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Tender

## **Installation of solar panels and battery storage at Crowthorne Parish Hall**

Crowthorne Parish Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-082198

Procurement identifier (OCID): ocds-h6vhtk-05ef2d

Published 11 December 2025, 4:39pm

### **Changes to notice**

This notice has been edited. The [previous version](#) is still available.

The document has been clarified to explain the exact way to submit the tender as some documents must be submitted in hard copy by the deadline and others can be submitted electronically via email. Contractors should read the tender document carefully and ensure that they have submitted their proposals in the correct format by mid-day on Wednesday 14 January 2026.

### **Scope**

## Description

### INVITATION TO TENDER FOR:

Supply and Installation of photo-voltaic solar panel system at the Parish Hall, Heath Hill Road South, Crowthorne, RG45 7BN

Full details of the scope of works are in the notice on the GOV.UK Find a Tender website.

In summary:-

Crowthorne Parish Council (CPC) seeks tenders for the

INSTALLATION OF PHOTO-VOLTAIC SOLAR PANEL SYSTEM AT:-

PARISH HALL, HEATH HILL ROAD SOUTH, CROWTHORNE, RG45 7BW

CPC would like to install PV panels to:

- Reduce the council's own emissions.
- Reduce electricity bills.
- Support the government's move to green energy and the commitment to reach NetZero by 2050.

Tenders are invited by noon on Wednesday 14 January 2026 and should be submitted to:

Melanie Saville

Clerk to Crowthorne Parish Council The Morgan Centre

Wellington Road Crowthorne RG45 7LD

Visits to site in order to view the sports area are scheduled for 10am Friday 12 December and 10am Friday 19 December 2025 and can be arranged by emailing Liz Turkington (Projects Officer)

[projects@crowthorne-pc.gov.uk](mailto:projects@crowthorne-pc.gov.uk)

All queries relating to the tender process and specification should be addressed to :-

Liz Turkington Project Officer

Crowthorne Parish Council The Morgan Centre Wellington Road Crowthorne  
RG45 7LD

[projects@crowthorne-pc.gov.uk](mailto:projects@crowthorne-pc.gov.uk)

01344 771251

See full specification for works in the tender document uploaded on the Find a Tender portal.

### **Total value (estimated)**

- £27,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 16 March 2026 to 17 April 2026
- Possible extension to 30 April 2026
- 1 month, 16 days

Description of possible extension:

Ideally the contract will not over run as we have a day nursery on site and wish to minimise any disruption to them. Council would prefer the major works period to be as short as possible with any over run simply for work which is minimally disruptive of our hall users.

### **Main procurement category**

Works

## **CPV classifications**

- 09300000 - Electricity, heating, solar and nuclear energy
- 45310000 - Electrical installation work
- 51100000 - Installation services of electrical and mechanical equipment

## **Contract locations**

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

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## **Participation**

**This procurement is reserved for**

UK suppliers

## **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

7 January 2026, 12:00pm

### **Tender submission deadline**

14 January 2026, 12:00pm

### **Submission address and any special instructions**

The deadlines for submission is mid-day on Wednesday 14 January 2026.

Please read the tender specification for details of how to make a submission as some of the documents must be submitted in hard copy and others can be submitted electronically via email. The exact requirements are clearly set out in the tender specification.

### **Tenders may be submitted electronically**

No

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## **Award criteria**

Refer to section 5 of the tender pack for details of assessment criteria.

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## Procedure

### Procedure type

Below threshold - open competition

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## Documents

### Associated tender documents

[Tender - parish hall solar panels w updated submission form.pdf](#)

New document clarifies submission format requirements as some of the tender proposal documents must be submitted in hard copy via the post/courier and others can be submitted electronically to minimise printing and environmental impact.

The document also includes a corrected telephone number which is 01344 771251 for the office and a corrected email address for the Project Officer is contractors need to book a tour or clarify any aspects of the tender. The correct email address for the Project Officer is [projects@crowthorne-pc.gov.uk](mailto:projects@crowthorne-pc.gov.uk)

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## Contracting authority

**Crowthorne Parish Council**

- Public Procurement Organisation Number: PMQQ-9366-DLLX

The Morgan Centre, Wellington Road

Crowthorne

RG45 7LD

United Kingdom

Contact name: Liz Turkington

Telephone: 01344771251

Email: [projects@crowthorne-pc.gov.uk](mailto:projects@crowthorne-pc.gov.uk)

Website: <http://www.crowthorne-pc.gov.uk>

Region: UKJ11 - Berkshire

Organisation type: Public authority - sub-central government