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Tender

Tender for the provision of Recruitment Agency Preferred Supplier List (PSL) - Housing Plus Group

Housing Plus Group

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-083338

Procurement identifier (OCID): ocds-h6vhtk-05f6ac

Published 16 December 2025, 12:46pm

Scope

Reference

HPGHR012025

Description

HPG is seeking to appoint a panel of specialist Service Providers to deliver the requirements set out in the specification.

HPG is establishing a Preferred Supplier List (PSL) to support its recruitment and resourcing requirements for permanent, fixed term, and temporary staff across a range of service areas. The PSL is intended to:

Ensure efficient sourcing of candidates across HPG Group.

Maintain transparency, compliance, and value for money.

Support high-quality service delivery to hiring managers.

Promote diversity, inclusion, and social value in all recruitment activity.

The contract will run for an initial period of two (2) years. At HPG's discretion, it may be extended for up to three (3) additional periods of one (1) year each, subject to satisfactory supplier performance, giving a maximum duration of five (5) years.

For further details see the tender documents.

Total value (estimated)

- £1,925,000 excluding VAT
- £2,310,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2028
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

The contract will run for an initial period of two (2) years. At HPG's discretion, it may be extended for up to three (3) additional periods of one (1) year each, subject to satisfactory supplier performance, giving a maximum duration of five (5) years.

Main procurement category

Services

CPV classifications

- 79600000 - Recruitment services

Contract locations

- UKG - West Midlands (England)

Lot constraints

Description of how multiple lots may be awarded:

Bidders are invited to submit bids for one or more Lots, up to a maximum of three. Further details on how lots are awarded can be found in the tender documents.

Lot 1. Housing Services

Description

Housing Services, Neighbourhoods and Compliance Services

Lot value (estimated)

- £300,000 excluding VAT
- £360,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Central Services

Description

Central Services (HR, Finance, IT, Marketing, and other corporate support functions)

Lot value (estimated)

- £200,000 excluding VAT
- £240,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 3. Property Maintenance and Technical Services

Description

Property Maintenance and Technical Services (trades such as electricians, plumbers, decorators, etc.)

Lot value (estimated)

- £400,000 excluding VAT
- £480,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 4. Care Services

Description

Care Services (including nursing, residential, and domiciliary care roles)

Lot value (estimated)

- £750,000 excluding VAT
- £900,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 5. Catering Services

Description

Catering and Hospitality Services

Lot value (estimated)

- £275,000 excluding VAT
- £330,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. Housing Services

Lot 2. Central Services

Lot 3. Property Maintenance and Technical Services

Lot 4. Care Services

Lot 5. Catering Services

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

7 January 2026, 3:00pm

Submission type

Requests to participate

Deadline for requests to participate

16 January 2026, 3:00pm

Submission address and any special instructions

https://www.mytenders.co.uk/Authority/NoticeBuilder/NoticeBuilder_FileDownload.aspx?id=623992

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Suppliers to be invited to tender

Lot 1. Housing Services

Lot 3. Property Maintenance and Technical Services

Lot 4. Care Services

Lot 5. Catering Services

Minimum 2 suppliers

Award decision date (estimated)

19 March 2026

Award criteria

Name	Description	Type	Weighting
Quality	60% of total marks	Quality	60.00%
Cost	40% of total marks	Cost	40.00%

Other information**Payment terms**

30 days from invoice date for valid invoices

Description of risks to contract performance

Suppliers on PSL failing to meet relevant KPI's, financial performance and change in credit ratings of suppliers, lack of competition in one or more lots.

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

The tender will consist of a two stage process, the first stage evaluates the conditions of participation, including some mandatory pass/fail requirements and three quality questions which are weighted to total 100%.

The successful suppliers who meet the threshold for the second stage will be invited to tender for a place on the Preferred Supplier List (PSL) for 1 or more of the 5 Lots. The ITT stage will be evaluated using a ratio of 60% quality and 40% price.

Justification for not publishing a preliminary market engagement notice

No preliminary market engagement has occurred.

Documents

Documents to be provided after the tender notice

All documents will be uploaded onto MyTenders.

Contracting authority

Housing Plus Group

- Mutuals Public Register: 30224R

Acton Court

Stafford

ST18 9AP

United Kingdom

Contact name: Nathan Goodfellow

Email: procurement@housingplusgroup.co.uk

Website: <http://www.housingplusgroup.co.uk>

Region: UKG24 - Staffordshire CC

Organisation type: Public authority - sub-central government