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Contract

Neighbourhood Plan Examiner

Guildford Borough Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-083036

Procurement identifier (OCID): ocds-h6vhtk-05f60e

Published 15 December 2025, 4:15pm

Scope

Reference

IKEN11643

Description

Neighbourhood Plan Examiner Services.

Contract 1. Neighbourhood Plan Examiner

Supplier

- Intelligent Plans and Examinations Limited

Contract value

- £60,000 excluding VAT
- £72,000 including VAT

Below the relevant threshold

Date signed

1 October 2025

Contract dates

- 1 October 2025 to 30 September 2027
- Possible extension to 30 September 2029
- 4 years

Description of possible extension:

Extension Provisions and Notice Period: 2 periods of 12 months each, with 1 months' notice.

Main procurement category

Services

CPV classifications

- 71410000 - Urban planning services

Contract locations

- UKJ - South East (England)

Procedure

Procedure type

Below threshold - without competition

Supplier

Intelligent Plans and Examinations Limited

3 Princes Street

Bath

BA1 1HL

United Kingdom

Telephone: 01225 487230

Email: enquiries@intelligentplans.co.uk

Website: <http://www.intelligentplans.co.uk/>

Region: UKK12 - Bath and North East Somerset, North Somerset and South Gloucestershire

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1. Neighbourhood Plan Examiner

Contracting authority

Guildford Borough Council

- Public Procurement Organisation Number: PRYN-3355-CPMV

Millmead House, Millmead

Guildford

GU2 4BB

United Kingdom

Contact name: Procurement

Telephone: +441483505050

Email: procurement@guildford.gov.uk

Website: <https://www.guildford.gov.uk/>

Region: UKJ25 - West Surrey

Organisation type: Public authority - sub-central government