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Contract

Printing and related services

Portsmouth Water Limited

F06: Contract award notice – utilities

Notice identifier: 2025/S 000-079466

Procurement identifier (OCID): ocds-h6vhtk-04e741

Published 3 December 2025, 4:05pm

Section I: Contracting entity

I.1) Name and addresses

Portsmouth Water Limited

Brockhampton Springs, West Street

Havant

PO9 1LG

Contact

Marina Gilmour

Email

marina.gilmour@portsmouthwater.co.uk

Telephone

+44 2392499888

Country

United Kingdom

Region code

UKJ - South East (England)

National registration number

02536455

Internet address(es)

Main address

<http://www.portsmouthwater.co.uk/>

Buyer's address

<http://www.portsmouthwater.co.uk/>

I.6) Main activity

Water

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Printing and related services

II.1.2) Main CPV code

- 79800000 - Printing and related services

II.1.3) Type of contract

Services

II.1.4) Short description

To provide Portsmouth Water with Print Management, Bill Print and Send, Print on demand, Direct Mail Campaigns, Customer Letters, Incident Communication, Storage/Stock management.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79800000 - Printing and related services
- 79810000 - Printing services
- 79811000 - Digital printing services
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services
- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter

- 22900000 - Miscellaneous printed matter
- 30199700 - Printed stationery except forms
- 30199710 - Printed envelopes

II.2.3) Place of performance

NUTS codes

- UKJ - South East (England)

Main site or place of performance

SOUTH EAST (ENGLAND)

II.2.4) Description of the procurement

This procurement seeks to procure the services relating to the printing and postage of our customer communications directly sent to named customers. Examples of communications can include: Customer bills; Tailored letters following customer queries; Specified inserts relating to individual bills including Bank giro Credit Vouchers. This will require the supplier to integrate with Portsmouth Water's Customer Relationship Management System to receive and send print files to provide services. Approximately, 550,000 customer communications will be printed and sent to customers annually using postage as its core provider of delivery. The supplier will be responsible for the end to end management from receipt of data through to delivery by the postal supplier or via door drop delivery.

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated procedure with prior call for competition

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2025/S 000-006968](#)

Section V. Award of contract

Contract No

1

Title

Agreement for the provision of print and send goods and services

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

5 November 2025

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Datagraphic Limited

Ireland Industrial Estate Adelphi Way, Staveley, Derbyshire

Chesterfield

S43 3LS

Email

info@datagraphic.co.uk

Telephone

+44 1246543000

Country

United Kingdom

NUTS code

- UKF1 - Derbyshire and Nottinghamshire

National registration number

02913191

Internet address

<https://datagraphic.co.uk/>

The contractor is an SME

Yes

Section VI. Complementary information

VI.3) Additional information

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=995487637> GO

Reference: GO-2025123-PRO-33539297

VI.4) Procedures for review

VI.4.1) Review body

High Court

The Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures: Portsmouth Water has incorporated a minimum 10 calendar day standstill period at the point information on the award of the Contract is communicated to tenderers. This period allowed unsuccessful tenderers to challenge the decision to award a Contract before a contract is executed/signed (as appropriate). The Utilities Contracts Regulations 2016 ('Regulations') provided for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above Regulations. Where a Contract has not been entered into the court may order the setting aside of the award decision or order the contracting entity to amend any document and may award damages. If a Contract has been entered into the court has the options to award damages and/or to shorten or order the Contract ineffective.