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Tender

T2684 - Energy Management Services

Belfast City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-083998

Procurement identifier (OCID): ocds-h6vhtk-05f833

Published 17 December 2025, 3:59pm

Scope

Reference

T2684

Description

This invitation to tender 'ITT' has been issued by the Council in connection with a competitive tendering procedure being conducted in accordance with the Act.

The Council invites Tenders from suitably qualified and experienced economic operators 'Bidders' for the provision of energy management services.

The ITT document set out the information which is required by the Council to assess the suitability of Bidders' legal and financial capacity and technical ability 'Conditions of Participation' to meet the ITT requirement. In addition to this, quality, social value, and pricing proposals 'Award Criteria' will also be assessed before any contract award is made.

Total value (estimated)

- £250,000 excluding VAT
- £300,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2028
- Possible extension to 31 March 2030
- 4 years

Description of possible extension:

The Council reserves the right to extend/renew the Contract up to a further 2 years. Any extension may be subject to further approval by Council Committee, availability of funding and satisfactory performance of the Contractor.

Options

The right to additional purchases while the contract is valid.

The Council reserves the right to amend the Specification or re-negotiate the Contract Price during the Contract Period to cater for innovation or developments in the Service requirement e.g:

- Sustainability Project Support - advice, guidance and support on renewable/ green energy sourcing and associated strategies including related infrastructure projects e.g. LEV, Solar PV etc.;
- Innovative energy purchasing strategies in line with market developments or changes in legislation;
- Supporting the Council's energy category team/ working group with advice, guidance

and support to realise efficiency savings/ projects across the Council's assets i.e. surveys and associated improvements to realise efficiencies

- Provision/ development of an online platform which would provide the Council with: access to a document warehouse, summaries of key data using dashboards (i.e. costs, usage, invoices, savings), track budgets, customise data and reports with export function, multiple secure access to Council employees.

When any optional services are required the Council would seek a quotation from the Contractor to agree a scope of the project and agree a price using the appropriate day rates in the Pricing Schedule.

Any proposed changes are subject to Council approval and in accordance with relevant procurement law i.e. the Procurement Act.

Main procurement category

Services

CPV classifications

- 71314200 - Energy-management services

Contract locations

- UKN06 - Belfast

Participation

Legal and financial capacity conditions of participation

Compliance with the Modern Slavery Act

Insurances

Technical ability conditions of participation

Company Experience

Quality Management Systems

HR policies and procedures

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

9 January 2026, 12:00pm

Tender submission deadline

16 January 2026, 12:00pm

Submission address and any special instructions

<https://e-sourcingni.ukp.app.jaggaer.com/web/login.shtml>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

9 February 2026

Recurring procurement

Publication date of next tender notice (estimated): 1 December 2029

Award criteria

Name	Description	Type	Weighting
Cost/ Price	Cost/Price	Price	30%
Budget Management and Invoice Validation	Budget Management and Invoice Validation	Quality	15%
Social Value	Social Value	Quality	15%
Trading and Risk Management	Trading and Risk Management	Quality	10%
Energy Sourcing/Tendering	Energy Sourcing/Tendering	Quality	10%
Contract and Performance Management	Contract and Performance Management	Quality	10%
Optional Services	Optional Services	Quality	10%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Justification for not publishing a preliminary market engagement notice

Considered not required. Market small and requirement well understood / defined.

Contracting authority

Belfast City Council

- Public Procurement Organisation Number: PQXY-5321-CGZM

9-21 Adelaide Street

Belfast

BT2 8DJ

United Kingdom

Email: cps@belfastcity.gov.uk

Region: UKN06 - Belfast

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Northern Ireland