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Contract

Town Hall Catering Services

Sheffield City Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-081764

Procurement identifier (OCID): ocds-h6vhtk-05679c ([view related notices](#))

Published 11 December 2025, 9:34am

Scope

Reference

101826

Description

As part of the Council's services, we offer an event facility for both external customers (weddings etc.) and internal customers (supplier events, community events etc.) at the Town Hall. These events have the option of having catering included on a fixed price per head basis. As the catering facility is an essential part of the event space offering, we are looking to undertake a procurement exercise to secure a new contract for the provision of catering and bar facilities for internal and external catering events within all the council's premises (primarily Town Hall) used as a hire venue. There will also be the occasional requirement to cater for other large events such as the Lord Mayor may require from time to time. The new procurement exercise will be split into the following Lots:

- Lot 1 – Catering Service for Internal and External Events
- Lot 2 – Catering Service for Business Meetings and Training
- Lot 3 – Full Bar Service of Alcoholic and Soft Drinks

Contract 1. Town Hall Catering

Supplier

- PTJ Catering Limited

Contract value

- £187,083 excluding VAT
- £224,499 including VAT

Below the relevant threshold

Date signed

17 November 2025

Contract dates

- 17 November 2025 to 31 October 2026
- Possible extension to 31 October 2027
- 1 year, 11 months, 14 days

Description of possible extension:

1 x 12 month optional extension

Main procurement category

Services

CPV classifications

- 55520000 - Catering services

Contract locations

- UKE32 - Sheffield

Procedure

Procedure type

Below threshold - open competition

Special regime

Concession

Supplier

PTJ Catering Limited

- Public Procurement Organisation Number: PCNN-9199-NBTW

13 Marland House

Barnsley

S70 2LW

United Kingdom

Contact name: Thomas Jones

Telephone: +44 7725916121

Email: ptjcatering@gmail.com

Region: UKE31 - Barnsley, Doncaster and Rotherham

Small or medium-sized enterprise (SME): Yes

Voluntary, community or social enterprise (VCSE): No

Contract 1. Town Hall Catering

Contracting authority

Sheffield City Council

- Public Procurement Organisation Number: PPQT-9425-JWVM

Town Hall, Pinstone Street,

Sheffield

S1 2HH

United Kingdom

Contact name: Tim Dent

Telephone: +44 01142053646

Email: tim.dent@sheffield.gov.uk

Website: <http://sheffield.gov.uk>

Region: UKE32 - Sheffield

Organisation type: Public authority - sub-central government