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Planning

River Park Programme Interpretation Project

Green Action Trust

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-083921

Procurement identifier (OCID): ocids-h6vhtk-05f80b

Published 17 December 2025, 2:35pm

Section I: Contracting authority

I.1) Name and addresses

Green Action Trust

First Floor Right, Building 2, Buchanan Gate Business Park

Stepps

G33 6FB

Email

kate.kirkwood@greenactiontrust.org

Telephone

+44 03452094687

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.greenactiontrust.org>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA25443

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Other type

Charity

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

River Park Programme Interpretation Project

Reference number

RPP Interpretation

II.1.2) Main CPV code

- 92310000 - Artistic and literary creation and interpretation services

II.1.3) Type of contract

Services

II.1.4) Short description

This Prior Information Notice (PIN) relates to Green Action Trust's intention to procure Interpretation services for the River Park Programme in Leven, Fife.

II.1.5) Estimated total value

Value excluding VAT: £216,350

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 92310000 - Artistic and literary creation and interpretation services

II.2.3) Place of performance

NUTS codes

- UKM72 - Clackmannanshire and Fife

Main site or place of performance

Levenmouth, Fife.

II.2.4) Description of the procurement

Green Action Trust is seeking to procure Interpretation services for the River Park Programme in Leven, Fife that celebrate the cultural, social and natural heritage of the River Leven and surrounding area.

This Contract will include, however, may not be limited to;

- a) Community co-creation workshops and establishing a core group of volunteers
- b) A digital interpretation platform
- c) An artist in residence programme
- d) Delivering exhibitions showcasing community involvement
- e) Design, manufacture, supply and installation of public art
- f) Design, manufacture, supply and installation of physical interpretation
- g) Design, production, supply and distribution of printed maps showcasing River Park heritage.

The contract is expected to run Spring 2026 to Autumn 2028, as such the contract will be delivered in three phases;

- 1) ~3 months developing and assembling the information required deliver the interpretation strands,
- 2) ~9 months developing and refining concepts for interpretation along with seeking appropriate licensing and permissions
- 3) ~16 months manufacturing, installing and launching the final Interpretation outputs

The total budget for this contract is up to GBP 216,350 ex VAT.

For the avoidance of doubt, this budget includes all costs of:

- i) the Consultant including fees, expenses and disbursements, and which includes all costs associated with the:

Lead the Way Group

Digital interpretation outputs

Exhibitions

Procurement and management of Artist in Residence, Public Art and temporary and permanent physical interpretation

Statutory permissions, licences and approvals

ii) the Artist in Residence, including Artist fees in accordance with Scottish Artists Union Recommended Rates of Pay, materials, expenses and disbursements

iii) the Public Art, including Artist fees development time in accordance with Scottish Artists Union Recommended Rates of Pay, manufacture/production, supply and installation - a provisional budget of GBP 36,500 ex VAT has been presumed for this

iv) the temporary and permanent physical interpretation, including manufacture/production, supply and installation - a provisional budget of GBP 80,000 ex VAT has been presumed for this

II.2.14) Additional information

Please note, the information contained within this Prior Information Notice (PIN) is subject to change.

II.3) Estimated date of publication of contract notice

26 January 2026

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

Section VI. Complementary information

VI.3) Additional information

Green Action Trust may conduct further market engagement with interested parties. As such, all interested parties must register their interest no later than 12 noon on Friday 16th January 2026.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=818788.

(SC Ref:818788)