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Contract

In house print capability equipment, software and support

University of Plymouth

F03: Contract award notice

Notice identifier: 2025/S 000-086030

Procurement identifier (OCID): ocds-h6vhtk-05fd05

Published 23 December 2025, 7:12pm

Section I: Contracting authority

I.1) Name and addresses

University of Plymouth

Drake Circus

Plymouth, Devon

PL4 8AA

Email

procurement@plymouth.ac.uk

Country

United Kingdom

Region code

UKK41 - Plymouth

National registration number

1128013

Internet address(es)

Main address

<https://www.plymouth.ac.uk/about-us/university-structure/service-areas/procurement>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/97185>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

In house print capability equipment, software and support

Reference number

SH/UOP/PrintDelivery/069/25

II.1.2) Main CPV code

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture

II.1.3) Type of contract

Supplies

II.1.4) Short description

Currently, 95% of the University's print needs are sourced externally, creating dependency on suppliers and limiting flexibility. By investing in additional print hardware and software, the University can move towards an in-house print model. This shift has the potential to significantly reduce costs and enhance responsiveness to urgent requests, improving services for staff and students.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £360,000

II.2) Description**II.2.3) Place of performance**

NUTS codes

- UKK41 - Plymouth
- UK - United Kingdom

II.2.4) Description of the procurement

Currently, 95% of the University's print needs are sourced externally, creating dependency on suppliers and limiting flexibility. By investing in additional print hardware and software, the University can move towards an in-house print model. This shift has the potential to significantly reduce costs and enhance responsiveness to urgent requests, improving services for staff and students.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

It is recommended to purchase the equipment via the RM6741 Framework using a mini competition

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

23 December 2025

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Canon Business Solutions

4 Roundwood Ave,

Uxbridge

UB11 1AF

Country

United Kingdom

NUTS code

- UKI - London

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £360,000

Total value of the contract/lot: £360,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

University of Plymouth

Drake Circus

Plymouth

PL48AA

Country

United Kingdom