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Contract

## **Printing and related services**

Portsmouth Water Limited

F06: Contract award notice – utilities

Notice identifier: 2025/S 000-079466

Procurement identifier (OCID): ocids-h6vhtk-04e741

Published 3 December 2025, 4:05pm

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

Portsmouth Water Limited

Brockhampton Springs, West Street

Havant

PO9 1LG

#### **Contact**

Marina Gilmour

#### **Email**

[marina.gilmour@portsmouthwater.co.uk](mailto:marina.gilmour@portsmouthwater.co.uk)

#### **Telephone**

+44 2392499888

#### **Country**

United Kingdom

**Region code**

UKJ - South East (England)

**National registration number**

02536455

**Internet address(es)**

Main address

<http://www.portsmouthwater.co.uk/>

Buyer's address

<http://www.portsmouthwater.co.uk/>

**I.6) Main activity**

Water

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Printing and related services

#### **II.1.2) Main CPV code**

- 79800000 - Printing and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

To provide Portsmouth Water with Print Management, Bill Print and Send, Print on demand, Direct Mail Campaigns, Customer Letters, Incident Communication, Storage/Stock management.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79800000 - Printing and related services
- 79810000 - Printing services
- 79811000 - Digital printing services
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 79824000 - Printing and distribution services
- 22000000 - Printed matter and related products
- 22100000 - Printed books, brochures and leaflets
- 22458000 - Bespoke printed matter

- 22900000 - Miscellaneous printed matter
- 30199700 - Printed stationery except forms
- 30199710 - Printed envelopes

### **II.2.3) Place of performance**

NUTS codes

- UKJ - South East (England)

Main site or place of performance

SOUTH EAST (ENGLAND)

### **II.2.4) Description of the procurement**

This procurement seeks to procure the services relating to the printing and postage of our customer communications directly sent to named customers. Examples of communications can include: Customer bills; Tailored letters following customer queries; Specified inserts relating to individual bills including Bank giro Credit Vouchers. This will require the supplier to integrate with Portsmouth Water's Customer Relationship Management System to receive and send print files to provide services. Approximately, 550,000 customer communications will be printed and sent to customers annually using postage as its core provider of delivery. The supplier will be responsible for the end to end management from receipt of data through to delivery by the postal supplier or via door drop delivery.

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated procedure with prior call for competition

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2025/S 000-006968](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Agreement for the provision of print and send goods and services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

5 November 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Datagraphic Limited

Ireland Industrial Estate Adelphi Way, Staveley, Derbyshire

Chesterfield

S43 3LS

Email

[info@datagraphic.co.uk](mailto:info@datagraphic.co.uk)

Telephone

+44 1246543000

Country

United Kingdom

NUTS code

- UKF1 - Derbyshire and Nottinghamshire

National registration number

02913191

Internet address

<https://datagraphic.co.uk/>

The contractor is an SME

Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=995487637> GO

Reference: GO-2025123-PRO-33539297

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

The Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures: Portsmouth Water has incorporated a minimum 10 calendar day standstill period at the point information on the award of the Contract is communicated to tenderers. This period allowed unsuccessful tenderers to challenge the decision to award a Contract before a contract is executed/signed (as appropriate). The Utilities Contracts Regulations 2016 ('Regulations') provided for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly and within the time limits as defined in the above Regulations. Where a Contract has not been entered into the court may order the setting aside of the award decision or order the contracting entity to amend any document and may award damages. If a Contract has been entered into the court has the options to award damages and/or to shorten or order the Contract ineffective.