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Tender

## **BT405 - Process Diagnostic (Westminster 2030 - Fit for the Future)**

Westminster City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-081597

Procurement identifier (OCID): ocids-h6vhtk-05f0bb

Published 10 December 2025, 3:14pm

### **Changes to notice**

This notice has been edited. The [previous version](#) is still available.

### **Scope**

### **Description**

WCC is undertaking a Process Diagnostic to assess how organisational resources are currently deployed across services. This diagnostic will identify inefficiencies, duplication, fragmentation and opportunities for redesign and digital enablement. It will be delivered through a blended team comprising internal leads from the WCC Transformation Office

and Process Diagnostic Lead, alongside external experts who bring proven experience and can mobilise at short notice.

This tender seeks to appoint a delivery partner/supplier who will work collaboratively and co-deliver with WCC to design and implement the diagnostic, generate actionable insights, and support the Council in aligning its resources to strategic priorities and the development of its Target Operating Model (TOM).

Download the tender pack at:

<https://wcc.ukp.app.jaggaer.com/go/90895934019AFDEEE57F>

### **Total value (estimated)**

- £92,000 excluding VAT
- £110,400 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 19 January 2026 to 30 March 2026
- Possible extension to 30 April 2026
- 3 months, 13 days

Description of possible extension:

A maximum period of 4 weeks for time only

### **Main procurement category**

Services

## **CPV classifications**

- 79410000 - Business and management consultancy services
- 79411000 - General management consultancy services
- 79411100 - Business development consultancy services
- 79415200 - Design consultancy services
- 79419000 - Evaluation consultancy services

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

19 December 2025, 10:00am

### **Tender submission deadline**

7 January 2026, 12:00pm

### **Submission address and any special instructions**

<https://wcc.ukp.app.jaggaer.com/go/90895934019AFDEEE57F>

## **Tenders may be submitted electronically**

Yes

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## **Award criteria**

Relevant experience and track record - 20%

Methodology and approach - 10%

Team capability and capacity - 10%

Delivering diagnostics for savings - 15%

Ongoing tailoring - 10%

Social Value and Responsible Procurement - 5%

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## **Procedure**

### **Procedure type**

Below threshold - open competition

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## Contracting authority

### Westminster City Council

- Public Procurement Organisation Number: PJVD-6261-BPPJ

64 Victoria Street

London

SW1E 6QP

United Kingdom

Email: [buyingteam@westminster.gov.uk](mailto:buyingteam@westminster.gov.uk)

Website: <https://www.westminster.gov.uk/>

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government