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Tender

Sapientia Education Trust ~ Cleaning Tender

Sapientia Education Trust

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-083512

Procurement identifier (OCID): ocds-h6vhtk-05f712

Published 16 December 2025, 4:06pm

Scope

Description

The successful Supplier will be required to provide Cleaning services for ten schools within the trust, six secondary schools and four primaries situated in East Norfolk, centered around Norwich and Northern Suffolk.

The Sapientia Education Trust (SET) was established in 2016 with the purpose of bringing like-minded schools together to work in partnership to deliver a world class education to pupils in Norfolk and Suffolk. The term Sapientia comes from the motto of the founding school, Wymondham College, and means wisdom.

'Our work is cross-phase and involves a strong commitment to staff development and on-going training for all staff in our schools. We believe that collaboration and partnership work helps raise standards and we work with a range of schools within and beyond our Trust.'

Current catering service annual turnover for the nine schools in scope is estimated to be in excess of £1.1million per annum

The principal aim of this process will be to realise the benefits of a single specialist service provider. This is a key strategic project that will bring the trust from three existing service providers and two schools that self-deliver into one bundled contract, with an output

specification defined that should attract in-form education sector caterers to make confident and commercially attractive bids.

The intention of the process is to bring the majority of the trust's cleaning services under one service provider - with the objective to achieve a higher consistent level of quality in each school, primary or secondary, than is currently being achieved by the mix of service providers and in-house operation. A further aim is for better communication and more evidence of service assurance at both school and at trust level.

The ITT process will focus bidders questions to assure that the process has the right mix and weightings of qualitative measurements to demonstrate the Trust's desire for enduring quality alongside fair and competitive value; which will allow the best fit contractor to succeed.

Please see PSQ Document for more information.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Norfolk:-School-cleaning-services./YC643YU428>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/YC643YU428>

Total value (estimated)

- £5,500,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 August 2026 to 31 July 2029
- Possible extension to 31 July 2031
- 5 years

Description of possible extension:

1+1

Please see PSQ Document for more information.

Main procurement category

Services

CPV classifications

- 90919300 - School cleaning services

Contract locations

- UKH16 - North and West Norfolk

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

23 January 2026, 12:00pm

Submission type

Tenders

Tender submission deadline

26 March 2026, 12:00pm

Submission address and any special instructions

<https://litmustms.co.uk/respond/YC643YU428>

Tenders may be submitted electronically

No

Languages that may be used for submission

English

Award decision date (estimated)

27 April 2026

Award criteria

Name	Type	Weighting
Criterion 1	Quality	70%
Criterion 2	Cost	30%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

Please see PSQ document for more information.

Contracting authority

Sapientia Education Trust

- Public Procurement Organisation Number: PRCL-6932-LTDD

Sapientia Education Trust, Wymondham College, Wymondham

Norfolk

NR18 9SZ

United Kingdom

Telephone: 01276 673896

Email: tenders@litmuspartnership.co.uk

Region: UKH17 - Breckland and South Norfolk

Organisation type: Public authority - sub-central government