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Tender

HCC Dec 25 – A Contract for the Provision of Measured Term Contract Mechanical and Electrical, Planned, Reactive and Minor Works

Hertfordshire County Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-083490

Procurement identifier (OCID): ocds-h6vhtk-052191 ([view related notices](#))

Published 16 December 2025, 3:44pm

Scope

Reference

HCC2516966

Description

Hertfordshire County Council have a requirement for the Provision of Measured Term Works – Mechanical and Electrical, Planned, Reactive and Minor Works.

The works comprises of planned servicing and the responsive repair of mechanical and electrical services for a period that includes 24 hours per day over 365 days per annum, incorporating an emergency repair service for the properties as listed in the MTC Site List M&E and planned preventative maintenance within the properties as listed in HCC2516966 MTC M&E PPM Pricing Schedule.

Sites may be added or deleted from the list during the period of the Contract.

The Form of Contract will be the Joint Contracts Tribunal Standard Form of Measured Term Contract 2024 Edition incorporating the amendments detailed in the Specification.

Full details are in the tender document set.

The Council will procure this Contract using the Open Procedure as defined in the Procurement Act 2023

Organisations wishing to take part in this project are invited to 'express an interest' and also 'opt in' which will give access to the full procurement documents in the e-tendering system.

To be considered as a Tenderer you must complete and submit a Tender by the deadline of 12 noon on the 2nd February 2026.

Please allow sufficient time to make your return, as Tender submissions cannot be uploaded and submitted after this return deadline.

Please ensure that where possible documents are uploaded as a PDF unless otherwise requested and that file names are succinct. Any questions relating to this procurement must be made via correspondence on the website, in accordance with the procurement documents, and can be addressed to the main contact as shown in the details above.

Tenderers should be aware that due to the nature of the Services provided, any Contract formed as a result of this procurement process shall be executed as a deed. Tenderers should seek independent legal advice on the implications of this prior to submitting their Tender, where appropriate. Please note that the Contract requirements will be subject to available financial resources, supplier performance and flexibility to meet changing demands.

Please Note: The TUPE Employee Liability Information for this procurement has been provided along with other documentation for this procurement. TUPE related information must be protected as personal data in accordance with the requirements of Data Protection legislation and must also be kept confidential. By clicking on the View Details button and accessing the documentation for this procurement, Tenderers agree:

a) To undertake to treat the information as confidential and commercially sensitive at all times and take all reasonable steps to prevent any inadvertent disclosure to any third party .

b) That under no circumstances will any of the information be disclosed by your organisation or your personnel to any third party without the Council's prior consent in writing.

c) That the information supplied will be stored securely and destroyed or returned to the Council, after your Organisation's bid has been submitted or you decide not to proceed with a tender submission.

d) That you will indemnify the Council for any losses, arising from your breach or breach by any of your personnel of these confidentiality requirements specified above and data protection requirements in relation to TUPE Employee Liability Information.

e) The requirements above apply whether the supplier uploads a tender response to this procurement or not.

To access this opportunity please visit <https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>.

If you are experiencing problems In-Tend offer a help section which includes a dedicated UK support desk which can be contacted via email: support@in-tend.co.uk or Telephone: +44 1144070065 for any website/technical questions, Monday to Friday, 8:30-17:00.

The Council reserves the right at any time to cease the procurement process and not award the Contract or to award only part of the opportunity described in this notice. If the Council takes up this right, then they will not be responsible for or pay the expenses or losses, which may be incurred by any organisation or tenderer as a result.

Total value (estimated)

- £15,000,000 excluding VAT
- £18,000,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 June 2026 to 31 May 2029
- Possible extension to 31 May 2031
- 5 years

Description of possible extension:

The Contract period is for an initial term of three years with the option to extend for up to 24 months on an annual basis. Therefore, the maximum Contract period could be five years.

Main procurement category

Works

CPV classifications

- 45259300 - Heating-plant repair and maintenance work
- 45320000 - Insulation work
- 45331000 - Heating, ventilation and air-conditioning installation work
- 50000000 - Repair and maintenance services

Contract locations

- UKH23 - Hertfordshire

Submission

Enquiry deadline

2 February 2026, 12:00pm

Tender submission deadline

2 February 2026, 12:00pm

Submission address and any special instructions

<https://in-tendhost.co.uk/supplyhertfordshire>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

9 April 2026

Recurring procurement

Publication date of next tender notice (estimated): 11 October 2030

Award criteria

Name	Description	Type
Simple description	The weightings for the evaluation of tender bids are 40% Price and 60% Quality. Please refer to Section 4 of the Instructions to Tenderers for a full breakdown of the Award Criteria.	Price

Weighting description

The weightings for the evaluation of tender bids are 40% Price and 60% Quality.

Please refer to Section 4 of the Instructions to Tenderers for a full breakdown of the Award Criteria.

Other information

Payment terms

Invoices are to be submitted to the Council, in accordance with the Prices and Payment clause in the Conditions of Contract. Payment will normally be made within thirty (30) days of receipt of a correct invoice.

Description of risks to contract performance

In furtherance of the UK Government's plans for English devolution, Hertfordshire County Council (HCC) is consulting on plans for the reorganisation of local government structures in its county. This reorganisation may result in the county, district and borough councils of Hertfordshire being re-organised into a multi tiered unitary authority. HCC is required to submit its full plan for re-organisation to UK Government by November 2025, and any changes are estimated to take effect in April 2028 (although this is subject to change). Such changes could directly affect the structure, scope, or continuation of the contract beyond 1st April 2028. Whilst it is anticipated that existing contracts will be novated to the

replacement authority, HCC can offer no guarantee at this stage.

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

<https://in-tendhost.co.uk/supplyhertfordshire.aspx/Home>

Please either register or log in to the above web address, and then 'express interest' and 'opt in' in order to view the full set of documentation relating to this tender opportunity

Contracting authority

Hertfordshire County Council

- Public Procurement Organisation Number: PWJT-5264-WYMY

Robertson House, Six Hills Way

Stevenage

SG1 2FQ

United Kingdom

Contact name: Stef Campbell

Email: strategic.procurement@hertfordshire.gov.uk

Website: <http://www.hertfordshire.gov.uk>

Region: UKH23 - Hertfordshire

Organisation type: Public authority - sub-central government