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Tender

New Grounds Maintenance Contract - Wootton Parish Council

Wootton Parish Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-084856

Procurement identifier (OCID): ocds-h6vhtk-05fa3d

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Scope

Reference

WPC122025

Description

Wootton Parish Council seeks a contractor for a 2-year grounds maintenance contract (1 April 2026 - 31 March 2028) covering parish green spaces including village green, football/sports pitches, memorial garden, nature walks, pocket park, pathways, hedgerows, and cemetery/closed churchyard. Services include mowing (gang and box mowers), annual hedge flailing, strimming around graves, fences, play equipment and paths, and fortnightly lining of football pitches. Contractors must demonstrate local government experience, access to suitable machinery, compliance with health & safety regulations, and a commitment to quality and flexibility. Tenders will be assessed on 70% quality and 30% price. Submission deadline: 12:00 noon, 30 January 2026.

Total value (estimated)

- £54,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2028
- 2 years

Options

The right to additional purchases while the contract is valid.

The contract includes the option for additional grounds maintenance services during the 2-year contract period (1 April 2026 - 31 March 2028). The Parish Council may request additional cuts of grass, strimming, hedge trimming, or pitch lining beyond the standard schedule of up to 18 cuts per year per area, depending on grass growth, weather conditions, or specific parish requirements.

These additional services will be ordered as required and priced according to the rates submitted in the tender for "single cuts" or individual works. The contractor is expected to be flexible in accommodating such additional requests and respond promptly to instructions from the Parish Council.

Additional cuts or works will be authorised in writing by the Parish Council before being undertaken. The option does not guarantee that extra services will be required, but it allows the Parish Council to maintain high-quality grounds maintenance throughout the contract period without issuing a separate procurement.

The purpose of these options is to ensure that all green spaces, pitches, memorial gardens, and other open areas remain in a well-maintained and safe condition for parish residents and users, while enabling the Council to respond to seasonal variations and unforeseen maintenance needs.

Main procurement category

Works

CPV classifications

- 45000000 - Construction work
- 71000000 - Architectural, construction, engineering and inspection services

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Participation

This procurement is reserved for

- UK suppliers

- Small and medium-sized enterprises (SMEs) and voluntary, community and social enterprises (VCSEs)

Conditions of participation

Tenders Must be submitted in a sealed Envelope - marked TENDER

The ideal contractor must be local and must be able to demonstrate experience working within the local government sector and examples of such. The contractor will be required to provide evidence of access to machinery to carry out the work and must comply with latest enactments, regulations and working rules relating to health & safety.

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

23 January 2026, 12:00pm

Tender submission deadline

30 January 2026, 12:00pm

Submission address and any special instructions

Tenders must be submitted in a sealed, marked envelope - TENDER addressed to Mrs A Reynolds, Wootton Parish Council, Wootton Community and Sports Centre, Curtlee Hill,

Wootton, Northampton, NN4 6ED

Tenders may be submitted electronically

No

Award criteria

Tenders will be evaluated on a combination of quality and price, with approximately 70% weighting on quality (experience, resources, approach, and compliance) and 30% on price. The Council will select the most economically advantageous tender in accordance with the criteria set out in the tender documents

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

<https://www.woottonparishcouncil.gov.uk/contracts-and-tenders/>

Wootton Parish Council is seeking a contractor for a 2-year grounds maintenance contract covering parish green spaces, including the village green, sports pitches, memorial garden, nature walks, hedgerows, pathways, cemetery, and pocket park. Services include mowing, hedge flailing, strimming, pitch lining, and spraying as specified in the tender documents. Contractors must demonstrate local government experience, access to appropriate machinery, compliance with health & safety regulations, and a commitment to high-quality, flexible service. Full specification, maps, and pricing details are provided in the uploaded tender documents and linked website.

Technical specifications to be met

<https://www.woottonparishcouncil.gov.uk/contracts-and-tenders/>

The contractor must provide all necessary machinery and personnel to carry out grounds maintenance safely and efficiently, including gang mowers, box mowers, strimmers, and hedge flailing equipment. Work must comply with health & safety regulations, including Chapter 8 traffic management where applicable. Grass cutting, pitch lining, hedge maintenance, and strimming must be performed to the frequency and standards specified in the tender documents. Contractors must have experience with local government or public sector grounds maintenance, maintain appropriate insurance, and demonstrate the ability to deliver high-quality, flexible service across all parish open spaces.

Contracting authority

Wootton Parish Council

- Public Procurement Organisation Number: PLZD-9139-RLNT

Wootton Parish Council, Wootton Community & Sports Centre

Wootton

NN46ED

United Kingdom

Contact name: Alison Reynolds

Telephone: +441604705055

Email: clerk@woottonparishcouncil.gov.uk

Website: <http://www.woottonparishcouncil.gov.uk>

Region: UKF24 - West Northamptonshire

Organisation type: Public authority - sub-central government