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Planning

Suffolk PHQ Catering Services

The Police and Crime Commissioner for Suffolk

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-081094

Procurement identifier (OCID): ocds-h6vhtk-05e5fe ([view related notices](#))

Published 9 December 2025, 2:44pm

Scope

Reference

7F-2025-P050

Description

Catering Services for Suffolk Constabulary HQ in Martlesham

This opportunity can be found as follows:

1. Log in to our supplier portal at <https://7force.force.com/login>
2. Locate the opportunity under the 'Find Opportunities' section
3. Click 'Register Interest'
4. You can then go to 'My Proposals & Quotes' to view the documentation and submit your response.

5. Once you have completed all relevant Requirement Sections, ensure you click the 'Submit' button to ensure your responses are received by us. Upon clicking 'Submit' you will receive a confirmation email.

The message centre (found on your Portal homepage) will be available for you to communicate with us regarding any open opportunities, or for any clarification questions you may have.

Total value (estimated)

- £90,000 excluding VAT
- £108,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 31 July 2026 to 31 July 2029
- Possible extension to 30 July 2032
- 6 years

Description of possible extension:

3 x 12 month optional

Options

The right to additional purchases while the contract is valid.

1 x 24 months plus 1 x 12 month optional or 3 x 12 month optional

Main procurement category

Services

CPV classifications

- 55520000 - Catering services
- 55500000 - Canteen and catering services

Contract locations

- UKH14 - Suffolk
- UKH - East of England

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Publication date of tender notice (estimated)

4 February 2026

Tender submission deadline

4 March 2026, 12:00pm

Procedure

Procedure type

Below threshold - open competition

Special regime

Light touch

Contracting authority

The Police and Crime Commissioner for Suffolk

- Public Procurement Organisation Number: PDLT-3241-XVCD

Police Headquarters, Portal Avenue, Martlesham Heath

Ipswich

IP5 3QS

United Kingdom

Email: laura.footner@herts.police.uk

Website: <https://7force.force.com>

Region: UKH14 - Suffolk

Organisation type: Public authority - sub-central government