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Tender

# CM2027 Employee Benefits Brokerage

YORKSHIRE WATER SERVICES LIMITED

UK4: Tender notice - Procurement Act 2023 - view information about notice types
Notice identifier: 2025/S 000-083038
Procurement identifier (OCID): ocds-h6vhtk-05dcfe (view related notices)
Published 15 December 2025, 4:16pm

## Scope

### Reference

CM2027 Employee Benefits Brokerage

### Description

Yorkshire Water is seeking to procure Employee Benefits Brokering Services to support the delivery of strategic, compliant, and cost-effective employee benefits. The appointed broker will be responsible for brokering and overseeing employee benefit schemes-.The engagement also includes providing advisory support on benefit optimisation and market competitiveness.

### Total value (estimated)

- £200,000 excluding VAT

- £200,000 including VAT

Above the relevant threshold

## Contract dates (estimated)

- 1 March 2026 to 28 February 2029

- Possible extension to 28 February 2031

- 5 years

Description of possible extension:

Extensions may be exercised up to two times, with each extension lasting one year.
These extensions will not be automatic and will require formal approval prior to activation.

## Main procurement category

Services

## CPV classifications

- 75310000 - Benefit services

## Contract locations

- UK - United Kingdom

# Participation

## Particular suitability

- Small and medium-sized enterprises (SME)

- Voluntary, community and social enterprises (VCSE)

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# Submission

## Submission type

Requests to participate

## Deadline for requests to participate

10 January 2026, 11:59pm

## Submission address and any special instructions

Tenders must be submitted electronically via SAP Ariba, Yorkshire Water's e-procurement portal
https://s1-eu.ariba.com/Sourcing/Main/aw?awh=r&awssk=fy5dbBftDhoBNSzh&realm=YorkshireWater&... Suppliers will not be able to view or access the tender in SAP Ariba unless they have been invited by Yorkshire Water through the portal. Those who expressed interest through the UK3 Planned Procurement Notice have been invited to participate.

If you wish to participate but are not yet registered as a Yorkshire Water supplier, please email: ProfessionalServiceContracts@yorkshirewater.co.uk and include the full legal company name, and the email address you wish to register. You will then be issued with a registration request and an invitation to the tender via SAP Ariba.

If you are already registered as a Yorkshire Water supplier but have not received an invitation, please email ProfessionalServiceContracts@yorkshirewater.co.uk and include your ANID number, your full company name, and your registered Ariba email address, so that an invitation to the tender can be issued.

**Tenders may be submitted electronically**

Yes

**Languages that may be used for submission**

English

**Award decision date (estimated)**

28 February 2026

**Recurring procurement**

Publication date of next tender notice (estimated): 28 February 2026

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# Award criteria

| Name | Description | Type | Weighting |
|------|-------------|------|-----------|
| Quality Scoring | Suppliers will be evaluated based on their responses to the Capability Questionnaire provided as part of the tender documentation. All responses will be assessed in accordance with the scoring and weighting criteria specified within the Capability Questionnaire spreadsheet. The scoring methodology and weighting allocation for each question are clearly detailed in the same document. The highest-scoring supplier under the capability assessment will receive a score of 100% for this criterion. All other suppliers will be scored proportionally, with their final capability score calculated as a percentage of the highest score, based on a comparative analysis against the best-performing submission. | Quality | 50% |

| Name | Description | Type | Weighting |
|------|-------------|------|-----------|
| Commercial Scoring | Commercial proposals will represent 50% of the total score. The evaluation will assess total cost of purchase, including habitat unit costs and associated fees. The lowest evaluated total cost will receive the highest score, with other bids scored proportionally based on cost differentials. Yorkshire Water will also consider any costs reasonably expected to be incurred as part of the proposed delivery model, as set out in the ITT Commercial Evaluation methodology | Price | 50% |

## Other information

### Conflicts assessment prepared/revised

Yes

## Procedure

### Procedure type

Competitive flexible procedure

## Special regime

Utilities

## Competitive flexible procedure description

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https://s1-eu.ariba.com/Sourcing/Main/aw?awh=r&awssk=fy5dbBftDhoBNSzh&realm=YorkshireWater&... Suppliers will not be able to view or access the tender in SAP Ariba unless they have been invited by Yorkshire Water through the portal. Those who expressed interest through the UK3 Planned Procurement Notice have been invited to participate.

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Tender submissions by email or post will not be accepted.

# Documents

## Associated tender documents

SAP Ariba Supplier Engagement Policy 2025 (1).pdf

Yorkshire Water About Us (3).pdf

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# Contracting authority

## YORKSHIRE WATER SERVICES LIMITED

- Companies House: 02366682

- Public Procurement Organisation Number: PXGT-3622-WXBQ

Western House

Bradford

BD6 2SZ

United Kingdom

Email: ProfessionalServiceContracts@yorkshirewater.co.uk

Region: UKE41 - Bradford

Organisation type: Private utility