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Tender

## **Surrey Primary Cluster 1 Catering Tender**

Laleham Primary School (RM&C)

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-078839

Procurement identifier (OCID): ocds-h6vhtk-05ecc1

Published 2 December 2025, 11:52am

### **Scope**

### **Reference**

RMandC/2025/SPC1/511

### **Description**

The Cluster consists of 5 primary schools and 3 infant schools.

### **Total value (estimated)**

- £8 excluding VAT
- £8 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 August 2026 to 31 July 2029
- Possible extension to 31 July 2031
- 5 years

Description of possible extension:

Renewal possible after 3 years subject to satisfactory performance.

### **Main procurement category**

Services

### **CPV classifications**

- 55524000 - School catering services

### **Contract locations**

- UKJ25 - West Surrey

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## **Lot 1. Laleham CofE Primary School**

### **Description**

The school is located in Laleham, TW18 1SB.

### **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Ashford CofE Primary School**

### **Description**

The school is located in Ashford, TW15 2BW.

### **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 3. Ashford Park Primary School**

### **Description**

The school is located in Ashford, TW15 3HN.

### **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 4. Buckland Primary School**

### **Description**

The school is located in Staines upon Thames, TW18 1NB.

### **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 5. Clarendon Primary School**

### **Description**

The school is located in Ashford, TW15 2HZ.

### **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 6. Littleton CofE Nursery and Infant School**

### **Description**

The school is located in Shepperton, TW17 0QE.

### **Lot value (estimated)**

- £1 excluding VAT

- £1 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 7. Manby Lodge Infant School**

### **Description**

The school is located in Weybridge, KT13 9DA.

### **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

### **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 8. Oatlands Infant School**

### **Description**

The school is located in Weybridge, KT13 9PZ.

## **Lot value (estimated)**

- £1 excluding VAT
- £1 including VAT

## **Same for all lots**

CPV classifications, contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Particular suitability**

- Lot 1. Laleham CofE Primary School**
- Lot 2. Ashford CofE Primary School**
- Lot 3. Ashford Park Primary School**
- Lot 4. Buckland Primary School**
- Lot 5. Clarendon Primary School**
- Lot 6. Littleton CofE Nursery and Infant School**
- Lot 7. Manby Lodge Infant School**
- Lot 8. Oatlands Infant School**

Small and medium-sized enterprises (SME)

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## **Submission**

## **Enquiry deadline**

12 January 2026, 1:00pm

## **Submission type**

Requests to participate

## **Deadline for requests to participate**

12 January 2026, 1:00pm

## **Submission address and any special instructions**

Follow instructions in the Part 1 Document. Please email your Part 2 Response to the School and RM&C Consultants Ltd as detailed in the Part 1 Document. Alternatively you can submit your completed SQ Part 2 response via the mytenders portal <https://www.mytenders.co.uk>. Please do not embed your documents into the Part 2 document, provide your additional documents / policies as attachments.

## **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

English

## **Award decision date (estimated)**

29 April 2026

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## Award criteria

**Lot 1. Laleham CofE Primary School**

**Lot 2. Ashford CofE Primary School**

**Lot 3. Ashford Park Primary School**

**Lot 4. Buckland Primary School**

**Lot 5. Clarendon Primary School**

**Lot 6. Littleton CofE Nursery and Infant School**

**Lot 8. Oatlands Infant School**

<b>Name</b>	<b>Description</b>	<b>Type</b>
Scoring Example	You will need to complete the SQ Part 2 document and use the Scoring Example to see what you will score.	Quality

## Weighting description

Please complete the SQ Part 2 document and use the Scoring Example to see what you will score.

## Lot 7. Manby Lodge Infant School

<b>Name</b>	<b>Description</b>	<b>Type</b>
Scoring Examples	You will need to complete the SQ Part 2 document and use the Scoring Example to see what you will score.	Quality

## Weighting description

Please complete the SQ Part 2 document and use the Scoring Example to see what you will score.

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## **Other information**

### **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Competitive flexible procedure

### **Competitive flexible procedure description**

The first stage is the SQ's will be scored against the advertised template and the schools will invite up to five companies achieving the pass mark for interview (you may achieve the pass mark but not be selected for the ITT stage), provided at least five suitable companies achieve the pass mark.

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## **Contracting authority**

### **Laleham Primary School (RM&C)**

- Public Procurement Organisation Number: PTYQ-5354-NWGM

The Broadway

Staines-upon-Thames

TW18 1SB

United Kingdom

Email: [info@laleham.surrey.sch.uk](mailto:info@laleham.surrey.sch.uk)

Region: UKJ25 - West Surrey

Organisation type: Public authority - sub-central government

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## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

### **RM&C Consultants Ltd**

Summary of their role in this procurement: Management Consultants in providing tender management to schools/trusts.

- Companies House: 04208069

Suthernwood View, Woodcote Road

South Stoke, Reading

RG8 0JJ

United Kingdom

Contact name: Tim Allen

Telephone: +44 7990327563

Email: [Tim.allen@rmandcconsultants.co.uk](mailto:Tim.allen@rmandcconsultants.co.uk)

Website: <http://www.rmandcconsultants.co.uk>

Region: UKJ14 - Oxfordshire

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## Contact organisation

Contact Laleham Primary School (RM&C) for any enquiries.