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Planning

Appointment of Independent Member/Chair of Dyfed Pension Fund Pension Board

Carmarthenshire County Council

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-085976

Procurement identifier (OCID): ocds-h6vhtk-05fce1

Published 23 December 2025, 4:26pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Contract period is for 3 years with an option to extend for a further 2 years

Scope

Description

Carmarthenshire County Council, as administering authority of the Dyfed Pension Fund, seeks market views on the procurement of an Independent Member/Chair for the Pension Board.

The Council requires an Independent Member/Chair for the Dyfed Pension Fund Pension Board in accordance with LGPS Governance Regulations 2015. The Board comprises 7 members: 3 Employer Representatives, 3 Scheme Member Representatives, and 1 Independent Member/Chair.

Key responsibilities / Scope:

- Provide leadership and direction to the Pension Board
- Chair quarterly Board meetings and facilitate pre-meetings
- Present reports to Pension Committee meetings
- Ensure compliance with PSPA 2013, LGPS regulations, and Pensions Regulator Code of Practice 14
- Monitor and coordinate Board member training and knowledge requirements
- Represent the Board in Wales Pension Partnership engagement meetings
- Oversee Board effectiveness and governance arrangements

Total value (estimated)

- £75,000 excluding VAT
- £90,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031

- 5 years

Main procurement category

Services

CPV classifications

- 66131100 - Pension investment services
- 66141000 - Pension fund management services
- 66500000 - Insurance and pension services
- 75320000 - Government employee pension schemes

Contract locations

- UKL14 - South West Wales

Engagement

Engagement deadline

16 January 2026

Engagement process description

The Council seeks market feedback on:

Availability: Whether suitable candidates exist in the market with the required specialist

LGPS and pension governance expertise.

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

19 January 2026

Contracting authority

Carmarthenshire County Council

- Public Procurement Organisation Number: PTVL-7854-TMRZ

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Region: UKL14 - South West Wales

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales