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Tender

## **CBC-1880-T-SK - Translation and Interpretation Services**

Central Bedfordshire Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-080083

Procurement identifier (OCID): ocds-h6vhtk-05ef83

Published 5 December 2025, 11:52am

### **Scope**

### **Reference**

CBC-1880-T-SK

### **Description**

The Council seeks a single provider to deliver comprehensive interpretation and translation services, including spoken and non-spoken face-to-face, telephone, video, and related support, that Suppliers must meet to submit a valid Tender.

The Council will provide as much support and information as it can to help guide you through the quotation process. Questions asked together with the response, will be made available to all tenderers, to ensure a fair and consistent approach to all.

If there is anything you are not sure about or need clarification on, please use the Correspondence facility within the In-tend electronic tendering system. Last date for receiving questions on the In-Tend system: 30th December 2025.

Completed Quotations and attachments should be submitted electronically by the due date via our In-tend electronic tendering system. Quotations must be uploaded via the

“My Return” section of the system. Quotations submitted through the correspondence facility will not be considered. Your Quotation must be submitted via the In-tend system by no later than 12th January 2026 at 12:05.

Quotations received after that time will be excluded.

### **Total value (estimated)**

- £300,000 excluding VAT
- £350,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- Possible extension to 31 March 2031
- 5 years

Description of possible extension:

2 Years at expiry date subject to Council Requirements

### **Main procurement category**

Services

### **CPV classifications**

- 79530000 - Translation services

- 79540000 - Interpretation services

## **Contract locations**

- UKH25 - Central Bedfordshire

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## **Submission**

### **Enquiry deadline**

30 December 2025, 5:00pm

### **Tender submission deadline**

12 January 2026, 12:00pm

### **Submission address and any special instructions**

<https://in-tendhost.co.uk/centralbedfordshire/asp/Tenders/Current>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

**Award decision date (estimated)**

16 February 2026

**Recurring procurement**

Publication date of next tender notice (estimated): 1 April 2031

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**Award criteria**

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
Quality - Methodology	Quality	50%
Price	Cost	40%
Social Value	Quality	10%

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**Other information****Conflicts assessment prepared/revised**

Yes

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**Procedure****Procedure type**

Open procedure

## Documents

### Associated tender documents

<https://in-tendhost.co.uk/centralbedfordshire.aspx/Tenders/Current>

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## Contracting authority

### Central Bedfordshire Council

- Public Procurement Organisation Number: PVNH-1137-QJBX

Priory House, Monks Walk, Chicksands

Shefford

SG17 5TQ

United Kingdom

Contact name: Shawez Khwaja

Telephone: 03003005997

Email: [procurement@centralbedfordshire.gov.uk](mailto:procurement@centralbedfordshire.gov.uk)

Website: <https://www.centralbedfordshire.gov.uk/>

Region: UKH25 - Central Bedfordshire

Organisation type: Public authority - sub-central government

