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Tender

## **Ware Town Council Festive Lighting Tender**

Ware Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-080494

Procurement identifier (OCID): ocds-h6vhtk-05e5f6

Published 8 December 2025, 11:01am

### **Changes to notice**

This notice has been edited. The [previous version](#) is still available.

The Christmas lights community consultation feedback report added.

### **Scope**

### **Description**

The design, supply, installation, testing, maintenance, removal and storage of a comprehensive Christmas lighting and decorations scheme for Ware Town Centre. The

contract will run for five Christmas seasons (2026-2030).

### **Total value (estimated)**

- £336,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2031
- 5 years

### **Main procurement category**

Services

### **CPV classifications**

- 51100000 - Installation services of electrical and mechanical equipment
- 98300000 - Miscellaneous services

### **Contract locations**

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)

- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

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## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

16 January 2026, 11:59pm

### **Tender submission deadline**

2 February 2026, 5:00pm

### **Submission address and any special instructions**

<https://www.waretowncouncil.gov.uk/the-council/contracts-and-tenders/>

Submissions may be made electronically to:

[tenders@waretowncouncil.gov.uk](mailto:tenders@waretowncouncil.gov.uk)

or by post to:

Terry Philpott, Town Clerk,

Ware Town Council, Ware Priory, High Street, Ware, SG12 9AL

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

27 February 2026

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### **Award criteria**

| <b>Name</b> | <b>Description</b>           | <b>Type</b> | <b>Weighting</b> |
|-------------|------------------------------|-------------|------------------|
| Quality     | See breakdown in attachment. | Quality     | 70%              |
| Price       |                              | Cost        | 30%              |

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### **Other information**

## **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

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## **Documents**

### **Associated tender documents**

[Ware Town Council Festive Lighting Tender Form.pdf](#)

[Ware\\_Town\\_Council\\_Festive\\_Lighting\\_Tender\\_2025 final.pdf](#)

[APPENDIX A - Ware Christmas Lights Public Consultation Report.pdf](#)

Christmas lights community consultation feedback report.

### **Technical specifications to be met**

<https://www.waretowncouncil.gov.uk/the-council/contracts-and-tenders/>

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## **Contracting authority**

### **Ware Town Council**

- Public Procurement Organisation Number: PJTJ-1363-YWHQ

The Priory

High Street

SG12 9AL

United Kingdom

Telephone: 01920 460316

Email: [info@waretowncouncil.gov.uk](mailto:info@waretowncouncil.gov.uk)

Website: <https://www.waretowncouncil.gov.uk/>

Region: UKH23 - Hertfordshire

Organisation type: Public authority - sub-central government