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Tender

Invitation to Tender for Cleaning Services at Changing Lives Learning Trust (Secondaries only)

CHANGING LIVES LEARNING TRUST

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-082290

Procurement identifier (OCID): ocids-h6vhtk-05f472

Published 12 December 2025, 9:31am

Scope

Description

Changing Lives Learning Trust have decided to tender their school cleaning services at their two Secondary Schools. Due to the split locations of these sites, the contracts are being tendered as two lots.

Lot 1- Queen Elizabeth Grammar School, Penrith, 6,162.68 sqm

Lot 2- West Lakes Academy, Egremont, 6,714.32sqm

Tender Schedule

Issue of Invitation to Tender -12th December 2025

Bidding Companies to Visit Sites -17th December 2025

Clarification Return Deadline - 31st December 2025

Deadline for return of Tender Responses -31st December 2025

Presentation by shortlisted bidders -9th January 2026 from 11am, West Lakes Academy

Contract Awarded by - 9th January 2026

10 Day standstill period - 9th - 19th January 2026

Mobilisation Meeting- 19th January 2026 9.30am (Remote)

Mobilisation Meeting - 26th January 2026 9.30am (Remote)

Contract Commencement- 4th February 2026

The contract will be a three year initial term, with 2 x 1 year optional extensions.

Total value (estimated)

- £1,200,000 excluding VAT
- £1,440,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 4 February 2026 to 3 February 2029
- Possible extension to 3 February 2031
- 5 years

Description of possible extension:

2x 1 year optional extensions, if agreed by both parties

Main procurement category

Services

CPV classifications

- 90919300 - School cleaning services

Not the same for all lots

Contract locations are shown in Lot sections, because they are not the same for all lots.

Lot 1. Cleaning Services at Queen Elizabeth Grammar School, Penrith

Description

Provision of daily cleaning services (Mon- Fri) at a Secondary School, term time plus 4 weeks. The overall footprint to be cleaned is 6,162.68 sqm, however, not all this space will require daily cleaning.

Services include daily cleaning of classrooms, corridors, sports halls, conveniences and other public learning spaces.

Deep cleaning is required whilst school is closed and will include internal glass/windows, carpet shampooing, hard floor varnishing & resurfacing. Works schedule to be agreed in advance with school, annually.

Full specification available in the ITT documents.

Lot value (estimated)

- £600,000 excluding VAT
- £720,000 including VAT

Contract locations

- UKD12 - East Cumbria

Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Cleaning Services for West Lakes Academy, Egremont

Description

Provision of daily cleaning services (Mon- Fri) at a Secondary School, term time plus 4 weeks. The overall footprint to be cleaned is 6,714.32sqm however, not all this space will require daily cleaning.

Services include daily cleaning of classrooms, corridors, sports halls, conveniences and other public learning spaces.

Deep cleaning is required whilst school is closed and will include internal glass/windows, carpet shampooing, hard floor varnishing & resurfacing. Works schedule to be agreed in advance with school, annually.

Full specification available in the ITT documents.

Lot value (estimated)

- £600,000 excluding VAT
- £720,000 including VAT

Contract locations

- UKD11 - West Cumbria

Same for all lots

CPV classifications and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. Cleaning Services at Queen Elizabeth Grammar School, Penrith

Lot 2. Cleaning Services for West Lakes Academy, Egremont

Small and medium-sized enterprises (SME)

Submission

Tender submission deadline

31 December 2025, 11:59pm

Submission address and any special instructions

<https://redboxportal.com/>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

9 January 2026

Award criteria

Name	Type
Commercial Response	Price

Weighting description

All the tenders will be subject to a detailed evaluation process, which will be based on an appropriate balance between sound commercial principles, technical expertise, and a firm commitment to meeting all the Trust's requirements.

The Trust shall be under no obligation to accept the lowest of any tender prices submitted hereunder.

The table below shows the scoring criteria of the evaluation. The scores are awarded by the consultant in discussion with the client.

Commercial- Total Score Available -275

Including response to price of contract (200) & financial narrative (75)

Quality- Total Score Available- 475

Including evaluation of responses to 12 quality questions

Quality

Vision of Performance 15

Holiday Cleaning 20

Social Value and Community Engagement 20

Pensions and TUPE 15

Continuity of Service 25

Monitoring of Hours 15

Management Support 25

Innovation and Added Value 15

Contract 5

Mobilisation 20

Commercial Information 5

References 20

Total Score for Quality Section 200

TOTAL SCORE 475

Full docs available on request

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Reduced tendering period

Yes

State of urgency - minimum 10 days

Justification for not publishing a preliminary market engagement notice

Incumbent is exiting with only 7 working weeks notice (Education client) no contract exists. Deadline for bids return is 14 days, we could not afford the time to carry out any preliminary engagement.

We have engaged with suppliers in terms of conversations held to develop scope in order to prepare tender documents

Documents

Associated tender documents

<https://redboxportal.com/>

Contracting authority

CHANGING LIVES LEARNING TRUST

- Companies House: 06627459
- Public Procurement Organisation Number: PZWN-1479-JXHV

West Lakes Academy

Egremont

CA22 2DQ

United Kingdom

Email: Contactus@changinglives.education

Region: UKD11 - West Cumbria

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

RED BOX CONSULTANCY SERVICES LIMITED

Summary of their role in this procurement: Tender management

- Companies House: 05126781
- Public Procurement Organisation Number: PDBY-5265-PHLM

1 Innisfree Close

North Yorkshire

HG2 8PL

United Kingdom

Email: admin@redboxcs.com

Region: UKE22 - North Yorkshire CC

Contact organisation

Contact RED BOX CONSULTANCY SERVICES LIMITED for any enquiries.