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Tender

The Provision of a Diverse and Sustainable Catering Service

City of Glasgow College

F02: Contract notice

Notice identifier: 2025/S 000-083175

Procurement identifier (OCID): ocds-h6vhtk-05f64e

Published 16 December 2025, 10:07am

Section I: Contracting authority

I.1) Name and addresses

City of Glasgow College

190 Cathedral Street, Glasgow

Glasgow

G4 0RF

Contact

Danielle Gough

Email

danielle.gough@cityofglasgowcollege.ac.uk

Telephone

+44 1413755617

Country

United Kingdom

NUTS code

UKM82 - Glasgow City

Internet address(es)

Main address

<http://www.cityofglasgowcollege.ac.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00453

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Provision of a Diverse and Sustainable Catering Service

Reference number

CS/CoGC/25/29

II.1.2) Main CPV code

- 55520000 - Catering services

II.1.3) Type of contract

Services

II.1.4) Short description

City of Glasgow College is seeking an experienced and sustainability-focused catering provider to operate and develop food and beverage services for students, staff and visitors across its two campuses:

City Campus, 190 Cathedral Street, Glasgow, G4 0RF

Riverside Campus, 21 Thistle Street, Glasgow, G5 9XB

II.1.5) Estimated total value

Value excluding VAT: £9,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55520000 - Catering services

II.2.3) Place of performance

NUTS codes

- UKM82 - Glasgow City

Main site or place of performance

City of Glasgow College

City Campus - 190 Cathedral Street, Glasgow, G4 0RF

Riverside Campus - 21 Thistle Street, Glasgow, G5 9XB

II.2.4) Description of the procurement

City of Glasgow College seeks to appoint a forward-thinking, innovative and sector-leading Catering Provider to deliver a diverse, sustainable and inclusive catering service across both Campuses. The successful Contractor will provide catering for students, staff and visitors throughout the academic year, operating a multi-outlet service that is responsive to varying demand across campuses.

The Catering Service must be affordable, high quality and customer-focused, with standards that reflect best practice in ingredient quality, food safety, presentation, nutrition and customer service. The service is expected to deliver an attractive and modern catering offer aligned to student expectations and contemporary market trends.

Sustainability is a core theme of the contract. The Provider must embed sustainability throughout all aspects of service delivery, including food provenance, ethical and fair trade sourcing, animal welfare, sustainable fisheries, plant-forward menu development, biodiversity, energy usage, carbon management, reduction of single use plastics, and minimisation of food waste. The Provider will be expected to support the College's wider sustainability and climate objectives and demonstrate continuous improvement over the life of the contract.

The contract places strong emphasis on generating meaningful social value and supporting the student experience. The Provider will be required to deliver added-value initiatives including modern apprenticeships, work placements, volunteering, employability activity, and collaboration with the Hospitality and Culinary Arts curriculum. Engagement with learners, including student led initiatives and menu development, will form a key element of contract performance.

The College intends to establish a collaborative partnership approach with the successful Provider, based on shared objectives, transparency and joint responsibility for improvement. The Provider will be responsible for the safe collection of waste oil, and will

be required to adopt innovative waste and recycling practices to support carbon reduction objectives. General waste and mixed recycling services will be provided by the College.

II.2.5) Award criteria

Quality criterion - Name: Implementation & Mobilisation / Weighting: 3%

Quality criterion - Name: Workforce Management (TUPE, Recruitment, Fair Work, EDI, Modern Slavery) / Weighting: 3%

Quality criterion - Name: Training, Competence & Development / Weighting: 3%

Quality criterion - Name: Contract Management & Governance / Weighting: 5%

Quality criterion - Name: KPI Management & Performance Monitoring / Weighting: 2.5%

Quality criterion - Name: Quality Assurance & Audit / Weighting: 2%

Quality criterion - Name: Operational Delivery - Vision & Approach / Weighting: 5%

Quality criterion - Name: Food Concepts & Menus / Weighting: 5%

Quality criterion - Name: Hospitality & Events (incl. Summer Schools) / Weighting: 2%

Quality criterion - Name: Marketing & Promotion / Weighting: 2.5%

Quality criterion - Name: Technology & Innovation / Weighting: 2%

Quality criterion - Name: Continuous Improvement & Service Excellence / Weighting: 3%

Quality criterion - Name: Business Continuity & Contingency Planning / Weighting: 2.5%

Quality criterion - Name: Customer Experience & Engagement / Weighting: 2%

Quality criterion - Name: Health, Nutrition & Wellbeing / Weighting: 2%

Quality criterion - Name: Sustainability & Net Zero Delivery / Weighting: 5%

Quality criterion - Name: Carbon Reduction & Reporting / Weighting: 3%

Quality criterion - Name: Community Benefits & Added Value / Weighting: 3%

Quality criterion - Name: Presentation / Weighting: 4.5%

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £9,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2026

End date

31 July 2032

This contract is subject to renewal

Yes

Description of renewals

After the initial period of four years (with the option to extend by 2 years) the College will re tender by going back out to the open market.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

Please refer to Part 4 B Economic and Financial Standing of the ESPD

The College will use the following ratios to evaluate a bidders financial status.

Bidders must confirm within their response to the relevant question within the 'Qualification Envelope' that as a minimum, 2 out of the 3 ratios can be met and what the value of each ratio is.

The three ratios to be evaluated are:

Profitability - this is taken as profit after tax but before dividends and minority interests. If a company makes a profit then it is a pass for this ratio.

Liquidity - this is calculated as current assets less stock and work in progress, divided by current liabilities. If the answer is greater than or equal to 'one' then it is a pass for this ratio.

Gearing - this is calculated as the total external secured borrowing (short term and long term) divided by shareholder funds expressed as a percentage. If the answer is less than or equal to 100% it is considered a pass for this ratio.

Where 2 out of 3 ratios cannot be met, the College may take the undernoted into consideration when assessing financial viability and the risk to the College, providing the bidder can supply evidence to substantiate any of the mitigating criteria. This list is not exhaustive and other criteria may be considered where proposed by a bidder as mitigating factors.

Would the bidder have passed the checks if prior year accounts had been used?

Were any of the poor appraisal outcomes 'marginal'?

Does the bidder operate in a market which, traditionally, requires lower liquidity or higher debt finance?

Does the bidder have sufficient reserves to sustain losses for a number of years?

Does the bidder have a healthy cash flow?

Is the bidder profitable enough to finance the interest on it's debt?

Is most of the bidders debt due to be repaid over a number of years and affordable?

Have the bidders results been adversely affected by 'one-off costs' and/or 'one-off'

accounting treatments?

Do the bidders auditors (where applicable) consider it to be a 'going concern'?

Do keynote (where applicable) consider the bidder to be a 'going concern'?

Will the bidder provide a Parent Company Guarantee?

Is the bidder the single supplier/source of the Goods/Works/Services in the marketplace?

The College will obtain an Equifax Report or similar financial verification system to validate the information provided.

Bidders must confirm they can provide the following supporting evidence prior to award:

Employers (Compulsory) Liability Insurance = 10,000,000 GBP

Product and Public Liability Insurance = 10,000,000 GBP

III.1.3) Technical and professional ability

List and brief description of selection criteria

Bidders will be required to confirm that they and/or the service provider have the following relevant educational and professional qualifications:

PVG Membership

Bidders will be required to confirm whether they intend to subcontract and if so, for what proportion of the contract.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please refer to Schedule D - Contract Management and Administration of the Tender Document for Information on Contract Performance Conditions

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 February 2026

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

11 February 2026

Local time

12:00pm

Place

City of Glasgow College

190 Cathedral Street, Glasgow, G4 0RF

Information about authorised persons and opening procedure

Danielle Gough, Procurement Coordinator - Estates and Facilities

Tenders opened using the Public Contracts Scotland - Tender Platform

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 6 Years

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic payment will be used

VI.3) Additional information

Bidders may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Declarations and Certificates:

In an open tendering procedure prior to any award being made the successful bidder must provide the undernoted certificates, declarations and/or completed questionnaire to evidence their compliance with the relevant questions within the Qualification Questionnaire.

All certificates, declarations and questionnaires can be found with the Attachment area of PCS-T.

Appendix A - Form of Tender

Appendix B - Freedom of Information

Appendix C - Supply Chain Code of Conduct

Appendix E - PECOS Supplier Adoption Form

Appendix J - PVG Act Declaration

In the case of an open tender this information will not be required to be uploaded and submitted with the bid, but will instead be requested by the College following the conclusion of the evaluation of the Qualification, Technical and Commercial Questionnaires and prior to the award of the tender.

Failure to provide this information or in the event that the information provided does not support or evidence the statements made within the Qualification Questionnaire, will invalidate any bid. In this scenario the College will seek to obtain the relevant information and evidence from the second highest scoring bidder and so on, and upon verification will award the contract to this bidder instead.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 30797

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

Community Benefits will be fulfilled and managed at Contractor level

Community benefits are included in this requirement.

A summary of the expected community benefits has been provided as follows:

The College is very keen to develop a true partnership with the Service Provider and as a minimum requires the Service Provide to delivery 8 Modern Apprenticeships and 50 Work Experience Placements for their students and/or members of the local community, particularly those studying a hospitality course, during the course of the contract.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 30797. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Provide a minimum of 8 Modern Apprenticeships and 50 work experience placements for College students or local residents.

Partner with curriculum teams to deliver guest lectures, mentoring, and live learning projects.

Collaborate with at least three local social enterprises or charities annually.

(SC Ref:817987)

VI.4) Procedures for review

VI.4.1) Review body

Glasgow Sherriff and Justice of the Peace Court

1 Carlton Place

Glasgow

G5 9DA

Email

glasgow@scotcourts.gov.uk

Country

United Kingdom