo.org)

Website: <https://www.espo.org/>

Region: UKF22 - Leicestershire CC and Rutland

Organisation type: Public authority - sub-central government