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Tender

Catering Tender - King Athelstan Primary School and Ellingham Primary School

King Athelstan Primary School
Ellingham Primary School

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-081110

Procurement identifier (OCID): ocds-h6vhtk-05f1e8

Published 9 December 2025, 3:03pm

Scope

Description

Interested suppliers. Suppliers will be evaluated against the specific objectives of the new contract through the following stages:

- ? Selection Stage and Shortlisting
- ? Invitation to Tender (ITT) and Shortlisting for Presentation
- ? Presentation of Proposal to the Authority
- ? Reference Checking

The evaluation of the shortlisting process will be based on the information submitted by the bidding companies. A shortlist of suppliers will be compiled, with the 4 highest-scoring submissions invited to progress to the subsequent stage of the procurement process. Only those companies that are selected and formally notified will be invited to submit a response during the ITT stage.

Total value (estimated)

- £1,750,000 excluding VAT
- £2,100,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 September 2026 to 31 August 2029
- Possible extension to 31 August 2031
- 5 years

Description of possible extension:

Two x One Year (12 Months) Extensions

Main procurement category

Services

CPV classifications

- 55524000 - School catering services

Contract locations

- UKJ2 - Surrey, East and West Sussex

Lot 1. King Athelstan Primary School

Description

Catering Services at King Athelstan Primary School

Lot value (estimated)

- £875,000 excluding VAT
- £1,050,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Ellingham Primary School

Description

Catering Service at Ellingham Primary School

Lot value (estimated)

- £875,000 excluding VAT

- £1,050,000 including VAT

Same for all lots

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. King Athelstan Primary School

Lot 2. Ellingham Primary School

Small and medium-sized enterprises (SME)

Submission

Submission type

Requests to participate

Deadline for requests to participate

20 February 2026, 12:00pm

Submission address and any special instructions

<https://bidiful-teamportal.app/p/aceadvice.>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

1 May 2026

Award criteria

Name	Description	Type	Weighting
Quality	Suppliers respond to a number of quality questions which are evaluated and scored against criteria as detailed in the Tender Documents.	Quality	70%
Price	Suppliers complete and return a financial submission which is evaluated and scored as detailed in the tender Documents.	Price	30%

Other information

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

Two schools are sharing the tendering cost. They can contract out individually.

The evaluation of the shortlisting process will be based on the information submitted by the

bidding companies. A shortlist of suppliers will be compiled, with the 4 highest-scoring submissions invited to progress to the subsequent stage of the procurement process.

Only those companies that are selected and formally notified will be invited to submit a response during the ITT stage.

Documents

Associated tender documents

<https://bidiful-teamportal.app>

Please request tender documents from Dave Croshaw by emailing dave.croshaw@ace-advice.co.uk.

Contracting authorities

King Athelstan Primary School

- Public Procurement Organisation Number: PYXP-8446-RTVL

King Athelstan Primary School, Villiers Road

Kingston upon Thames

KT1 3AR

United Kingdom

Email: admin@kingathelstan.rbksch.org

Website: <http://www.kingathelstan.kingston.sch.uk>

Region: UKI63 - Merton, Kingston upon Thames and Sutton

Organisation type: Public authority - sub-central government

Ellingham Primary School

- UK Register of Learning Providers (UKPRN number): 102568
- Public Procurement Organisation Number: PZJR-8825-WWPM

Ellingham Road

Chessington

KT9 2JA

United Kingdom

Email: bursar@elp.rbksch.org

Website: <http://www.ellingham.school>

Region: UKI63 - Merton, Kingston upon Thames and Sutton

Organisation type: Public authority - sub-central government

Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

ACE Advice Limited

Summary of their role in this procurement: Catering Consultancy

- Companies House: 12873828
- Public Procurement Organisation Number: PBBX-5711-VBGM

20 Wenlock Road

London

N1 7GU

United Kingdom

Telephone: 07765062169

Email: dave.croshaw@ace-advice.co.uk

Website: <https://www.ace-advice.co.uk/>

Region: UKI41 - Hackney and Newham

Contact organisation

Contact ACE Advice Limited for any enquiries.