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Tender

## **DOF collaborative Arrangement - Provision of Motor vehicle insurance 2026-2028 (ID 6205898)**

Department of Finance

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-084980

Procurement identifier (OCID): ocds-h6vhtk-05fa87

Published 19 December 2025, 2:45pm

### **Scope**

### **Reference**

ID 6205898

### **Description**

CPD Supplies and Services division, in conjunction with Brown & Brown Group Ltd, are seeking to establish a 2 year Motor Insurance Policy to provide 3rd party cover on vehicles within the Northern Ireland Public Sector Fleet.

### **Total value (estimated)**

- £14,500,000 excluding VAT
- £17,400,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2028
- 2 years

### **Main procurement category**

Services

### **CPV classifications**

- 66514110 - Motor vehicle insurance services

### **Contract locations**

- UKN - Northern Ireland

### **Lot constraints**

Description of how multiple lots may be awarded:

all lots must be awarded together

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## **Lot 1. Motor Fleet insurance**

### **Description**

Lot 1 - Motor Fleet insurance

### **Lot value (estimated)**

- £14,450,000 excluding VAT
- £17,340,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Motor Fleet excess Liability**

### **Description**

Lot 2 - Motor Fleet excess Liability

### **Lot value (estimated)**

- £50,000 excluding VAT
- £60,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Legal and financial capacity conditions of participation**

**Lot 1. Motor Fleet insurance**

**Lot 2. Motor Fleet excess Liability**

As per tender documentation

### **Technical ability conditions of participation**

**Lot 1. Motor Fleet insurance**

**Lot 2. Motor Fleet excess Liability**

As per tender documentation

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## **Submission**

### **Enquiry deadline**

28 January 2026, 3:00pm

### **Tender submission deadline**

28 January 2026, 3:00pm

### **Submission address and any special instructions**

Tenders to be submitted no later than 15.00 on 28 January 2026 to:  
[alan.boal@bbrown.com](mailto:alan.boal@bbrown.com)

Paper submissions will not be accepted or considered and will be rejected by the Contracting Authority / Buyer.

The tender documents are available with unrestricted and full direct access, free of charge, at: URL <https://www.bbrown.com/uk/>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

23 February 2026

### **Recurring procurement**

Publication date of next tender notice (estimated): 2 December 2027

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### **Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>
AC 1 - Claims Response, Handling Process & Team	As per tender documents. Criteria weighting 30 percent	Quality
AC2 - Risk Management - Capability and Support	As per tender documents. Criteria Weighting 5 percent	Quality
AC 3 - contract cost	As per tender documents. Weighting 65 percent	Cost

## **Weighting description**

35 per cent quality 65 percent cost

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## **Other information**

### **Payment terms**

For further details on invoicing procedures please see : <https://www.finance-ni.gov.uk/articles/account-ni-good-invoicing-practice>

### **Contract Value**

The estimated value figure indicated in the Scope Section represents an overall estimated contract value. This value reflects the potential scale of the contract and takes into account potential optional extension periods and the uptake of potential optional services as detailed in the tender documents. This figure does not however take into account the application of indexation or increases to charges due to increases in the Real Living Wage. Neither CPD nor the contracting Authority can provide any guarantee as to the level of business under this contract. The Contracting Authority does not bind itself to accept the lowest or any tender. Suppliers remain responsible for all costs and expenses incurred by them or by any third party acting under instructions from the Supplier in connection with taking part in this procurement process regardless of whether such costs arise as a consequence, directly or indirectly of any amendments made to the procurement documents by the Contracting Authority at any time. No legally binding contract shall arise (and a Supplier shall have no legitimate expectation that a contract will be entered into) until such time as entry into the Contract has been confirmed by the Contracting Authority.

## **Description of risks to contract performance**

The Contracting Authority expressly reserves the rights:

- (I). not to award any contract as a result of the procurement process commenced by publication of this notice;
- (II). to make whatever changes it may see fit to the content and structure of the tendering Competition;
- (III). to award (a) contract(s) in respect of any part(s) of the [services] covered by this notice; and
- (IV). to award contract(s) in stages.

and in no circumstances will the Authority be liable for any costs incurred by candidates.

## **Applicable trade agreements**

- Government Procurement Agreement (GPA)

## **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

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## Contracting authority

### Department of Finance

- Public Procurement Organisation Number: PVTL-7513-YWVJ

Clare House, 303 Airport Road West

BELFAST

BT3 9ED

United Kingdom

Email: [collaboration.cpd@finance-ni.gov.uk](mailto:collaboration.cpd@finance-ni.gov.uk)

Region: UKN06 - Belfast

Organisation type: Public authority - central government

Devolved regulations that apply: Northern Ireland

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## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

### CPD - Supplies and Services Division

Summary of their role in this procurement: Construction and Procurement Delivery -

Supplies and Services Division, is a Centre of Procurement Expertise and provides a central procurement function for central government in Northern Ireland

- Public Procurement Organisation Number: PVWG-8426-YWXV

Clare House, 303 Airport Road West

Belfast

BT3 9ED

United Kingdom

Email: [SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

Region: UKN06 - Belfast

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## Contact organisation

Contact CPD - Supplies and Services Division for any enquiries.