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Planning

Private Rented Scheme Licensing

London Borough of Croydon

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-079799

Procurement identifier (OCID): ocds-h6vhtk-05eedf

Published 4 December 2025, 2:43pm

Scope

Description

Selective Licensing Market Engagement questionnaire:

Croydon Council is currently consulting on the proposal to introduce two discretionary licensing schemes. The service administering the scheme would be the Private Sector Housing team that sits within the Housing Needs and Homeless Division under the Housing Directorate.

Currently, the Private Sector Housing team administer the mandatory houses in multiple occupation (HMO) licensing scheme. The current IT system used is licensed from Metastreet, with the administration, inspection and enforcement services provided by the Private Sector Housing Team of the Council.

The first discretionary scheme is a selective licensing scheme in 14 wards of the borough, and the second scheme is an additional houses in multiple occupation licensing scheme across the whole borough. These schemes form part of the Mayor's "business plan priorities" with a view to improving housing conditions

The number of licenses expected is more than 30,000 and up to 40,000. This would be formed of 28,000 selective licence applications and 6,000 HMO licensing applications.

The expected number of inspections would be up to 50% of properties.

The schemes would be designated in 2026 with a go live date of between June and September 2026. The designation would last for up to five years and licences issued would be grant for a period of 5 years. The contract would potentially be for a minimum of five years with a possibility of a 2-year extension.

Contract value: If the charge per licence was £400 then the contract value, based on 30,000 licences, would be £12 million.

The Council is looking to explore the availability of an experienced partner company(s) that can support the council with the administration of the scheme.

This information is going to be used by the Council as part of a future procurement strategy. This will include the most suitable way to value the contract.

Please submit your response to the questionnaire on the Croydon Tenders Portal.

<https://in-tendhost.co.uk/croydontenders.aspx/Home>

Total value (estimated)

- £12,000,000 excluding VAT
- £14,400,000 including VAT

Contract dates (estimated)

- 1 June 2026 to 31 May 2031
- Possible extension to 31 May 2033
- 7 years

Main procurement category

Services

CPV classifications

- 75123000 - Administrative housing services

Contract locations

- UKI62 - Croydon

Engagement

Engagement deadline

18 December 2025

Engagement process description

Please submit your response to the questionnaire on the Croydon Tenders portal <https://intendhost.co.uk/croydontenders.aspx/Home>

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

1 February 2026

Contracting authority

London Borough of Croydon

- Public Procurement Organisation Number: PJTH-3594-VXYL

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Region: UKI62 - Croydon

Organisation type: Public authority - sub-central government