

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/084645-2025>

Tender

Horley Primary Cluster Catering Tender

Manorfield Primary & Nursery School (RM&C)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-084645

Procurement identifier (OCID): ocds-h6vhtk-05f9bc

Published 18 December 2025, 6:09pm

Scope

Reference

RMandC/2025/S-HPC/516

Description

This Horley Primary Cluster consists of 5 schools: 3 primary schools, 1 junior school and 1 infant school. The contract start date will be 1st September 2026 (TBC). You will be bidding for each school as individual lots and the Schools will be able to select their preferred company from the companies shortlisted to make presentations.

Total value (estimated)

- £5 excluding VAT
- £5 including VAT

Above the relevant threshold

Main procurement category

Services

CPV classifications

- 55524000 - School catering services

Contract locations

- UKJ26 - East Surrey

Not the same for all lots

Contract dates are shown in Lot sections, because they are not the same for all lots.

Lot 1. Manorfield Primary & Nursery School

Description

The school's address is Sangers Drive, Horley and has a roll of 225 pupils.

Lot value (estimated)

- £1 excluding VAT

- £1 including VAT

Contract dates (estimated)

- 1 September 2026 to 31 August 2029
- Possible extension to 31 August 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

Same for all lots

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

Lot 2. Charlwood Village Primary School

Description

The school's address is Chapel Road, Charlwood, Horley with a roll of 105 pupils.

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Contract dates (estimated)

- 1 September 2026 to 31 August 2029
- Possible extension to 31 August 2031
- 5 years

Description of possible extension:

Renewal possible after three years subject to satisfactory performance.

Same for all lots

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

Lot 3. Langshott Primary School

Description

The school's address is Smallfield Road, Horley with a roll of 419 pupils.

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Contract dates (estimated)

- 1 September 2026 to 31 August 2029

- Possible extension to 31 August 2031
- 5 years

Description of possible extension:

Renewal possible after three years subject to satisfactory performance.

Same for all lots

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

Lot 4. Meath Green Infant School

Description

The school's address is Kiln Lane, Horley with a roll of 269 pupils.

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Contract dates (estimated)

- 1 September 2026 to 1 August 2029
- Possible extension to 31 August 2031
- 5 years

Description of possible extension:

Renewal possible after three years subject to satisfactory performance.

Same for all lots

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

Lot 5. Meath Green Junior School

Description

The school's address is Greenfields Road, Horley with a roll of 360 pupils.

Lot value (estimated)

- £1 excluding VAT
- £1 including VAT

Contract dates (estimated)

- 1 September 2026 to 31 August 2029
- Possible extension to 31 August 2031
- 5 years

Description of possible extension:

Renewal possible after three years subject to satisfactory performance.

Same for all lots

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. Manorfield Primary & Nursery School

Lot 2. Charlwood Village Primary School

Lot 3. Langshott Primary School

Lot 4. Meath Green Infant School

Lot 5. Meath Green Junior School

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

2 February 2026, 1:00pm

Submission type

Requests to participate

Deadline for requests to participate

2 February 2026, 1:00pm

Submission address and any special instructions

Follow instructions in the Part 1 Document. Please email your Part 2 Response to all the Schools in this cluster and RM&C Consultants Ltd as detailed in the Part 1 Document. Alternatively you can submit your completed SQ Part 2 response via the mytenders portal <https://www.mytenders.co.uk>. Please do not embed your documents into the Part 2 document, provide your additional documents / policies as attachments.

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

8 May 2026

Award criteria

Name	Description	Type
Scoring Example	You will need to complete the SQ Part 2 document and use the Scoring Example to see what you will score.	Quality

Weighting description

Please complete the SQ Part 2 document and use the Scoring Example to see what you will score.

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

The first stage is the SQ's will be scored against the advertised template and the Schools will invite up to five companies achieving the pass mark for interview (you may achieve the pass mark but not be selected for the ITT stage), provided at least five suitable companies achieve the pass mark.

Contracting authority

Manorfield Primary & Nursery School (RM&C)

- Public Procurement Organisation Number: PVNM-6648-MMDD

Sangers Drive

Horley

RH6 8AL

United Kingdom

Email: office@manorfield.surrey.sch.uk

Region: UKJ26 - East Surrey

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

RM&C Consultants Ltd

Summary of their role in this procurement: Management Consultants in providing tender

management to schools/trusts.

- Companies House: 04208069

Suthernwood View, Woodcote Road

Reading

RG8 0JJ

United Kingdom

Contact name: Tim Allen

Telephone: +44 7990327563

Email: Tim.allen@rmandcconsultants.co.uk

Website: <http://www.rmandcconsultants.co.uk>

Region: UKJ14 - Oxfordshire

Contact organisation

Contact Manorfield Primary & Nursery School (RM&C) for any enquiries.