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Contract

CPT_25_01 ERP (HR_System)

National Audit Office

F03: Contract award notice

Notice identifier: 2025/S 000-080409

Procurement identifier (OCID): ocds-h6vhtk-05f04d

Published 8 December 2025, 8:48am

Section I: Contracting authority

I.1) Name and addresses

National Audit Office

157-197 Buckingham Palace Road

London

SW1W9SP

Contact

ima orosei

Email

ima.orozei@nao.org.uk

Telephone

+44 2077985343

Country

United Kingdom

Region code

UKI32 - Westminster

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.nao.org.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

CPT_25_01 ERP (HR_System)

II.1.2) Main CPV code

- 72222300 - Information technology services

II.1.3) Type of contract

Services

II.1.4) Short description

The National Audit Office (NAO) has awarded a contract for the provision of a fully integrated Software-as-a-Service (SaaS) solution encompassing HR, recruitment, and

performance management functionalities. The contract will commence on Saturday, 31 January 2026, with an initial term of two years ending on Sunday, 30 January 2028. There are two optional 12-month extensions available, which could extend the contract until Wednesday, 30 January 2030.

The estimated total contract value, exclusive of VAT is up to £369433.47 and inclusive of VAT, is up to £443,320.16 over the four-year duration.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £369,433.47

II.2) Description

II.2.2) Additional CPV code(s)

- 72222300 - Information technology services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The National Audit Office (NAO) has awarded a contract for the provision of a fully integrated Software-as-a-Service (SaaS) solution encompassing HR, recruitment, and performance management functionalities.

This contract was awarded via Crown Commercial Services G-Cloud 14 framework

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

The contract is awarded by direct call-off from the CCS G-Cloud 14 framework agreement, which was procured in accordance with the Public Contracts Regulations 2015.

Reference: Framework Agreement 2024/S 000-037392.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract

Contract No

1

Lot No

1

Title

CPT_25_01_ERP_System_(HR_System)

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 November 2025

V.2.2) Information about tenders

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received by electronic means: 0

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

XCD HR LIMITED

Worting House, Church Lane, Basingstoke

Hampshire

RG23 8PY

Country

United Kingdom

NUTS code

- UK - United Kingdom

Companies House

07418327

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £221,660.08

Total value of the contract/lot: £369,433.47

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

National Audit Office

157-197 Buckingham Palace Road

victoria

SW1W 9SP

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

National Audit Office

157-197 Buckingham Palace Road

victoria

SW1W 9SP

Country

United Kingdom