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Planning

New EV Depot - Designer Services - Soft Market Engagement

The Royal Borough of Kingston upon Thames

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-079034

Procurement identifier (OCID): ocds-h6vhtk-05ed37

Published 2 December 2025, 3:40pm

Scope

Reference

DN799331

Description

The Royal Borough of Kingston Upon Thames (RBK) needs to relocate two key partners from their current locations into a new shared site. The proposed site has been identified by RBK Property. The site is currently a car park which is leased to a commercial tenant. The lease end date with this commercial tenant is 16 March 2026. The overall objective is to accommodate both key partners on the site and this will require shared access arrangements. Both users have provided a list of requirements/needs and an architect has been appointed to prepare basic capacity drawings to assist with the formation of the RIBA stage 0 strategic brief. RBK is currently looking to conduct a detailed feasibility up to RIBA stage 2.

Total value (estimated)

- £550,000 excluding VAT
- £660,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 December 2028
- Possible extension to 2 December 2029
- 3 years, 8 months, 2 days

Main procurement category

Services

CPV classifications

- 71000000 - Architectural, construction, engineering and inspection services

Contract locations

- UK - United Kingdom

Engagement

Engagement deadline

10 December 2025

Engagement process description

The Royal Borough of Kingston is seeking to engage with the Architectural services market in preparation for the forthcoming procurement of a New EV Depot - Designer Services

The purpose of this soft market testing exercise is to gather insights from suppliers to inform the future procurement strategy, contract structure, and scope of services ensuring best value, innovation, and sustainability.

The Preliminary Market Engagement documents have been published on the Council's e-procurement portal, London Tenders Portal

Please access the project via the portal to download and complete the Pre Market Engagement questionnaire. Please submit your response via the portal.

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Publication date of tender notice (estimated)

30 March 2026

Contracting authority

The Royal Borough of Kingston upon Thames

- Public Procurement Organisation Number: PWRN-9366-HZGV

Guildhall 2

Kingston upon Thames

KT1 1EU

United Kingdom

Contact name: Commissioning Team

Telephone: 0208547 6670

Email: Commissioning@kingston.gov.uk

Website: <http://www.kingston.gov.uk>

Region: UKI63 - Merton, Kingston upon Thames and Sutton

Organisation type: Public authority - sub-central government