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Contract

Requirement for Legal Partner to support enquiry backlog clearance

THE LEASEHOLD ADVISORY SERVICE

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-084569

Procurement identifier (OCID): ocds-h6vhtk-05d6a4 ([view related notices](#))

Published 18 December 2025, 4:02pm

Scope

Description

Clear the enquiry backlog

Clear our written enquiry backlog of around 1,300 enquiries on leasehold and building safety matters

Review new website content for legal accuracy

R~35 guides of 1,500 words each.

12 months to support ad hoc continued needs for 1 & 2

A longer-term retainer to provide:

ad hoc legal review of new website content

Backlog clearance support should the volume of enquiries require external support again

Legal support for other digital projects where expert legal review is required, specific SoWs will be agreed as needed under this contract where required.

Contract 1

Supplier

- SANDHURST SOLICITORS

Contract value

- £165,000 excluding VAT
- £198,000 including VAT

Below the relevant threshold

Date signed

2 December 2025

Contract dates

- 2 December 2025 to 2 December 2026
- 1 year, 1 day

Main procurement category

Services

CPV classifications

- 79100000 - Legal services

Contract locations

- UK - United Kingdom

Key performance indicators

Name	Reporting frequency
Enquiries Backlog	1 months
Website Legal Content Review	1 months
Customer Satisfaction	1 months

Procedure

Procedure type

Below threshold - open competition

Special regime

Light touch

Supplier

SANDHURST SOLICITORS

- Companies House: 11089520
- Public Procurement Organisation Number: PJCH-9772-XCPQ

Suite 1, 5th Floor 31/32 Park Row

Leeds

LS1 5JD

United Kingdom

Email: nasser.hussain@sandhurstsolicitors.co.uk

Website: <https://www.sandhurstsolicitors.co.uk/>

Region: UKE42 - Leeds

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1

Contracting authority

THE LEASEHOLD ADVISORY SERVICE

- Companies House: 03296985
- Public Procurement Organisation Number: PNGX-2873-VQPR

2 Marsham Street

London

SW1P 4DF

United Kingdom

Contact name: Amandeep Wiechers

Telephone: 07723389980

Email: procurement@lease-advice.org

Region: UKI32 - Westminster

Organisation type: Public authority - central government

Devolved regulations that apply: Wales