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Tender

## **Catering Tender - King Athelstan Primary School and Ellingham Primary School**

King Athelstan Primary School  
Ellingham Primary School

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-081110

Procurement identifier (OCID): ocds-h6vhtk-05f1e8

Published 9 December 2025, 3:03pm

### **Scope**

### **Description**

Interested suppliers. Suppliers will be evaluated against the specific objectives of the new contract through the following stages:

- ? Selection Stage and Shortlisting
- ? Invitation to Tender (ITT) and Shortlisting for Presentation
- ? Presentation of Proposal to the Authority
- ? Reference Checking

The evaluation of the shortlisting process will be based on the information submitted by the bidding companies. A shortlist of suppliers will be compiled, with the 4 highest-scoring submissions invited to progress to the subsequent stage of the procurement process. Only those companies that are selected and formally notified will be invited to submit a response during the ITT stage.

### **Total value (estimated)**

- £1,750,000 excluding VAT
- £2,100,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 September 2026 to 31 August 2029
- Possible extension to 31 August 2031
- 5 years

Description of possible extension:

Two x One Year (12 Months) Extensions

### **Main procurement category**

Services

### **CPV classifications**

- 55524000 - School catering services

### **Contract locations**

- UKJ2 - Surrey, East and West Sussex
-

## **Lot 1. King Athelstan Primary School**

### **Description**

Catering Services at King Athelstan Primary School

### **Lot value (estimated)**

- £875,000 excluding VAT
- £1,050,000 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Ellingham Primary School**

### **Description**

Catering Service at Ellingham Primary School

### **Lot value (estimated)**

- £875,000 excluding VAT

- £1,050,000 including VAT

## **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Particular suitability**

**Lot 1. King Athelstan Primary School**

**Lot 2. Ellingham Primary School**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Submission type**

Requests to participate

### **Deadline for requests to participate**

20 February 2026, 12:00pm

### **Submission address and any special instructions**

<https://bidiful-teamportal.app/p/aceadvice>.

## **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

English

## **Award decision date (estimated)**

1 May 2026

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## **Award criteria**

<b>Name</b>	<b>Description</b>	<b>Type</b>	<b>Weighting</b>
Quality	Suppliers respond to a number of quality questions which are evaluated and scored against criteria as detailed in the Tender Documents.	Quality	70%
Price	Suppliers complete and return a financial submission which is evaluated and scored as detailed in the tender Documents.	Price	30%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Competitive flexible procedure

### Competitive flexible procedure description

Two schools are sharing the tendering cost. They can contract out Individually.

The evaluation of the shortlisting process will be based on the information submitted by the

bidding companies. A shortlist of suppliers will be compiled, with the 4 highest-scoring submissions invited to progress to the subsequent stage of the procurement process.

Only those companies that are selected and formally notified will be invited to submit a response during the ITT stage.

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## Documents

## Associated tender documents

<https://bidiful-teamportal.app>

Please request tender documents from Dave Croshaw by emailing [dave.croshaw@ace-advice.co.uk](mailto:dave.croshaw@ace-advice.co.uk).

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## Contracting authorities

### King Athelstan Primary School

- Public Procurement Organisation Number: PYXP-8446-RTVL

King Athelstan Primary School, Villiers Road

Kingston upon Thames

KT1 3AR

United Kingdom

Email: [admin@kingathelstan.rbksch.org](mailto:admin@kingathelstan.rbksch.org)

Website: <http://www.kingathelstan.kingston.sch.uk>

Region: UKI63 - Merton, Kingston upon Thames and Sutton

Organisation type: Public authority - sub-central government

### Ellingham Primary School

- UK Register of Learning Providers (UKPRN number): 102568
- Public Procurement Organisation Number: PZJR-8825-WWPM

Ellingham Road

Chessington

KT9 2JA

United Kingdom

Email: [bursar@elp.rbksch.org](mailto:bursar@elp.rbksch.org)

Website: <http://www.ellingham.school>

Region: UKI63 - Merton, Kingston upon Thames and Sutton

Organisation type: Public authority - sub-central government

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## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

### **ACE Advice Limited**

Summary of their role in this procurement: Catering Consultancy

- Companies House: 12873828
- Public Procurement Organisation Number: PBBX-5711-VBGM

20 Wenlock Road



London

N1 7GU

United Kingdom

Telephone: 07765062169

Email: [dave.croshaw@ace-advice.co.uk](mailto:dave.croshaw@ace-advice.co.uk)

Website: <https://www.ace-advice.co.uk/>

Region: UKI41 - Hackney and Newham

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## Contact organisation

Contact ACE Advice Limited for any enquiries.