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Tender

Employee Assistance Programme (EAP)

Somerset Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-086020

Procurement identifier (OCID): ocds-h6vhtk-05fd00

Published 23 December 2025, 5:57pm

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Scope

Reference

EPRO1000374

Description

Somerset Council seeks a single supplier to deliver Employee Assistance Programme (EAP) for Somerset Council and affiliated schools.

Total value (estimated)

- £140,000 excluding VAT
- £168,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 2 April 2028
- Possible extension to 2 April 2030
- 4 years, 2 days

Description of possible extension:

There are options to extend the Initial Term by two further periods of twelve months. The decision to exercise the extension options will be at the sole discretion of the Authority, dependent upon, amongst other matters, Supplier performance during the Term of the Contract.

Main procurement category

Services

CPV classifications

- 79500000 - Office-support services
- 85100000 - Health services

Contract locations

- UKK - South West (England)
-

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Tender submission deadline

16 January 2026, 12:00pm

Submission address and any special instructions

<https://supplierlive.proactisp2p.com/Account/Login#>

Tenders may be submitted electronically

Yes

Award criteria

Name	Type	Weighting
Price	Price	60%
Quality	Quality	30%
Social Value	Quality	10%

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://supplierlive.proactisp2p.com/Account/Login#>

<https://supplierlive.proactisp2p.com/Account/Login#>

All details can be found within the tender documents published on <https://supplierlive.proactisp2p.com/Account/Login#> search using the procurement reference EPRO1000374

Contracting authority

Somerset Council

- Public Procurement Organisation Number: PPGC-1434-MQPJ

County Hall, The Crescent

Taunton

TA1 4DY

United Kingdom

Email: commercialandprocurement@somerset.gov.uk

Region: UKK23 - Somerset

Organisation type: Public authority - sub-central government