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Planning

Cleaning Services

Epping Forest District Council

UK3: Planned procurement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-079428

Procurement identifier (OCID): ocds-h6vhtk-05ee1e

Published 3 December 2025, 3:06pm

Scope

Reference

EPP0207

Description

Provision of full and comprehensive cleaning and window cleaning services of Council owned and managed properties within the Epping Forest District, including but not limited to

- Civic Offices
- Oakwood Hill Depot
- Town Mead Depot
- Ongar Toilets
- Emergency Works (All Sites)

- Area Cleaning Adhoc Work (All Sites)
- Window Cleaning (All Sites)

The Contractors will be required to provide throughout the Contract period which include:

- To provide and maintain an office base during and outside normal office hours.
- To provide dedicated office and managerial staff to deal with day to day operations of the Contract.
- To provide dedicated suitably qualified supervisor and operational staff to carry out the cleaning programmes to the quality set out in the Output Specification and within the time-period.

Please note all dates are estimate and are subject to change

Total value (estimated)

- £825,000 excluding VAT
- £990,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 February 2027 to 31 January 2030
- Possible extension to 31 January 2032
- 5 years

Description of possible extension:

Initial term 3 years with possible 1 + 1 extension (TBC) - Estimated £165,000 P/A

Options

The right to additional purchases while the contract is valid.

The contract may include options for additional sites to be included as required throughout the lifetime of the contract (TBC)

Main procurement category

Services

CPV classifications

- 90910000 - Cleaning services

Contract locations

- UK - United Kingdom

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

1 May 2026

Tender submission deadline

1 June 2026, 12:00pm

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

1 July 2026

Procedure

Procedure type

Open procedure

Contracting authority

Epping Forest District Council

- Public Procurement Organisation Number: PTPH-2152-RNCL

Civic Offices, 323 High Street, Civic Offices, 323 High Street

Epping

CM16 4BZ

United Kingdom

Email: procurement@eppingforestdc.gov.uk

Region: UKH35 - West Essex

Organisation type: Public authority - sub-central government