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Tender

Ross-on-Wye Lengthsman Scheme

Ross-on-Wye Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-082024

Procurement identifier (OCID): ocds-h6vhtk-05f3ec

Published 11 December 2025, 2:03pm

Scope

Description

Schedule of Works for Ross-on-Wye

1) Highway Gully Maintenance

General

a) All gullies shall be inspected prior to the commencement of any maintenance, all litter, stones, branches, and other debris that have the potential to cause personal injury or damage to machinery, equipment and installations shall be removed and disposed of by the Contractor.

b) The Contractor shall take clear before and after photographs of each gully inspected and/or cleaned, as part of the due diligence requirements for Herefordshire County Council.

Standard

a) Should the Contractor cause damage to the surface or gullies during maintenance operations whether or not the Authorised Officer has agreed to such operations take place, the

Contractor shall reinstate such damage to the satisfaction of and within the time period stipulated by the Authorised Officer. In failing to do so, the Authorised Officer may instruct

other persons to carry out such work with the cost of so doing being deducted from monies due to or becoming due to the Contractor or recovered as a debt.

b) To ensure the programme of gully cleaning is efficient it is good practice to use the recorded silt levels when determining the frequency of cleaning. For example, if a gully is more prone

to becoming full of silt and therefore working less effectively then it will be programmed for more frequent cleaning. This may mean that some gullies are cleaned more than once a year and others will be cleaned less than once a year.

c) The gully cleaning programme is designed to clean all known gullies at least once during the year.

d) Missed gullies should be revisited at the earliest opportunity to ensure that maintenance is carried out. Any broken or damaged gully lids must be reported to the Authorising Officer, jammed gullies should be freed from all obstructions and every effort must be made to carry out programmed maintenance.

e) Where it is apparent that problems exist that cannot be dealt with through gully cleaning operations or routine maintenance activities or where there are capacity issues in the underlying drainage network, such issues must be brought to the attention of the Authorising Officer.

f) The Contractor is to provide an Annual Maintenance Plan, which is to be approved by the Authorising Officer prior to any work commencing.

Specification of works

a) Each gully on B,C & U classification of roads within Ross-on-Wye will be visited at least once per contract year (Appendix C)

b) Out let pipes must be checked to ensure that they are not blocked or silted up. If they are found to be silted up, then this must be removed as far as it is practical to do so and jetted

to ensure water flow.

c) A record of completed gullies must be submitted to the Authorised Officer containing a list of road names and number of gullies completed, plus any gullies missed along with any that

are requiring remedial action, accompanied by clear before and after photographs.

2) The Environment

- a) The Contractor shall ensure that every effort is made to prevent pollution of the environment and harm to human health. Where possible and practical, only biodegradable, non-toxic, non-hazardous materials and substances shall be used in carrying out the Service.
- b) The Contractor shall take all necessary preventative measures to ensure that no aqueous waste or contaminated water arising from the provision of the Service enters the public waterways, or watercourses.
- c) The Contractor shall take all reasonable precautions to minimise noise from any vehicles, plant and machinery used in the delivery of the Service.
- d) The Contractor shall make arrangements to ensure that litter and organic waste e.g. leaves are segregated to enable recycling and composting.

3) Waste disposal (including organic waste)

- a) The Contractor shall be registered to the satisfaction of the Council, prior to Commencement of the Contract, as a waste carrier and shall meet all costs in connection with this registration.
- b) Unless otherwise agreed by the Authorised Officer, the disposal of waste generated in the execution of this Contract must be disposed of in an approved processing facility.
- c) All organic/green waste (including leaves) collected in the delivery of this Contract must be diverted from landfill. Litter and other contaminants shall be removed from such waste as far as is practicably possible. The Contractor shall make his own arrangements for the disposal of organic/green waste. The cost of the disposal of all green waste, leaves and contaminates collected within the green waste shall be borne by the Contractor.
- d) The Contractor shall include all waste disposal costs within their Fixed Price submission.
- e) The Contractor will submit copies of Waste Transfer Notes and Weighbridge Tickets with their monthly invoice to ensure compliance.

Appendix C - Site Plans

1) Highway Gully Maintenance

Road Number	Road Name	Frequency
B4234	Walford Road	Once
B4234	Copse Cross Street	Once
B4234	Broad Street	Twice
B4234	Brookend Street	Twice
B4234	Overross Street	Once
B4234	Ledbury Road	Once
B4260	Wilton Road	Once
B4260	High Street	Once
B4260	Gloucester Road	Once
C1273	Smallbrook Road	Once
C1273	Millpond Street	Once
C1273	Brampton Street	Once
C1274	Archenfield Road	Once
C1276	Roman Way	Once
C1279	Alton Road	Once
U70262	The Glebe	Once
U70262	Parsons Croft	Once
U70265	The Mead	Once
U70422	Overross Farm	Once
U70423	Overross Close	Once

U70436 Oak Tree Rise Once

U70438 Frome Valley Way Once

U70439 Three Choirs Close Once

U70440 Sugarloaf Cresent Once

U70600 Wye Street Once

U70601 Edde Cross Street Once

U70601 Trenchard Street Once

U70602 New Street Once

U70603 Kyrle Street Once

U70604 Homs Road Twice

U70605 Cawor Arch Road Once

U70606 Nursery Road Once

U70607 Hill Street Once

U70608 Henry Street Once

U70609 Station Street Once

U70610 Cantilupe Road Once

U70611 Woodview Lane Once

U70612 Ryefield Road Once

U70613 Weston Grove Once

U70614 North Road Once

U70615 Station Approach Once

U70616 Checkley Close Once

U70618 Brookfield Road Once

U70619 Mount Pleasant Once

U70620 Oak Road Once

U70621 Brampton Ave Once

U70622 Brampton Close Once

U70623 Cawdor Once

U70624 Three Crosses Road Once

U70625 Three Crosses Close Once

U70626 Hill View Road Once

U70627 Springfield Road Once

U70628 Mayhill Road Once

U70629 Wallhouse Road Once

U70642 Verschoyle Gardens Once

U70643 Oaklands Court Once

U70644 Vaga Crescent Once

U70645 Quarry Close Once

U70648 Brookmead Once

U70649 Market Place Once

U70650 Primrose Close Once

U70651 Orchid Close Once

U70652 Bluebell Close Once

U70653 Honeysuckle Close Once

U70654 Foxglove Close Once

U70655 Court Road Once

U70656 Arundel Close Once

U70657 Berkeley Close Once

U70659 Beechwood Once

U70660 Great Western Court Once

U70662 Grammer School Close Once

U70663 Smallbrook Gardens Once

U70665 Blenheim Close Once

U70664 Rudhall Meadow Once

U70666 Chatsworth Close Once

U70667 Sandringham Close Once

U70668 Riverview Once

U70669 Old Tannery Way Once

U70670 Beamhouse Drive Once

U70671 Saddlers Rise Once

U70672 Cordwainers Lane Once

U70701 Camp Road Once

U70702 Waterside Once

U70703 Park Walk Once

U70704 Alton Close Once

U70705 Chase Side Once

U70706 Chase Road Once

U70707 Old Gloucester Road Once

U70708 Church Street Once

U70708 Old Maids Once

U70709 Church Close Once

U70710 Royal Parade Once

U70710 St Marys Street Once

U70712 Redhill Road Once

U70713 Middleton Ave Once

U70714 The Shrubbery Once

U70715 Palmerston Road Once

U70716 Ashfield Crescent Once

U70718 Kent Ave Once

U70717 The Avenue Once

U70719 Sussex Ave Once

U70720 Merrivale Lane Once

U70721 Princess Way Once

U70722 The Gresleys Once

U70724 Blake Ave Once

U70725 Woodland View Once

U70726 Lakeside Drive Once

U70727 Merrivale Crescent Once

U70728 Merrivale Ave Once

U70729 Eastfird Ave Once

U70730 Fernbank Road Once

U70731 Woodmeadow Road Once

U70732 Chapel Road Once

U70733 Tudor Street Once

U70734 Tudor Rise Once

U70735 Tudor Rise Once

U70736 Tudor Rise Once

U70737 Walford Ave Once

U70738 Purland Once

U70740 Duxmere Drive Once

U70741 Goodrich Close Once

U70742 Falaise Close Once

U70743 Tinitern Close Once

U70744 Conde Close Once

U70745 Vectis Close Once

U70746 Glevum Close Once

U70747 Isca Close Once

U70748 Juniper Close Once

U70749 Corinium Road Once

U70750 Danum Road Once

U70751 Watking Street Once

U70752 Bakers Oak Once

U70753 Laburnum Close Once

U70754 Rowan Close Once

U70755 Sycamore Close Once

U70756 Beech Close Once

U70757 Lincoln Close Once

U70758 Silver Birches Once

U70759 Redwood Close Once

U70760 ACCESS ROAD ALTON ROAD INDUSTRIAL ESTATE Once

U70761 Firsmead Once

This list is to be used as a guide only

Total value (estimated)

- £60,000 excluding VAT
- £72,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2028
- 2 years

Main procurement category

Services

CPV classifications

- 45232452 - Drainage works
- 90640000 - Gully cleaning and emptying services

Contract locations

- UKG1 - Herefordshire, Worcestershire and Warwickshire

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

14 February 2026, 5:00pm

Tender submission deadline

21 February 2026, 12:00pm

Submission address and any special instructions

The original signed tender must be returned in a sealed envelope marked:

Tender - Private & Confidential

The Town Clerk

Ross-on-Wye Town Council

Town Hall

Cantilupe Road

Ross-on-Wye

HR9 7AN

Or sent electronically as a PDF file marked Private & Confidential to:

amenities@rosstc-herefordshire.gov.uk

Issue Invitation to Tender December 2025

Contractor Visits January 2026

Deadline for clarification questions 14th February 2026

Receive Response from Tenderers 21st February 2026 MIDDAY

Interviews for shortlisted tenderers W/C 2nd March 2026

Contract Award W/C 9th March 2026

Contract Start Date 1st April 2026

Tenders may be submitted electronically

No

Award criteria

All tenders will be evaluated against the selection criteria set out in the table below:

Selection Criteria Weighting

The Total Cost of the service 50% of the total score

The Quality of the solution in terms of

functionality and infrastructure

40% of the total score

Health and Safety 5% of the total score

References 5% of the total score

The Council shall be under no obligation to accept the lowest tender or award a contract for all or any part of the requirement set out in the Invitation to Tender, to any tenderer or at all.

You may be required to answer any Council queries on your proposal and to attend formal meetings with the Council during the tender evaluation period. Additionally, the Council may wish to visit tenderers' premises to view the facilities and systems that may be used to deliver the service.

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[Lengthsman Scheme 2026 2027 Specification.pdf](#)

Contracting authority

Ross-on-Wye Town Council

- Public Procurement Organisation Number: PNCW-2479-HQYW

Town Hall, Cantilupe Road

Ross-on-Wye

HR9 7AN

United Kingdom

Contact name: Carla Boyles

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Website: <http://www.rosstc-herefordshire.gov.uk>

Region: UKG11 - Herefordshire, County of

Organisation type: Public authority - sub-central government