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Award

## **T2672 - Provision of software, licensing, maintenance, support and upgrade of Corporate HR and Payroll System**

Belfast City Council

UK5: Transparency notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-081246

Procurement identifier (OCID): ocds-h6vhtk-05d3b6 ([view related notices](#))

Published 9 December 2025, 5:30pm

### **Changes to notice**

This notice has been edited. The [previous version](#) is still available.

Original Contract End date was incorrectly entered as 31.01.2028, the Contract end date has been corrected to 31.01.2029.

### **Scope**

### **Reference**

T2672

## **Description**

The Council require the continued use of the current Corporate HR & payroll system provided by Zellis Ltd to ensure that operational, regulatory and legislative requirements are met and are managed in an efficient way and employees are correctly paid via the Payroll module.

The contract is for software licensing, maintenance, support and includes moving from an on premise solution to a cloud based solution.

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## **Contract 1. T2672 - Provision of software, licensing, maintenance, support and upgrade of Corporate HR and Payroll System**

### **Supplier**

- Zellis UK Limited

### **Contract value**

- £1,230,000 excluding VAT
- £1,480,000 including VAT

Above the relevant threshold

### **Earliest date the contract will be signed**

5 January 2026

### **Contract dates (estimated)**

- 1 February 2026 to 31 January 2029
- 3 years

### **Main procurement category**

Services

### **CPV classifications**

- 48450000 - Time accounting or human resources software package
- 72250000 - System and support services

### **Contract locations**

- UKN06 - Belfast

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### **Other information**

#### **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Direct award

### **Direct award justification**

Single supplier - technical reasons

This notice is issued in accordance with Chapter 3 Direct Award, Schedule 5, point 6 of the Procurement Act 2023 to advise of and explain the use of the Direct Award procedure in this instance. The maintenance and support of an existing corporate HR and payroll system for Belfast City Council to include moving from an on premise solution to a cloud based solution will be awarded to Zellis UK Limited to guarantee continued maintenance and support of the existing system. The existing corporate HR and Payroll system is software owned by Zellis UK Limited, Zellis UK Limited are the sole company who can maintain and support the corporate HR and payroll system.

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## **Supplier**

### **Zellis UK Limited**

- Companies House: 01587537

740 Waterside Drive Aztec West Almondsbury

Bristol

BS32 4UF

United Kingdom

Email: [elva.mackay@zellis.com](mailto:elva.mackay@zellis.com)

Region: UKK12 - Bath and North East Somerset, North Somerset and South Gloucestershire

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

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## **Contracting authority**

### **Belfast City Council**

- Public Procurement Organisation Number: PQXY-5321-CGZM

9-21 Adelaide Street

Belfast

BT2 8DJ

United Kingdom

Contact name: Emma Morrison

Email: [cps@belfastcity.gov.uk](mailto:cps@belfastcity.gov.uk)

Region: UKN06 - Belfast

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Northern Ireland