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Tender

## **DOL - Children's Services Advocacy Support and Legal Representation**

Scottish Government

F02: Contract notice

Notice identifier: 2025/S 000-083438

Procurement identifier (OCID): ocids-h6vhtk-05f6e1

Published 16 December 2025, 2:48pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Government

Victoria Quay

Edinburgh

EH6 6QQ

#### **Email**

[michael.brydon@gov.scot](mailto:michael.brydon@gov.scot)

#### **Telephone**

+44 412425466

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DOL - Children's Services Advocacy Support and Legal Representation

Reference number

799886

#### **II.1.2) Main CPV code**

- 79112000 - Legal representation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Government is seeking a supplier to provide a demand led service for both Advocacy Support and Legal Advice service to children, aged 12-15.

The Education (Additional Support for Learning) (Scotland) Act 2004 (2004 Act) provides the legal framework for the provision of additional support for learning. The Education (Scotland) Act 2016 (2016 Act) amends the 2004 Act to provide that children (aged between 12-15 with capacity) can access certain rights conferred on them by the 2004 Act.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,335,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

- 85311300 - Welfare services for children and young people

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

This service provision consists of the management/ administration and delivery of the following:

1) Advocacy support – to support children to prepare to use their rights, use their rights and understand the outcome of using their rights, and to support children to understand the outcome where their parents have used their rights in relation to the child.

2) Legal representation – to provide advice and representation in support of children using their rights to make a reference to the Additional Support Needs jurisdiction of the Health and Education Chamber of the First-tier Tribunal for Scotland (ASN Tribunal).

These must be able to be delivered in partnership with the Advice and Information service provided by Enquire and the service which seeks children's views. All organisations involved in delivering the four elements of the service will work collaboratively to support children in accessing their rights, in relation to additional support for learning.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Optional 12 month extension will be included.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts Scotland.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

For the Advocacy requirement, the Service Provider is a full member of the Scottish Independent Advocacy Alliance (SIAA) and agrees to abide by the SIAA Principles and Standards for Independent Advocacy and the SIAA Code of Practice for Independent Advocacy.

For the Legal Representation service, the Service Provider holds a legal qualification which is compliant with Scots Law and is a qualified solicitor (LLB plus Diploma in Professional Legal Practice) and a member of the Law Society of Scotland. The Service Provider is regulated by the Law Society for Scotland.

##### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Financial Ratio

Insurances

Minimum level(s) of standards possibly required

Financial Ratio - Current Ratio is equal to or greater than 1.0 (Current Assets / Current Liabilities)

Insurances

Professional Indemnity 2,000,000 GBP

Public Liability 2,000,000 GBP

Employers Liability 2,000,000 GBP

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

4C.4 - Supply Chain Management/Tracking Systems Used

4C.7 - Environmental Management Measures

4C.10 - Proportion (%) to be Sub-Contracted

Minimum level(s) of standards possibly required

4C.4 - If bidders intend to use a supply chain to deliver the requirements detailed in the Contract Notice, they should confirm they have (or have access to) the relevant supply chain management and tracking systems to ensure a resilient and sustainable supply chain. This will include confirmation that they have the systems in place to pay subcontractors through the supply chain promptly and effectively, and provide evidence when requested of: a) their standard payment terms b) 95% of all supply chain invoices being paid on time (in accordance with the terms of contract) in the last financial year. If the bidder is unable to confirm (b) they must provide an improvement plan, signed by their Director, which improves the payment performance.

4C.7 - Bidders will be required to confirm that they will employ environmental management measures that meet the following requirements:

Evidence that their organisation has taken steps to build their awareness of the climate change emergency and consideration of how they will respond. This should include details of planned projects and actions to reduce the bidder's carbon emissions.

4C.10 - Provide Proportion (%) to be Sub-Contracted.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 January 2026

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

20 January 2026

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 30811.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:818697)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom