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Award

Ongoing use of Unit4 Enterprise Resource Planning Solution including the support and maintenance of this existing ERP System, and migration to cloud-based platform

Queen's University Belfast

UK5: Transparency notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-082056

Procurement identifier (OCID): ocds-h6vhtk-05f3f4

Published 11 December 2025, 2:27pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Change to date contract will be signed

Scope

Reference

250062

Description

Ongoing utilisation of the Unit4 Enterprise Resource Planning Solution, migrating to cloud-based platform providing functionality for budget management, expenses, purchase to pay, sales to cash, inventory management, general ledger reporting and commitment accounting including the support and maintenance of this existing ERP System.

Contract 1. Ongoing use of Unit4 Enterprise Resource Planning Solution including the support and maintenance of this existing ERP System, and migration to cloud-based platform

Supplier

- [UNIT4 Business Software Limited](#)

Contract value

- £1,800,000 including VAT

Above the relevant threshold

Earliest date the contract will be signed

23 December 2025

Contract dates (estimated)

- 19 March 2026 to 18 March 2031
- 5 years

Main procurement category

Goods

CPV classifications

- 48000000 - Software package and information systems

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Direct award

Direct award justification

Additional or repeat goods, services or works - extension or partial replacement

This notice sets out Queen's University Belfast's intention to award a contract to Unit4 Business Software Limited for ongoing use of Unit4 Enterprise Resource Planning Solution including the support and maintenance of this existing ERP System, and migration to cloud-based platform.

The current on premise Unit4 solution is a business-critical application used by the University and its subsidiaries for the management of finances. It enables budget management, expenses, purchase to pay, sales to cash, inventory management, general ledger reporting and commitment accounting.

Unit4 Business Software Limited is the current ERP supplier and this contract will facilitate the continued use of Unit4 ERP solution including support and maintenance, as well as supporting migration of the system to cloud.

A change in supplier would result in incompatibilities and disproportionate technical difficulties in operation and maintenance. The University considers that the award of this contract is justified under Schedule 5 of the Procurement Act 2023 using para. 7 'Additional or repeat goods, services or works' as set out below and in force on 11 December 2025.

Additional or Repeat Goods/Services

The public contract concerns the supply of goods, services or works by the existing supplier which are intended as an extension to, or partial replacement of, existing goods, services or works in circumstances where -

(a) a change in supplier would result in the contracting authority receiving goods, services or works that are different from, or incompatible with, the existing goods, services or works, and

(b) the difference or incompatibility would result in disproportionate technical difficulties in operation or maintenance.

Supplier

UNIT4 Business Software Limited

- Companies House: 01737985

C/O Corporation Service Company (Uk) Limited, 5 Churchill Place

London

E14 5HU

United Kingdom

Email: bids.uki@unit4.com

Website: <http://www.unit4.com>

Region: UKI42 - Tower Hamlets

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1. Ongoing use of Unit4 Enterprise Resource Planning Solution including the support and maintenance of this existing ERP System, and migration to cloud-based platform

Contracting authority

Queen's University Belfast

- Charity Commission for Northern Ireland: 101788

University Rd

Belfast

BT7 1NN

United Kingdom

Email: procurement@qub.ac.uk

Website: <https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>

Region: UKN06 - Belfast

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Northern Ireland