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Award

GSS24823 - Employee Screening Services

UKSBS

UK6: Contract award notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-082710

Procurement identifier (OCID): ocds-h6vhtk-055442 ([view related notices](#))

Published 13 December 2025, 9:53am

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Correction of the initial term period of to confirm this is a 2 +1, +1 Contract. Also extension of standstill period and estimated award dates

Scope

Reference

GSS24823

Description

The final date and time for the submission of bids is Monday 11th August 2025 at 14:00

DO NOT apply directly to the buyer.

All tender information MUST be submitted through the Jaggaer eSourcing Portal.

Brief Description of Requirement

UKSBS, on behalf of their clients, seeks to procure a supplier that can successfully, confidentially and legally, in accordance with all relevant legislation, provide a baseline security screening service and carry out pre-employment and pre-engagement of candidate checks.

What is employee screening?

Pre-employment screening is the background check undertaken for staff, contractors, agency personnel and other people with access to the organisation's assets. Typically, this means that checks are conducted to validate and verify information provided by the screening candidate to ensure that they have provided an honest and factual representation to enable organisations to make the best hiring decisions.

Aims and Objectives

Suppliers bidding for this specialised service must demonstrate clearly with evidence through their tender submissions that they can undertake screening, and provide the desired outcomes for UKSBS in a cost-efficient, and accurate manner through:

- compliance with UKSBS' KPIs, UK laws, policy, legislation (UK Data Protection Act 2018), and government standards,
- conformity to the BPSS and SLAs indicated,
- relevant and required branding,
- facility to support candidates during the screening process,
- maintenance of GDPR compliance and classifications, and;
- provision of reporting, reminders and communication.

Please ensure you review all attached information to ensure a full understanding of this requirement. All attachments can be found with the Supplier Attachments tab within the Jaggaer eSourcing Portal.

This contract will be awarded based on the evaluation criteria as set out in the RFP document.

How to Apply

UK Shared Business Services Ltd (UKSBS) will be using the Jaggaer eSourcing Portal for this procurement.

To register on the Jaggaer eSourcing portal please use the link <https://beisgroup.ukp.app.jaggaer.com/> and follow the instructions to register as a supplier.

If you are already registered on the Jaggaer eSourcing Portal and wish to participate in this procurement, please use the link: <https://beisgroup.ukp.app.jaggaer.com/>.

Once you are logged into the system you will be able to locate the Procurement you wish to leave a bid on by clicking the ITTs Open to All Suppliers and searching for the reference number itt_2122

Contract 1

Supplier

- Everest Recruitment and Services Ltd

Contract value

- £1,336,270 excluding VAT

- £1,603,524 including VAT

Above the relevant threshold

Award decision date

1 December 2025

Date assessment summaries were sent to tenderers

1 December 2025

Standstill period

- End: 11 December 2025
- 0 working days

Earliest date the contract will be signed

17 December 2025

Contract dates (estimated)

- 1 May 2026 to 30 April 2028
- Possible extension to 30 April 2030
- 4 years

Description of possible extension:

This contract has been let as 2 year initial term with the option to extend +1year and then

a further +1year

Main procurement category

Services

CPV classifications

- 79600000 - Recruitment services

Contract locations

- UK - United Kingdom

Information about tenders

- 17 tenders received
- 16 tenders assessed in the final stage:
 - 8 submitted by small and medium-sized enterprises (SME)
 - 0 submitted by voluntary, community and social enterprises (VCSE)
- 1 supplier awarded contracts
- 15 suppliers unsuccessful (details included for contracts over £5 million)

Procedure

Procedure type

Open procedure

Supplier

Everest Recruitment and Services Ltd

- Public Procurement Organisation Number: PDPT-9425-PJWT

185 Highfield House

Bolton

BL1 4QZ

United Kingdom

Email: info@evereuser.co.uk

Region: UKD36 - Greater Manchester North West

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Supported employment provider: No

Public service mutual: No

Contract 1

Contracting authority

UKSBS

- Public Procurement Organisation Number: PMPN-7535-GNTG

Polaris House, North Star Avenue

Swindon

SN2 1FF

United Kingdom

Email: professionalservices@uksbs.co.uk

Region: UKK14 - Swindon

Organisation type: Public authority - sub-central government